

PUBLIC MEETING NOTICE  
VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION

**August 19, 2014**

6:00 PM

AGENDA



1. Call to Order
2. Roll Call
3. Public Comments
4. Approval of Minutes
  - A. Approval of the July 22, 2014 Historic Preservation Commission Meeting Minutes
5. Old Business
  - A. Second Street Website Data Format / Executive Summary
  - B. Pride in Preservation – Next Award Recipient Properties
  - C. Art Contest Display Schedule / Next Year's Art Contest Plans
  - D. Sawyer-Kelley Mill Artifacts
  - E. Façade Program Update
  - F. Village Hall Basement Historic Item Sorting – Scheduled for 11/07/14 – 1 – 5 p.m.
  - G. Hackett House - Future Usage
  - H. Educational Tours
  - I. Historical Information for Sign at Route 47/Main Street
  - J. Trustee Update of Historic Preservation Commission Work Plan
6. New Business
  - A. 2015 Work Plan and Historic Preservation Commission Budget Request
  - B. Autumn / Winter Project
7. Adjournment

MEETING LOCATION

Huntley Village Hall  
Village Board Room  
10987 Main Street  
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, please contact David Johnson, Village Manager at (847) 669-9600. The Village Boardroom is handicap accessible.

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, July 22, 2014  
MINUTES**

DRAFT

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, July 22, 2014 at 6:06 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

10

ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo and Jake Marino, Vice Chair Lonni Oldham and Chairperson Donna Britton

15

MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters, and Diane Carpenter

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20

PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

25

A. **A MOTION was made to approve the June 17, 2014 Historic Preservation Commission minutes with the following corrections:**

**P. 1, Line 24 add “minutes”**

**P. 2, Line 11, add “the art contest judges as well as”**

30

**MOVED: Commissioner Rizzo**

**SECONDED: Commissioner Marino**

**AYES: Commissioners Rizzo and Marino and Chairperson Britton**

**NAYS: None**

**ABSTAIN: Vice Chair Oldham**

35

**MOTION CARRIED 3:0:1**

Chairperson Britton announced that from this point forward all e-mail correspondence from the Historic Preservation Commission to the Village Staff shall be transmitted through her and then the information will be forwarded on to Village Staff.

40

5. Old Business

A. Promotion of Historic Preservation Initiatives

45

Chairperson Britton recounted discussion at last month’s meeting which included the topic of a “Huntley Historic Preservation Commission” banner to be displayed on the Historic Commission’s booth at events such as the downtown Farmers Markets, and she also noted that the cost of a banner would be approximately \$75.00.

50

Vice Chair Oldman suggested that Staff perform a test run of a plot of an enlarged version of the Village’s logo to confirm it will appear clear and sharp when included on the large banner being considered.

Storage and Inventory of Historic Information/Materials for Events

5 Chairperson Britton noted that Vice Chair Oldham had drafted a checklist of information materials, including the downtown and Second Street walking tour maps, which are to be stored in a bin and replenished prior to event such as Farmers Markets.

10 Chairperson Britton asked if the bin was available and Planner Williams stated that the bin has been stocked with the materials listed on the checklist and that the only items missing were those items that had been on-hand at the May 24<sup>th</sup> Farmers Market event.

Chairperson Britton acknowledged that she was in possession of the items from the May 24<sup>th</sup> event and would have them available to include those materials with the various historic literature materials in the storage bin.

15 Sawyer-Kelley Mill Artifact Items

20 Commissioner Rizzo asked what the status was regarding storage of artifacts retrieved from the Sawyer-Kelley Mill and Commissioner Marino stated that accordingly to Victor Narusis with the Village, items retrieved from the building will be stored at the Village's Public Works Department. Director Nordman added that he was unaware of the specific items that have been stored thus far.

Chairperson Britton requested that Staff provide her with a copy of the letter sent to the Village President and Trustees following last month's meeting expressing the Historic Commission members' appreciation for the opportunity to meet with the trustees and discuss the 2014 Work Plan initiatives also included in the letter.

25 Second Street Historical Information on the Village's website

30 In regard to the accessibility of the Second Street historical information on the Village's website, as well as the ease of accessing the historic preservation materials on the website in-general, Director Nordman logged into the site and reviewed the Second Street data including the Second Street walking tour information.

After a brief discussion, Director Nordman suggested adding an Executive Summary at the beginning of Second Street historic data specifying what type of information follows and the format of that information.

35 Commissioner Marino agreed to begin to draft the suggested Executive Summary based upon the MSWord version of the 2<sup>nd</sup> Street historical information text that will provided to him following tonight's meeting.

