

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
November 15, 2012
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, November 15, 2012 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, IL 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Harry Leopold and John Piwko.

ABSENT: Trustee Niko Kanakaris

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION: None

PUBLIC COMMENTS: None

ITEMS FOR REVIEW AND CONSIDERATION:

- a) Approval of the October 25, 2012 Village Board and November 1, 2012 Committee of the Whole Meeting Minutes

Mayor Sass reported that Trustees Hahn and Hanson were absent from the November 1, 2012 meeting. Mayor Sass asked if the Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the October 25, 2012 Village Board Meeting Minutes.

MOTION: Trustee Fender

SECOND: Trustee Leopold

AYES: Trustees Fender, Hahn, Hanson, Leopold and Piwko

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

A MOTION was made to approve the November 1, 2012 Committee of the Whole Meeting Minutes

MOTION: Trustee Piwko

SECOND: Trustee Fender

AYES: Trustees Fender, Leopold and Piwko

NAYS: None

ABSENT: Trustee Kanakaris

ABSTAIN: Trustees Hahn and Hanson

The motion carried: 3-0-1-2

- b) Approval of the November 15, 2012 Bill List in the Amount of \$ 4,041,759.86

Mayor Sass reported that \$3,831,519.47 (or 94.8%) of the total bill list is attributable to payment of SSA Property Taxes, Payout#1 for the Gateway Signage, and the transfer of funds from Harris Operating Account to IL Funds.

Mayor Sass asked if the Board had any comments or questions; there were none.

A MOTION was made to approve the November 15, 2012 Bill List in the Amount of \$ 4,041,759.86.

MOTION: Trustee Hanson
SECOND: Trustee Fender
AYES: Trustees Fender, Hahn, Hanson, Leopold and Piwko
NAYS: None
ABSENT: Trustee Kanakaris
The motion carried: 5-0-1

- c) Ordinance (O)2012-11.54 – Approving a Modification to the Final Planned Unit Development for the Estates of Lion’s Chase Subdivision to allow a new single family product line and a new model/sales center

Village Manager David Johnson reported that DRH Cambridge Homes (DRH) is the contract purchaser of the 98 remaining lots in the Lions Chase subdivision which is currently owned by Richmond American Homes. In anticipation of closing on the remaining lots, DRH is requesting approval of a new single family product line that includes seven floor plans and a new model home/sales center.

In anticipation of the Village Board meeting, DRH representatives will be meeting with existing Lions Chase residents to present and receive feedback on the proposed home elevations.

Development History

Richmond American Homes previously appeared before the Village Board in February 2007 to request approval of a new product line for six new floor plans and a new model home/sales center. This was in addition to the twelve floor plans that were approved in 2004 as part of the Final Planned Unit Development. Richmond American then ceased building in the Lions Chase subdivision in 2008; however, returned before the Village Board in April 2010 requesting approval to begin construction of seven new floor plans not previously offered in this subdivision. Floor plans previously approved in 2004 and 2007 were no longer offered. In August 2011, Richmond American announced that they would again cease construction in the subdivision.

New Product Line

The new product line proposed by DRH includes seven floor plans ranging from 2,454 to 3,388 square feet with base prices starting at approximately \$240,000. Four of the proposed floor plans are currently offered in Covington Lakes. All floor plans include an option for a three car garage. The following table provides an overview of floor plans and square footage:

<u>Model</u>	<u>Square Feet</u>	
Dartmouth (ranch)	2,454 sq. ft.	
Tuscan	2,475 sq. ft.	<i>Covington Lakes Plan</i>
Cascade	2,680 sq. ft.	
Starling	2,781 sq. ft.	<i>Covington Lakes Plan</i>
Saratoga	2,973 sq. ft.	

Endicott	3,100 sq. ft.	<i>Covington Lakes Plan</i>
Ellsworth	3,388 sq. ft.	<i>Covington Lakes Plan</i>

Model Sales Area

The model sales area will be located on the southern end of the subdivision on Lots 80 and 81. A parking lot will be constructed adjacent to the model sales area on Lot 54. The Annexation Agreement for the subdivision allows one model home area with not more than six model homes at any one time.

