

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
APRIL 18, 2012
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Wednesday, April 18, 2012 a meeting of the Village of Huntley Board of Police Commissioners was held at 1:00 pm at the Municipal Complex, Conference Room C107, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Chairman Jim Waters
Secretary Tom Schaefer
Commissioner Don Arseneau
Jennifer Chernak, Director of Finance and Human Resources
Jan Stevens, Human Resources Coordinator
Kathy Butts, Recording Secretary

The Police candidate testing procedure was discussed in depth by the Huntley Police Commission.

It was agreed by the Commission that the number of applicants for the next testing period would be limited to 75 candidates.

There was a discussion by Jim Waters and Tom Schaefer as to whether the Commission should possibly review the applications before testing commenced. Jim was not in favour of that action, whereas Tom thought it might eliminate some costs in the testing procedure. After further debate, the Commission agreed to not pre-screen the applications.

A grade of 70 and above must be achieved in order to be considered for the Police Candidate Eligibility List that is maintained by the Village of Huntley for two years.

A question as to the official date of the current Final Eligibility List was brought up for discussion. It was determined, after a phone call to Attorney Brohier, that the date stands at March 25, 2011. This list expires in two years. The Commission will begin the procedure of compiling a new hiring list starting in the fall of this year. Advertising for police candidates might begin in September.

Tom Schaefer told the Commission of several internet websites that addressed police candidate testing. Further investigation into these websites will be reported.

The amending of the current Rules and Regulations of the Huntley Police Commission will be discussed at the next meeting on May 2, 2012. Some of the items to be reviewed will be the sequence of the testing procedure and the access of this information to the public.

A MOTION was made to approve the General Session Minutes of April 4, 2012.

MOVED: Secretary Tom Schaefer
SECONDED: Commissioner Don Arseneau
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

RECESS TO EXECUTIVE SESSION

A MOTION was made to adjourn to Executive Session at 2:30 p.m. for the purpose of discussing Executive Meeting Minutes.

MOVED: Chairman Jim Waters
SECONDED: Commissioner Don Arseneau
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0

THE OPEN SESSION RECONVENED AT 2:35 PM.

Both Jim Waters and Tom Schaefer were reminded of their need to review the Open Meetings Act on the Illinois Attorney General's website and complete the training on the website. Submit the certificate to Rita McMahon upon completion.

The Executive Minutes of April 4, 2012 were approved for content only.

A MOTION was made to adjourn the Huntley Police Commission meeting at 2:45 p.m.

MOVED: Chairman Waters
SECONDED: Commissioner Don Arseneau
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0

Respectfully submitted,

**Kathy Butts
Recording Secretary**