

**VILLAGE OF HUNTLEY
CEMETERY BOARD MEETING MINUTES
November 24, 2015**

CALL TO ORDER:

A meeting of the Cemetery Board of the Village of Huntley was called to order on November 24, 2015 at 3:30 pm at the Municipal Complex 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Members John Drafall, Joseph Hansen, Charles Yerke, and Village Clerk Rita McMahon.

ABSENT: None

ITEMS FOR CONSIDERATION:

Minute Approval

The minutes from the September 15, 2015 meeting were reviewed. Chairman Drafall asked the Board if there were any questions or corrections. There were none. Member Yerke made a motion and was seconded by Member Hansen to approve the September 15, 2015 meeting minutes. Motion carried.

Girl Scout / Legion Veteran Flag Proposal

Village Clerk McMahon reported that she has been in contact with members from the Huntley American Legion about the Girl Scout project to have a display of American flags exhibited at the cemetery. The scouts would like to display flags for approximately 6 weeks along Dean Street from the north edge to the south edge of the cemetery. Cemetery Members Yerke and Drafall both said they had also discussed the project with Legion members and suggested the scouts contact the Village to show a plan, etc. The scouts have not contacted the Village to date. Cemetery Members were also concerned about the American flag needing to be lit during the evening hours. It was discussed to offer an option of having the scouts place service flags around the existing American flag. The Village Clerk will contact the legion to discuss options and to again request the scouts contact the Village.

T.S. Huntley Headstone Update

Tony from Zoia Monument will look into fixing the top of TS Huntley's headstone and provide a quote to fix it. Chairman Drafall stated that it is not the Huntley Cemetery's responsibility for family headstone maintenance. It was agreed that since it was a storm that broke the headstone and it is for TS Huntley, funds will be included in the FY16 budget to correct the top of the headstone.

Plot Sales Update

Recent plot sales were discussed. All members were current with the information.

GIS Proposal

Village Clerk McMahon reviewed a contract with Rukert-Mielke to convert the cemetery records into a GIS based map system to be eventually used on the Village's website. The cost is \$6,000 to begin the conversion. Funds are available in the FY15 budget to complete the initial groundwork this year. Members agreed.

Unfinished Business

There was no unfinished business.

New Business

Member Yerke requested a letter be sent to Public Work Director Schwartz to commend him on helping with the beautification project. All members agreed. Village Clerk McMahon will draft a letter for review and execution by the Cemetery Board.

ADJOURNMENT

Motion was made to adjourn the meeting by Member Yerke and seconded by Member Hansen. All were in favor. The meeting was adjourned at 4:30 pm.

Respectfully Submitted,

Rita McMahon

Rita McMahon
Village Clerk