Staff Analysis

The previous approvals for the Lions Chase subdivision included specific conditions pertaining to the design of single-family homes. Over time these conditions have been reconfirmed and, in some cases modified, as new floor plans have been presented for approval by the Village Board. The original approval, Ordinance (O)2004-11.68, approved the Final Planned Unit Development for Richmond American Homes and provided the following conditions of approval specific to the design of the single-family homes:

- The petitioner must construct 51 side-loaded garages (non-street facing garages) at a minimum.
- The number of ranch units shall not exceed fifteen percent (15%) of the total number of units or 31 units.
- The petitioner may construct ranch homes with a minimum square footage of 2,300 square feet.
- At least ten units backing either Kreutzer Road or Main Street shall have shutters on their rear elevation.
- The developer shall create a rear design elevation package for homes abutting all perimeter streets.

When Richmond American last requested approval of new floor plans in 2010 the petition included a reduction to the minimum required number of homes that must be constructed with side-loaded garages from 51 – 25. The Village Board’s approval of the new floor plans and reduction in the minimum number of side-loaded garages included the following conditions of approval:

1. The Petitioner must follow the terms of the Fitzgerald Annexation Agreement, dated April 15, 2003; and all conditions of approval of Ordinance (O)2003-07.64 and Ordinance (O)2004-11.6 remain valid unless specifically changed by Ordinance (O)2010-04.16
2. The rear elevations of homes backing Kreutzer Road shall have trim and shutters in accordance with approved plans.
3. North of the rear property line of the lots between LaSalle Lane and Carver Lane the petitioner will offer homes of no less than 2,600 square feet in area, with exception to the ranch model.
4. The minimum required number of homes to be constructed with side-loaded garages shall be reduced from 51 to 25.

At this time, DRH is requesting approval to eliminate the side-loaded garage requirement. In turn, Staff has required DRH to drop certain “A” elevations and add brick to all base model elevations. All other requirements and conditions of approval from previous ordinances would be met by the floor plans proposed by DRH.

Should the Village Board approve the proposed floor plans and model sales area, Staff recommends the following conditions of approval:

1. The Petitioner must follow the terms of the Fitzgerald Annexation Agreement, dated April 15,

2003; and all conditions of approval of Ordinance (O)2003-07.64 and Ordinance (O)2004-11.68 remain valid unless specifically changed by this or previous ordinances.

2. The rear elevations of homes backing Kreutzer Road shall have upgraded elevations that shall, at a minimum, include window grids and shutters.
3. North of the rear property line of the lots between LaSalle Lane and Carver Lane the petitioner will offer homes of no less than 2,600 square feet in area, with exception to the ranch model.
4. The existing parking lots located on Lots 72, 75 and 173 shall be removed and sodded or seeded prior to the construction of the new parking lot on Lot 54.

Legal Analysis

In accordance with Section 156.070(G) of the Zoning Ordinance, the Village Board may grant minor modifications to the Final Planned Unit Development provided such changes do not affect the character and standard of the Planned Unit Development.

Village Manager Johnson reported the Mr. Chris Lester from DRH Cambridge Homes was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Fender asked if there were currently any unsold new homes in the subdivision; Village Manager Johnson reported that there were none.

Mayor Sass asked resident Mike Fleck, if he and the other residents had a chance to meet with the builder. Mr. Fleck reported that the meeting with the builder was very positive and that he sent out copies of the elevations to the residents and received no negative feedback.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked how many lots were available at Covington Lakes; Mr. Lester reported that there were approximately 20 lots available. Trustee Piwko asked that Elevation B be upgraded with more brick. Mr. Lester reported that through their market studies they found that there was not a need to add additional brick to Elevation B as they had other elevations with substantial brick.

Trustee Leopold asked when they will be able to start; Mr. Lester stated that they would like to start as soon as possible.

Trustee Hahn asked Mr. Fleck if the residents had any concern with the front-load garages as opposed to side-load; Mr. Fleck stated that front load garages are fine with the residents.

Mayor Sass asked if the Village Board had any other questions or comments; there were none.