Art Contest Tour

40 Vice Chair noted that the art contest works on display in the Village Hall lobby will be displayed at other locations including the Chamber of Commerce, Park District, Sun City Community and Fall Fest and potential dates for the display at these various locations were discussed.

6. New Business

45 A. Pride in Preservation - - Next Recipient Property

Chairperson Britton asked how the Pride in Preservation (PiP) for the Hartman residence - 11210 Myrtle Street - awarded at the May 20, 2014 Historic Preservation Commission meeting had been promoted on the Village's website and other news outlets.

50 Director Nordman noted that the PiP award for the Hartman residence had been covered on both the Village's newsletter and on the Village's Facebook page.

5 In regard to the possible candidate property for the next Pride in Preservation acknowledgement, to be awarded in September, the property at 11808 Myrtle Avenue, which had been previously discussed as a potential award recipient, along with the properties at 11005 and 11007 Myrtle Street and 11302 Grove Street were noted as nominated properties for the award.

10 Chairperson Britton will provide a draft of a letter to Staff that will then be sent to each of the four (4) nominated property owners to determine their willingness to accept the Pride in Preservation award as well as their availability to attend the Historic Preservation Commission meeting when the award will be presented and the history of their property will be discussed.

Historic Preservation Survey

15 Chairperson Britton noted that at next month's meeting discussion will include the wording of letter to be sent to the Village Board encouraging the funding of a historic property survey within the 2015 Village budget. Chairperson Britton added that the letter may also include other items that may require funding based upon the 2014 Work Plan compiled by Commissioner Carpenter.

Hackett House

20 Chairperson Britton reminded the other Commissioners that the improvements to the Hackett House property were tentatively scheduled to begin in 2015, and that Village Manager Johnson has encouraged both her and Vice Chair Oldham to consider future uses for the renovated structure.

25 Chairperson Britton stated that she was prepared to discuss the issue with the Historic Preservation Alliance at their meeting scheduled for this Saturday, July 26<sup>th</sup>. In addition to the Hackett House, Chairperson Britton noted that the Alliance is also interested in scheduling an appointment with Village Clerk Rita McMahon to review historical items the Village has stored in the Village Hall basement.

30 Vice Chair Oldham, Alliance Chairperson, reviewed issues that group in considering in the future, including activities that she hoped would fit well with the historic preservation educational outreach suggested by Trustee Westberg as an important element of the historic initiatives to be pursued by the Historic Preservation Commission.

35 Director Nordman referred to a model and plans for the retail building proposed for the Sawyer-Kelley Mill building site, noted that that while the building has been leased-out, those businesses have not been specified as of yet.

