

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
OCTOBER 17, 2012
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Wednesday, October 17, 2012 a meeting of the Village of Huntley Board of Police Commissioners was convened at 2:45 pm in Conference Room C108, at the Municipal Complex, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Secretary Tom Schaefer
Commissioner Don Arseneau
Jan Stevens
Priscilla Chura

ABSENT: Chairman Jim Waters

A MOTION was made to approve the general session minutes of July 26, 2012, with a spelling correction for the last name Perkins.

MOVED: Commissioner Arseneau
SECONDED: Secretary Schaefer
AYES: 2
NAYES: None
ABSTAIN: 1
MOTION CARRIED: 2:0:1

RECESS TO EXECUTIVE SESSION at 2:48 PM.

A MOTION was made to approve the Executive Session Minutes of July 26, 2012 for content only.

MOVED: Commissioner Arseneau
SECONDED: Secretary Schaefer
AYES: All
NAYS: None
ABSTAIN: 1
MOTION CARRIED: 2:0:1

THE OPEN SESSION RECONVENED AT 2:50 PM.

Secretary Schaefer suggests to table review and amend Rules and Regulations, review eligibility of candidates, and approve interview questions for the oral interview process until the next meeting.

Secretary Schaefer suggests a tentative date for Wednesday, November 28, 2012 at 2:30 pm for the next meeting.

Jan reports she received e-mails from 2 Police Officer candidates, Michael Pyrek and Adrian Stapor, both of which question the age limit restriction: one is under the age limit and one is over the age limit. Both candidates are challenging the age limit restriction. Jan states she will send the e-mails and an email from Attorney John Broihier to Tom and Don for review. Secretary Schaefer states Chief Perkins believes there is only one opening for a Police Officer however the budget for the next year is not completed yet.

Secretary Schaefer asked about the Western job fair. Jan indicated Chief Perkins did not think it was a good use of their time because most candidates go to the Blue Line to job search. She states she advertised in the Chinese and Spanish Newspapers also this time to reach a diverse population.

Secretary Schaefer mentions the oath, which is not the same as the Village Clerk, Rita McMahan uses. Jan states she will bring the language that Rita uses to the next meeting.

Tom indicates he would like a copy of the current year to date budget, and also the planned budget. Jan states the planned budget may not be available until December. Secretary Schaefer states the Village Manager mentioned over budget items from the Police Commission. Secretary Schaefer stated the press was told this. Secretary Schaefer stated he did not know what the budget was at that time.

Secretary Schaefer inquires about candidates at the interview process and suggests having another party present when interviewing candidates. He also suggests having an officer present during the interviews.

A MOTION was made to adjourn the Huntley Police Commission meeting at 3:05 pm.

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| MOVED: | Secretary Schaefer |
| SECONDED: | Commissioner Arseneau |
| AYES: | All |
| NAYS: | None |
| ABSTAIN: | 1 |
| MOTION CARRIED: | 2:0:1 |

Respectfully submitted,

Priscilla Chura
Recording Secretary