A MOTION was made to approve Ordinance (O)2012-11.54 – Approving a Modification to the Final Planned Unit Development for the Estates of Lions Chase Subdivision to allow a new single family product line and a new model/sales center.

MOTION: Trustee Leopold

SECOND: Trustee Hanson

AYES: Trustees Fender, Hahn, Hanson and Leopold

NAYS: Trustee Piwko

ABSENT: Trustee Kanakaris

The motion carried: 4-1-1

- d) Ordinance (O)2012-11.55 – Granting approval of a temporary sign for the Centegra Healthcare facility property at the southeast corner of Reed and Haligus Roads

Mayor Sass reported that Centegra Health Systems is requesting approval to install a double-sided Temporary Sign on the Centegra property at the southeast corner of Reed and Haligus Roads. The proposed sign, with the wording: *Thanks for Your Support, Future Home of Centegra Hospital – Huntley, centegra.org/huntley*, will measure 8'-0" x 16'- 0" (128 square feet – per side) and will have an overall height of 12'-0" (the sign will be installed upon a 4'-0" base).

Staff Analysis

In accordance with Section 156.120 (E) of the Zoning Ordinance, *Temporary Signs* may measure up to fifty (50') square feet per side and shall not exceed 8'-0"-tall. A temporary sign is allowed for a period no greater than thirty (30) days and may be installed up to three (3) times within a calendar year (with no less than fifteen (15) days in between postings of temporary signs).

The proposed temporary sign exceeds the allowable size and height requirements and will also be installed for longer than 30 days (the sign will remain up through the construction of the new hospital).

Staff recommends the following conditions be added should the Village Board approve the Temporary "Future Home" sign request for the Centegra property:

1. The petitioner shall obtain a sign permit from the Development Services Department upon receiving approval from the Village Board.
2. The sign is to be placed no closer than 10'-0" from all property/right-of-way lines.
3. The sign shall be removed prior to the issuance of a certificate of occupancy for the hospital.
4. The sign shall be maintained in good condition at all times.

Financial Impact

The basic sign permit fee of \$50.00 applies with the refundable \$100.00 Compliance Bond.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Mayor Sass reported that Penny Hughes from Hughes Sign Company was in attendance to answer questions.

Ms. Hughes asked to address the Village Board and stated that Centegra is now requesting to place the sign at Algonquin Road and Haligus Road and not Reed Road and Haligus Road. Mayor Sass stated that they already have a sign at Algonquin Road at Haligus and that is not what Centegra requested.

A MOTION was made by Trustee Fender and SECONDED by Trustee Piwko to TABLE this Agenda Item. The Voice Vote noted all ayes.

- e) Approval of Payout Request No. 1 to Carmichael Construction – Gateway Signage at the

southeast corner of Route 47 and Main Street

Mayor Sass reported that on September 13, 2012, the Village Board approved Resolution (R)2012-09.31 - Authorizing a Bid Award for Gateway Signage at the southeast corner of Route 47 and Main Street to Carmichael Construction in the amount of \$77,597.01. Change orders to date have reduced the project cost to \$72,510.38. Carmichael Construction has submitted the first payout request in the amount of \$51,320.00.

Staff Analysis

Waivers of lien and payroll certifications have been received. Installation of the LED message board is the last major portion of the project to be completed. The message board required approximately 6 – 8 weeks for delivery upon final approvals. The contractor anticipates project completion by the end of November.

Financial Impact

The Engineering Department recommends payment to Carmichael Construction, Inc. in the amount of \$51,320.00.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if this included irrigation and electricity at the site; Senior Assistant to the Village Manager Lisa Armour stated that it did include the irrigation and electricity.

There were no other comments or questions.

A MOTION was made to approve Payout Request No. 1 to Carmichael Construction in the amount of \$51,320.00 for Gateway Signage at the southeast corner of Route 47 and Main Street.