7. Adjournment

40 At 7:27 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Marino. Motion carried unanimously.

Respectfully submitted,

*James Williams*

45 Planner  
Village of Huntley

*Subject to approval at the next meeting*

**2014 WORK PLAN for  
HUNTLEY HISTORIC PRESERVATION COMMISSION**

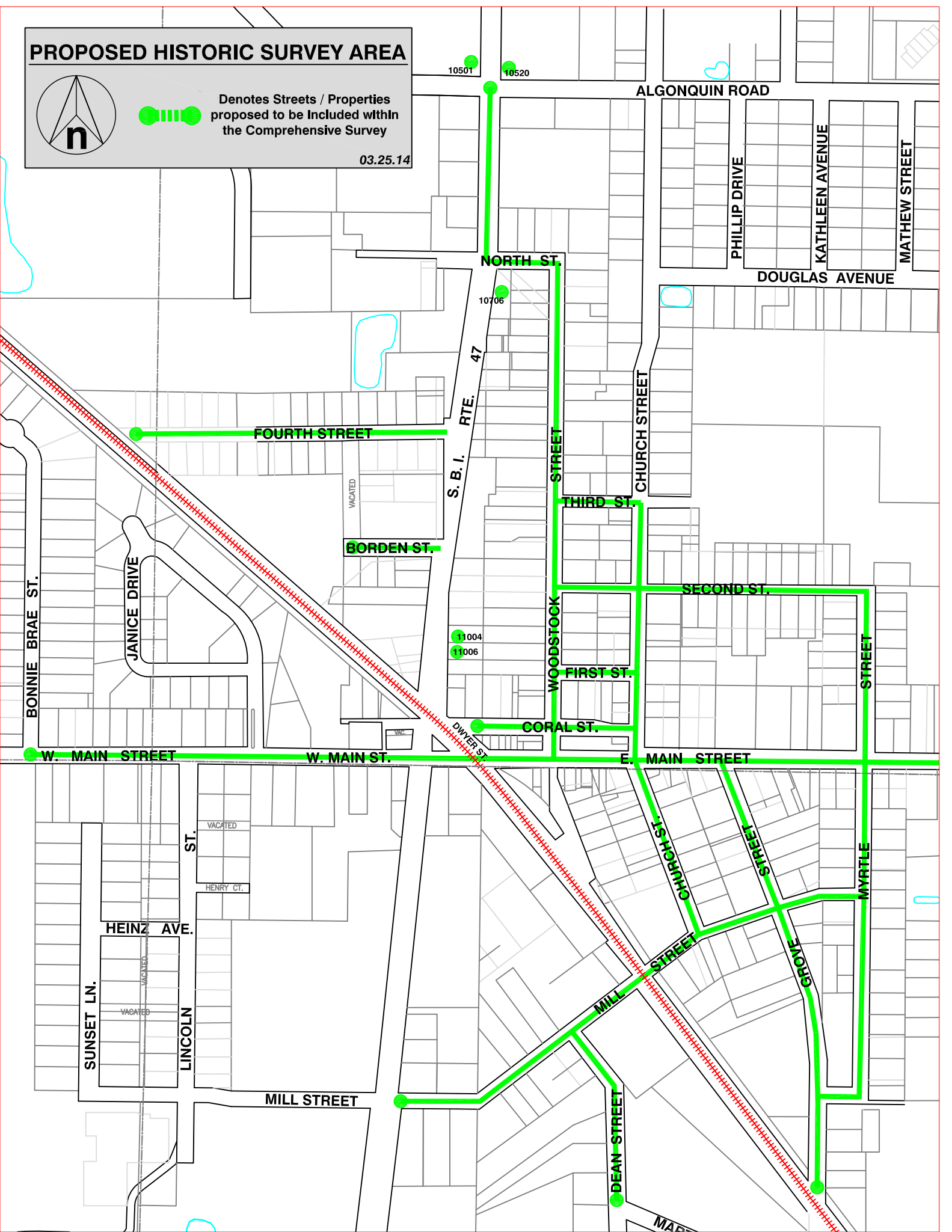
<b>Enabling Language</b>	<b>Project</b>	<b>Outcomes</b>	<b>Timeframe</b>	<b>Cost</b>
§159.012 <i>Authority and Duties.</i> (B) to provide information and assistance relevant to the <b>designation of landmarks</b>	Review Landmark Applications	Landmarked Properties adding to/forming Historic District(s)	On-going	Costs associated with public notice requirements
§159.012 <i>Authority and Duties.</i> (B) to provide information and assistance relevant to the designation of Additions to Huntley <b>Historic District(s)</b>	Second Street and Woodstock Street Property Research	Adding to/creating Historic District(s)	On-going	Costs associated with public notice requirements
§159.012 <i>Authority and Duties.</i> (D) The review of <b>Certificates of Appropriateness</b>		Maintenance of the integrity of the landmark /historic district designated properties	On-going	No specific anticipated costs
§159.012 <i>Authority and Duties.</i> (H) <b>inform and educate</b> the Village Residents concerning the historic and architectural heritage of the Village	<ol style="list-style-type: none"> <li>1. Farmers Markets and Christmas on the Square Event</li> <li>2. Insert to VOH newsletter and digital sign historic facts</li> <li>3. Pride in Preservation program</li> <li>4. Look at Local History Month</li> <li>5. Advise business owners pertaining to Village's façade improvements program</li> <li>6. Collaboration with local history groups</li> </ol>	Promotion of historic preservation initiatives	On-going	TBD
§159.012 <i>Authority and Duties.</i> (A) to <b>conduct a survey</b> of structures, buildings, sites, objects, and areas in the Village in order to identify those with architectural, historical, archaeological, or cultural significance; (J) to <b>request technical advice</b> and assistance from Village staff members, and to retain specialists or consultants when expressly authorized by the Board of Trustees;	Conduct a professional architectural survey of homes/businesses in old section of town including West Main from Route 47 to Bonnie Brae	Database providing a foundation for the additional research of properties.	TBD	TBD

# PROPOSED HISTORIC SURVEY AREA



Denotes Streets / Properties proposed to be included within the Comprehensive Survey