MOTION: Trustee Hanson

SECOND: Trustee Fender

AYES: Trustees Fender, Hahn, Hanson, Leopold and Piwko

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

f) Policy Direction -Village of Huntley Property Tax Levy Ordinance

Director of Finance and Human Resources Jennifer Chernak reviewed a Power Point presentation and reported that the Village Board must approve the annual property tax levy in sufficient time to file the approved property tax levy ordinance with the County Clerks by the last Tuesday in December, which is December 25, 2012 (Christmas Day); therefore, levies are due no later than December 21, 2012.

Staff Analysis

The following points are important facts to consider in formulating the property tax levy policy.

- The tax levy process is an estimation based on assessed valuations, estimated new construction and annexations that have occurred during the year.

- The 2012 tax levy must consider multiple factors when attempting to calculate the potential property tax revenue.
- The Township Assessors calculate the estimated valuations and the County Clerks ensure that the Village's net levy does not exceed authorized rate limits.
- Final valuations are also affected by rate multipliers imposed by the Counties and the State of Illinois.
- It should be noted that property tax revenues do not affect any enterprise funds, such as the water/sewer funds. The water/sewer funds operate like a business where user fees are the primary source of income.

Property Tax Extension Limitation Law (PTELL)

The collar counties (DuPage, Kane, Lake, McHenry and Will) became subject to the PTELL for the 1991 levy year for taxes paid in 1992. Cook County was added in 1994. Under this property tax cap legislation (for non-home rule taxing districts), the Village's maximum property tax increase without requiring referendum approval is limited to the lower of 5.0% or the consumer price index (CPI). The County Clerks have notified the Village that the CPI to use for the 2012 property tax levy is 3.0%.

Truth-in-Taxation Disclosure Requirements

The Village of Huntley is required to comply with Public Act 89-102, known as the "Truth in Taxation Act." This Act places requirements on the Village in the adoption of the 2012 property tax levy if the proposed 2012 gross property tax levy is 105% greater than the 2011 net property tax extension. The Village will not be required to publish the Truth in Taxation as the increase for 2012 will show a 0.80% increase. (\$3,769,871 actual 2011 receipts vs. \$3,800,000 request).

Property Tax Levy Process

1. The Village does not levy for the tax rate, the Village levys for dollars. The rate is calculated based on the total request. The dollar request has been greater than the anticipated dollar amount to allow for adjustments by the counties in their calculations of the assessed values and added multipliers.
2. As a non-home rule community, the Village cannot recover any lost levy dollars if a levy request is not maximized due to the calculation of the property tax caps.

The 2012 tax levy will once again realize unprecedented changes. Both counties have estimated another 9% or more reduction in valuations. The rate setting EAV is estimated to decrease by \$75,676,085 while new construction added \$10,000,954.

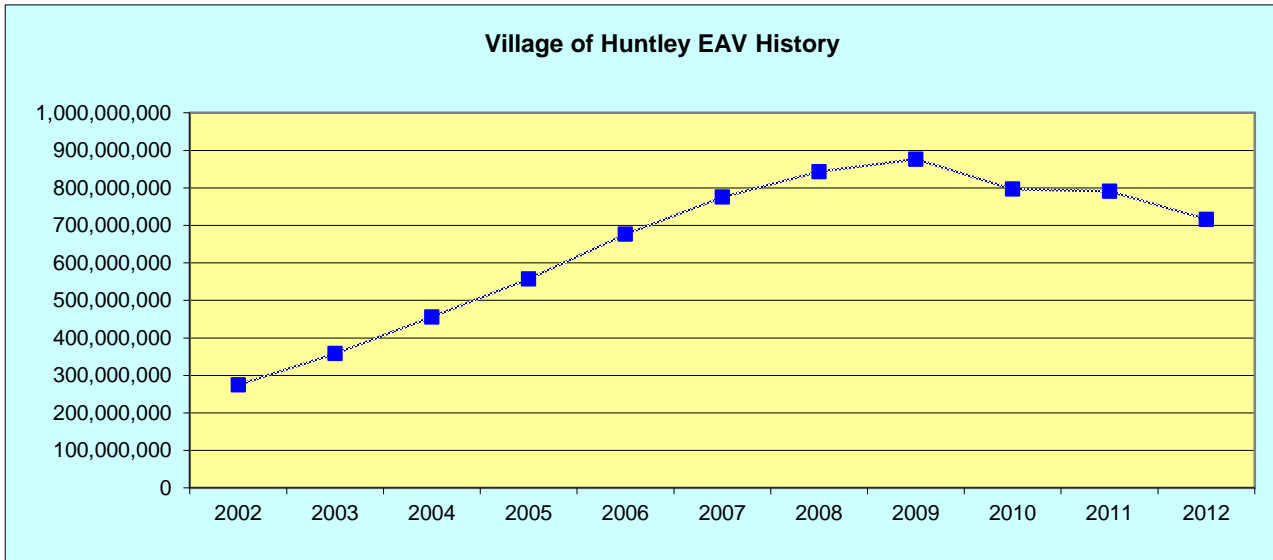
Sources of 2012 Changes

Higher allocation to exemption properties due to declining values

The proportional share of property tax levies are based upon "billable equalized assessed value". Billable EAV is the equalized assessed value minus any exemptions. Properties with exemptions have a lower billable EAV and will pay a lower percentage of the tax burden than they would if they did not have those exemptions. Properties without exemptions are then responsible for a higher percentage of the tax burden.

Increased levy requests from taxing bodies with declining assessments

While PTELL limits annual inflation to 5%, additional taxes can be extended to pay for new growth. Last year the Village did not capture all available tax dollars resulting in a permanent loss of \$79,765.00. By levying the same dollar amount as the previous 2 years of \$3,800,000 the Village will lose \$139,015 in 2012 levy/2013 property tax revenue.



2012 Tax Levy Options

1. Adhere to previous policy and request a levy amount of \$4,000,000 which would maximize available dollars to the Village. This request would estimate revenue of \$3,939,015 prior to any potential multiplier adjustments.
2. Freeze the levy amount of \$3,800,000 which would represent a 0% increase from the 2011 levy request which would result in a permanent loss of revenue to the Village estimated to be \$139,015 at this time.

The FY13 draft budget document assumes no increase in the levy request (\$3,800,000); therefore, staff recommends Option 2.

Either option may result in a higher tax “rate” as set by the County Clerks

Estimated 2012 Tax Rate - Payable 2013

Levy/Bill	Market Value	Assessed Value	Rate	VOH Taxes
2011/2012	\$ 225,000.00	33.33% \$ 74,992.50	0.4799	\$ 359.89 Kane
2011/2012	\$ 225,000.00	33.33% \$ 74,992.50	0.4690	\$ 351.71 McHenry

2012/2013 \$ 225,000.00 33.33% \$ 74,992.50 0.5314 \$ 398.51

The shift of tax burden, the devaluation of property and multiplier adjustments all factor into the final rate. Again, rates are not calculated by the counties until Spring 2013.

VILLAGE OF HUNTLEY TAX LEVY HISTORY

Levy	Rate	%Chng	EAV	%Chng	Levy Request	%Chng	Received	%Chng
1999	0.5734		104,126,744					
2000	0.5712	-0.38%	154,736,202	48.60%				
2001	0.5416	-5.18%	213,675,280	38.09%	1,500,000		\$ 1,257,595	
2002	0.5304	-2.07%	274,778,282	28.60%	1,800,000	20.00%	\$ 1,457,428	15.89%
2003	0.4678	-11.80%	358,059,795	30.31%	2,100,000	16.67%	\$ 1,674,170	14.87%
2004	0.4520	-3.38%	455,734,372	27.28%	2,500,000	19.05%	\$ 2,059,825	23.04%
2005	0.4442	-1.73%	557,318,704	22.29%	3,000,000	20.00%	\$ 2,476,135	20.21%
2006	0.4296	-3.29%	676,220,947	21.33%	3,500,000	16.67%	\$ 2,904,886	17.32%
2007	0.4155	-3.28%	775,261,883	14.65%	3,750,000	7.14%	\$ 3,220,979	10.88%
2008	0.4138	-0.41%	843,255,156	8.77%	3,950,000	5.33%	\$ 3,489,390	8.33%
2009	0.4119	-0.46%	876,512,659	3.94%	3,665,000	-7.22%	\$ 3,608,084	3.40%
2010	0.4714	14.45%	796,378,817	-9.14%	3,800,000	3.68%	\$ 3,783,954	4.87%
2011	0.4799	1.80%	790,820,406	-0.70%	3,800,000	0.00%	\$ 3,769,871	-0.37%
2012	0.5314	10.73%	715,144,320	-9.57%	3,800,000	0.00%		