03.25.14



Number	Street	Style	Yr Built	Number	Street	Style	Yr Built
11903	Borden	Ranch	1969	11115	Grove	Min Trad	1940
11907	Borden	Victorian	1930	11116	Grove	Victorian	1925
10904	Church	Victorian	1925	11204	Grove	Victorian	1910
10906	Church	Victorian	1925	11207	Grove	Victorian	1930
10907	Church	Victorian	1955	11208	Grove	Ranch	1940
10908	Church	Two-Story	1925	11209	Grove	Victorian	1910
10910	Church	Ranch	1950	11212	Grove	Victorian	1900
10911	Church	Ranch	1945	11215	Grove	Cape Cod	1957
11001	Church	Craftsman	1955	11216	Grove	Ranch	1949
11002	Church	Victorian	1920	11302	Grove	Victorian	1920
11003	Church	Ranch	1950	11310	Grove	Ranch	2005
11006	Church	Victorian	1900	11318	Grove	Victorian	1900
11007	Church	Folk	1910	11320	Grove	Ranch	1935
11105	Church	Four Square	1915	11420	Grove	Victorian	1920
11106	Church	Victorian	1915	11498	Grove	Farm	1920
11107	Church	Victorian	1920	11502	Main	Ranch	1940
11108	Church	Victorian	1910	11503	Main	Ranch	2001
11110	Church	Victorian	1910	11506	Main	Victorian	1915
11112	Church	Victorian	1880	11508	Main	Ranch	1950
11114	Church	Victorian	1910	11510	Main	Victorian	1913
11116	Church	Victorian	1920	11513	Main	Victorian	1910
11118	Church	Victorian	1915	11602	Main	Victorian	1890
11120	Church	Victorian	1925	11603	Main	Victorian	1910
11706	Coral	Old VH	1939	11604	Main	Victorian	1920
11708	Coral	Victorian	1863	11605	Main	Tudor	1940
11712	Coral	Amer.Leg.	1940	11606	Main	Victorian	1920
11806	Coral	Victorian	1950	11607	Main	Ranch	1962
11808	Coral	Fire Stat.	1960	11609	Main	Victorian	1900
11810	Coral	Victorian	1920	11610	Main	Victorian	1905
11303	Dean	Min.Trad.	1920	11611	Main	Ranch	1930
11307	Dean	Victorian	1930	11611A	Main	Ranch	1962
11319	Dean	Min.Trad.	1970	11613	Main	Victorian	1925
11321	Dean	Ranch	2004	11624	Main	Apts	1875
11325	Dean	Ranch	1900?	11628	Main	Church	1850s
11330	Dean	Victorian	1905	11659	Main	Anchor	
11405/15	Dean	Ranch	1920?	11669	Main	Offie	
11705	First	Victorian	1920	11707	Main	Strodes	
11704	First	Victorian	1950	11709-11	Main	Vlg Inn	
11902	Fourth	Farm	1928	11715	Main		
11906	Fourth	Farm	1938	11717	Main	Gifts	
11908	Fourth	Farm	1930	11721	Main	Prksde	
11910	Fourth	CapeCod	1950	11806	Main	Shmpooch	
11950	Fourth	Min.Trad	2005	11808	Main	HairDoos	
12001	Fourth	Victorian	1930	11810	Main	St Frm	
12004	Fourth	Farm	1928	11879	Main	Victorian	1897
12005	Fourth	ArtsCrafts	1945	10910	Main	Victorian	1930
11101	Grove	Col. Rev.	1890	11905	Main	Victorian	1920
11103	Grove	Craftsman	1910	11909	Main	Min. Trad.	1940
11105	Grove	Craftsman	1915	11921	Main	Victorian	1920
11107	Grove	Italianate	1910	12002	Main	Victorian	1930
11111	Grove	Italianate	1890	12003	Main	Victorian	1920