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold stated that he supports Option 1 which is only \$40 more per year for a \$225,000 house and that the Village has hundreds of miles of streets to be maintained as the roads are wearing out. Mayor Sass stated that he believes that the Village should follow Option 2 and freeze the levy amount. Trustees Fender, Hanson, Piwko and Hahn all stated that they supported Option 2 to freeze the levy amount.

The Village Board gave Staff the direction to freeze the levy amount of \$3,800,000 which would represent a 0% increase from the 2011 levy and to conduct a public hearing on December 13, 2012 to elicit comments on the 2012 property tax levy.

g) FY2012 Project Status Reports and Accomplishments

Village Manager David Johnson reviewed a Power Point presentation and reported that following list was completed in FY2012:

- 1) Phase II Engineering was completed for the full interchange at I-90 and Route 47. The Illinois Tollway Authority awarded the construction contract in March, and construction commenced soon thereafter on the \$69 million project.
- 2) The Village Board adopted a Legislative Agenda for 2012.
- 3) The International City/County Management Association (ICMA) formally recognized the Village of Huntley under the Council-Manager criteria, signifying formal acknowledgment by the ICMA that a local government has established a position of professional management for its appointed executive.
- 4) The International City/County Management Association (ICMA) announced the credentialing of the Village Manager. ICMA Credentialed Managers are professional local government managers qualified by a combination of education and experience and adherence to high standards of integrity.

- 5) A Resident Customer Service Survey was completed, with 967 residents participating in the survey.
- 6) Approved passage of a referendum to establish an opt-out municipal aggregation program for the purchase of electricity for residential and small commercial customers. As part of its agreement with the Northern Illinois Governmental Electric Aggregation Consortium (NIGEAC), Direct Energy won the competitive bidding process to be the program's electric supplier through the June 2014 billing cycle, offering one of the lowest fixed rates in ComEd's service territory.
- 7) The Village entered into a new franchise agreement with Nicor Gas.
- 8) The Farmers Market completed its sixth season.
- 9) Installed decorative banners and street name signs within the Rt. 47 Corridor.
- 10) Updated Title III, Title VII, and Title XVII of the Village Code of Ordinances as part of an-going update of Village Code.
- 11) Coordinated Open Meetings Act (OMA) training for elected and appointed officials.
- 12) Held the first *Green and Clean Huntley Day* in conjunction with Earth Day and Arbor Day.
- 13) Expanded the Huntley Cemetery with the addition of a 120-niche columbarium.
- 14) Established a Village of Huntley page on Facebook and adopted a Social Media Policy.
- 15) The Village received the Innovation Award from the McHenry County Council of Governments for the re-purposing of the old village hall and subsequent relocation of the Huntley Chamber of Commerce.
- 16) Coordinated a ribbon-cutting ceremony to celebrate completion of the widening of Route 47.
- 17) Adopted a 5-year Strategic Economic Development Plan to attract new retail, commercial, and industrial development. Village Manager Johnson reported that Staff will review the Economic Development Plan with the Village Board in 2013.
- 18) The Village launched the HuntleyFirst! Economic Development website.
- 19) Conducted a Preliminary Feasibility Study to provide a basic plan to develop, operate, and market a local economic development oriented fiber network, the first step in implementation of a Fiber Optic/Broadband Initiative to enhance economic development opportunities.
- 20) Lionheart Engineering began construction of a new 23,000 square foot facility in the Huntley Corporate Park.
- 21) Interstate Partners began construction of two retail buildings at Regency Square, bringing Starbucks, Jimmie Johns, Rookies All-American Pub and Grill, Little Caesar's Pizza to Huntley.

- 22) Impact Plastics, a recycler of plastics and wholesaler of industrial refuse container replacement parts moved its operations to an existing industrial facility.
- 23) Deer Path Supportive Living Facility began construction of a 128-unit building to serve disabled adults ages 22-64, with the facility located in Regency Square adjacent to the Heritage Woods Assisted Living Center.
- 24) Centegra Hospital – Huntley received approval from the Illinois State Health Facilities Review Board to build a \$233 million, 128-bed hospital at its Huntley Campus.
- 25) Ryland Homes began development of a 78-unit active adult pod within the Talamore Subdivision.
- 26) The GFOA Certificate of Achievement Award for Excellence in Financial Reporting for the FY10 audit was received for the ninth consecutive year and the Distinguished Budget Presentation Award for the FY12 budget was awarded for the ninth year in a row.
- 27) Entered into an intergovernmental agreement with the Illinois Office of the Comptroller regarding access to the Comptroller’s Local Debt Recovery Program.
- 28) Conducted fitness test for employees as a part of the Village’s Employee Wellness program.
- 29) Coordinated the bi-annual Health Fair for employees.
- 30) Replaced 364 MXU water meter reading units through September.
- 31) Continued customer service program training for all departments.
- 32) Implemented the 2012 information technology update.
- 33) The 2012 Street Improvement Program resulted in the reconstruction and resurfacing of approximately 2.75 miles of Village streets and approximately one-half mile of driveways within the Huntley Cemetery.
- 34) Phase II Engineering was completed for the extension of Kreutzer Road, with the anticipated bid letting in 2013.
- 35) Completed concept design for the extension of Reed Road west to Coyne Station Road.
- 36) Completed the Bi-Annual Bridge Inspection Program in accordance with IDOT requirements.
- 37) Completed crack sealing of various streets throughout the Village as part of the overall Pavement Management Program.
- 38) The Village strategically purchased the building at 11801 Main Street and the property at the northwest corner of Route 47 and Main Street in an effort to continue implementation of the Downtown Revitalization Plan.
- 39) Continued implementation of the Geographic Information System, including creation of a web-based system to make information accessible to all employees.

- 40) Completed construction of gateway signage with message board at the southeast corner of Route 47 and Main Street and bricked the retaining wall at the northeast corner of Route 47 and Coral Street.
- 41) Completed an update to the Transportation Plan, Chapter 5, of the Village of Huntley Comprehensive Plan.
- 42) Completed a Downtown TIF Feasibility Analysis and Redevelopment Plan for Village Board adoption.
- 43) Completed an intergovernmental agreement with the Village of Algonquin for Chief Building Official/Plan Review duties and inspection services.
- 44) Tracked 214 properties, delivered 55 Notices of Violation, and maintained 10 properties through the Code Enforcement Program through September.
- 45) Continued the Backflow Device Testing Program for residential customers, with 706 devices tested through September.
- 46) Conducted a comparative analysis of license and permit fees with other communities.
- 47) Continued the Pride in Preservation Awards acknowledging pride in ownership and maintenance of historic homes.
- 48) The Village achieved the Certificate of Recognition for participation and compliance with the EPA's Discharge Monitoring Report Quality Assurance Study Program. The Village has met IEPA Discharge Monitoring Requirements each month through September.
- 49) The Village received the Fluoridation Award from the Illinois Department of Public Health in recognition of achieving the highest standard of compliance for at least ten consecutive years in accordance with the Illinois Fluoridation Act.
- 50) Participated in regional Water Task Force discussions on groundwater supply.
- 51) Tours of the West Wastewater Treatment Plant were conducted for residents as part of Earth Day activities in April, and approximately 450 middle school students in May.
- 52) Spring and fall clean-ups were conducted through the Adopt-a-Highway Program. All thirteen locations throughout the Village have been adopted through the program.
- 53) Curbside branch pick-up program was conducted in the spring and fall.
- 54) The Mosquito Abatement Program was continued with four sprayings by Clarke Environmental and larvaciding treatments by Public Works staff.
- 55) Completed painting of Well #9 interior.
- 56) Completed scheduled maintenance of Well #9 pump.