Number	Street	Style	Yr Built	Number	Street	Style	Yr Built
12007	Main	Ranch	1950	11114	Myrtle	Victorian	1900
12008	Main	Victorian	1930	11116	Myrtle	Victorian	1900
12011	Main	Ranch	1950	11204	Myrtle	Victorian	1915
12012	Main	Victorian	1920	11206	Myrtle	Victorian	1915
12016	Main	Victorian	1900	11207	Myrtle	Custom	1996
12101	Main	Col Rev	1906	11208	Myrtle	Ranch	1947
12103	Main	Victorian	1920	11210	Myrtle	Victorian	1915
12104	Main	Victorian	1935	11211	Myrtle	Ranch	1947
12107	Main	Victorian	1870	11212	Myrtle	Duplex	1962
12108	Main	Cape Cod	1960	11213	Myrtle	Ranch	1960
12110	Main	Victorian	1910	11214	Myrtle	Ranch	1945
12113	Main	Victorian	1910	11302	Myrtle	Victorian	1910
12114	Main	Victorian	1920	11303	Myrtle	Ranch	1953
12117	Main	Victorian	1871	11305	Myrtle	Ranch	1974
12118	Main	Victorian	1900	11306	Myrtle	Apt	1961
12119	Main	Min Trad	1960	11308	Myrtle	Ranch	1948
12120	Main	Victorian	1915	11316	Myrtle	Ranch	1945
11603	Mill	Victorian	1940	11802	North	Victorian	1920
11608	Mill	Victorian	1915	11806	North	Victorian	1920
11613	Mill	Ranch	1945	10501	Route 47	Non-Res.	??
11615	Mill	Ranch	1945	10520	Route 47	Non-Res.	??
11619	Mill	Ranch	1938	10706	Route 47	Non-Res.	c.1955
11703	Mill	Prairie	1910	11004	Route 47	Victorian	1910
11720	Mill	Victorian	1940	11006	Route 47	Victorian	1920
11722	Mill	Duplex	1970	11600	Second	Victorian	1910
11804	Mill	Victorian	1930	11601	Second	Apartment	1970
11805	Mill	Victorian	1920	11602	Second	Victorian	1910
11806	Mill	Ranch	1960	11603	Second	Prairie	1920
11807	Mill	Victorian	1903	11604	Second	Victorian	1920
11808	Mill	Victorian	1930	11605	Second	Victorian	1910
11809	Mill	Custom	2006	11606	Second	Victorian	1915
11811	Mill	Ranch	1974	11607	Second	Victorian	1920
11818	Mill	Ranch	1962	11608	Second	Victorian	1920
11875	Mill	Ranch	1960	11609	Second	Victorian	1920
10908	Myrtle	Victorian	1930	11610	Second	Col. Rev.	1930
11003	Myrtle	Victorian	1910	11611	Second	Victorian	1920
11004	Myrtle	Custom	2000	11612	Second	Victorian	1930
11005	Myrtle	Victorian	1910	11613	Second	Victorian	1920
11006	Myrtle	Custom	2005	11614	Second	Prairie	1930
11007	Myrtle	Victorian	1920	11615	Second	Victorian	1920
11008	Myrtle	Custom	2001	11616	Second	Min. Trad.	1950
11009	Myrtle	Victorian	1920	11617	Second	Victorian	1940
11010	Myrtle	Custom	2001	11618	Second	Victorian	1930
11013	Myrtle	Ranch	1940	11620	Second	Col. Rev.	1920
11014	Myrtle	Ranch	1978	11622	Second	Victorian	1920
11106	Myrtle	Victorian	1900	11704	Second	Victorian	1927
11108	Myrtle	Victorian	1900	11706	Second	Victorian	1920
11109	Myrtle	Victorian	1910	11704	Third	Victorian	1930
11110	Myrtle	Victorian	1915	11705	Third	Ranch	1950
11111	Myrtle	Victorian	1910	11706	Third	Ranch	1960
11113	Myrtle	Victorian	1915	10703	Woodstock	Victorian	1920



<b>Number</b>	<b>Street</b>	<b>Style</b>	<b>Yr Built</b>
10705	Woodstock	Prairie	1920
10706	Woodstock	Victorian	1905
10707	Woodstock	Victorian	1925
10708	Woodstock	Prairie	1925
10711	Woodstock	Victorian	1920
10712	Woodstock	Prairie	1920
10713	Woodstock	Min. Trad	1920
10714	Woodstock	Victorian	1917
10715	Woodstock	Craftsman	1925
10801	Woodstock	Victorian	1925
10802	Woodstock	Prairie	1904
10805	Woodstock	Prairie	1930
10808	Woodstock	Prairie	1930
10809	Woodstock	Prairie	1930
10811	Woodstock	Apt	1969
10812	Woodstock	Victorian	1920
10813	Woodstock	Victorian	1900
10815	Woodstock	Victorian	1925
10816	Woodstock	Victorian	1920
10819	Woodstock	Victorian	1894
10820	Woodstock	Min. Trad	1940
10903	Woodstock	Victorian	1902
10904	Woodstock	Victorian	1856
10905	Woodstock	Prairie	1925
10906	Woodstock	Victorian	1925
10907	Woodstock	Victorian	1932
10910	Woodstock	Victorian	1930
10911	Woodstock	Church	1932
10912	Woodstock	Victorian	1920
11002	Woodstock	Victorian	1910
11003	Woodstock	Victorian	1923
11004	Woodstock	Victorian	1930
11005	Woodstock	Victorian	1923
11006	Woodstock	Victorian	1930
11008	Woodstock	Victorian	1925
11009	Woodstock	Craftsman	1935
11011	Woodstock	Col. Rev.	1920
11013	Woodstock	Pst Ofc	1946
11017	Woodstock	Comm	1946
11019	Woodstock	Comm	1875
11021	Woodstock	Comm	1920