- 57) Completed repainting of Water Tower #1 (Huntley Center) and Water Tower #4 (West Main Street).
- 58) Received approval of renewal of effluent reuse permit for Sun City irrigation system for 5-year period.
- 59) Replaced lighting at Public Works Bakley Street facility with more energy efficient lighting.
- 60) Replaced furnaces at Well #8 & #9 treatment facilities.
- 61) Replaced roof at West Wastewater Treatment Plant.
- 62) Replaced East Wastewater Treatment Plant digester domes.
- 63) Upgraded East Wastewater UV system.
- 64) Purchased asphalt paving machine and completed pavement repairs on Donald Drive, Douglas Street, Charles Street, and paved the new driveway on the west side of the cemetery.
- 65) Completed installation of 300' of rip-rap on the Scott Drive detention pond shoreline in the Southwind Subdivision (Special Service Area No. 5).
- 66) Completed computerization of daily well rounds.
- 67) Completed the sixth year of the 50/50 Residential Tree Replacement Program, with 113 trees replaced through the program.
- 68) Emerald Ash Borer program continued, with monitoring, inspection, and removal of 480 trees.
- 69) Received Illinois Urban Forest Restoration Grant in the amount of \$10,000 for Emerald Ash Borer to assist with replacement of parkway trees.
- 70) A Teen Safety Camp for middle school children was held in August.
- 71) Eight neighborhoods were qualified as "Neighborhood Watch" areas and posted with signs.
- 72) Completed a community needs and satisfaction survey of the Police Department through an on-line survey and posted results on Village website. Ninety-three percent (93%) of the respondents approve of the work performance of the department.
- 73) The Police Department participated in the National Take Back Initiative sponsored by the Drug Enforcement Administration (DEA), with over 355 pounds of prescription drugs collected for disposal at events held in April and September.
- 74) Conducted 42 hours of Police training through September, 2012.
- 75) Completed integrated live fire and simulation weapons training for entire department.
- 76) Reported domestic violence incidents decreased 29% through September, 2012.

- 77) Traffic crashes decreased 4% through September, 2012.
- 78) Purchased and placed in service five replacement vehicles.
- 79) Completed in-car camera system Phase II upgrade.
- 80) Replaced two hand-held radar units.
- 81) Completed upgrade of radio system.
- 82) Hired two police officers.
- 83) Initiated Citizen Patrols.
- 84) Two officers named as finalists for McHenry County Officer of the Year.
- 85) Police Chief named President of McHenry County Chief's Association.
- 86) Third Huntley officer assigned to Illinois Law Enforcement Alarm System (ILEAS).
- 87) Conducted community meeting in Sun City to address burglaries, with approximately 600 in attendance.
- 88) Three Huntley officers assisted with NATO demonstrations in Chicago.
- 89) Successful completion of Illinois Department of Corrections jail inspection.
- 90) Sixth class of Citizen Police Academy (CPA) graduated.
- 91) Completed Phase II of a fitness center in the Police Department basement.
- 92) Sgt. Linda Hooten graduated from the FBI National Academy.
- 93) Assigned an officer to Kane County SWAT Team.
- 94) Conducted Emergency Operations Center tabletop exercise.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Hahn stated that even with the tax structure that the Village follows it was able to provide good services for our residents and with the help that the contractors' prices came in lower than expected.

There were no other comments or questions.

This agenda item was for informational purposes and action was not required by the Village Board.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass asked Trustee Fender to report on the McCOG meeting. Trustee Fender reported that the Village of Cary has joined McCOG and the agenda for the meeting was roundtable discussions.

Mayor Sass reported that the next Village Board meeting will be on December 6th.

Mayor Sass reported that Village Offices will be closed on November 22nd and 23rd for Thanksgiving

Mayor Sass reported that the Village will be holding an Electronics Recycling Event on Saturday, November 17th in the Muni Complex parking lot from 8 am – 1 pm.

Mayor Sass reported that the Village's Christmas on the Square event will be held on Saturday, December 1st.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:44 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary