

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, October 22, 2013  
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, October 22, 2013 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

10

ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Karen Langhenry, Geri Rizzo, Jake Marino, Deb Waters, Diana Carpenter, Vice-Chair Lonni Oldham and Chairperson Donna Britton

15

MEMBERS ABSENT: None

ALSO PRESENT: Planner James Williams

20

PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

25

**A. A MOTION was made to approve the May 21, 2013 Historic Preservation Commission Meeting Minutes as written**

**MOVED: Commissioner Marino**

**SECONDED: Commissioner Langhenry**

**AYES: Commissioners Langhenry and Marino and Chairperson Britton**

30

**NAYS: None**

**ABSTAIN: Commissioners Rizzo, Waters and Carpenter and Vice-Chair Oldham**

**MOTION CARRIED 3:0:4**

35

**B. A MOTION was made to approve the September 17, 2013 Historic Preservation Commission Meeting Minutes with the following changes:**

Page 1, Line 36, correct the spelling of "Vice-Chair"

Page 2, Line 36, remove "with the help of Mary Beth Manning from the Huntley Area Public Library"

Page 2, Line 47, reword to add "reviewed suggestion regarding" and "to"

40

**MOVED: Commissioner Rizzo**

**SECONDED: Commissioner Waters**

**AYES: Commissioners Rizzo, Marino, Waters, Carpenter, Vice-Chair Oldham and Chairperson Britton**

45

**NAYS: None**

**ABSTAIN: Commissioner Langhenry**

**MOTION CARRIED 6:0:1**

50

5. Old Business

A. Sawyer-Kelley Mill Building – Request-For-Proposal (RFP) process

Planner Williams confirmed that the Village Board extended the Sawyer-Kelley Request-for-Proposal process through November 1, 2013.

5 Chairperson Britton stated that she believed a second applicant had emerged that was interested in the Sawyer-Kelley building and Planner Williams added that he understood another party had contacted the Village to express their interest in the property, however, this latest group had yet to submit the necessary application materials.

10 Chairperson Britton expressed her optimism that the interest expressed in the development of the Sawyer-Kelley Mill property will hopefully lead to its preservation.

Chairperson Britton reviewed her suggestion made at last month's meeting to begin considering alternatives for the Sawyer-Kelley property should the RFP-process not arrive at a viable result.

15 Discussion ensued regarding alternatives for the site including a museum, using the building for hosting small meetings and receptions, as well as offering the building for use by local schools and/or colleges for preservation design.

20 Commissioner Carpenter suggested initiating a consultation with Village Manager Johnson and Village President Sass where the issue of reviewing proposals for the Sawyer-Kelley building as well as other historic preservation issues could be raised.

25 Commissioner Carpenter suggested a future Historic Preservation Commission meeting may include the review of the information produced from the meeting between the Historic Preservation Commission representatives, Village Manager and Mayor.

#### B. Historic Program at the Town Square Event – Saturday, December 7, 2013

30 Commissioner Langhenry suggested a luminary display the late afternoon/evening of December 7<sup>th</sup> to take advantage of the crowds gathered along the Holiday event parade route.

Discussion ensued regarding the best way to reach out to residents along Woodstock, Second and Church Streets, and the most efficient course for coordinating the display, as well as whether or not to include the distribution of historic literature as part of the program.

35 Commissioners Langhenry and Waters offered to research the pricing, acquisition and placement of materials for the luminary display.

#### *Art Contest*

40 Chairperson Britton stated that she was interested in revisiting the proposal for an art contest proposed by Commissioner Rizzo at last month's meeting. Chairperson Britton recalled when the proposal for the art contest was discussed last month it was also suggested that the program could perhaps be a cooperative project involving the Huntley Historical Society.

45 Commissioner Marino stated that he would present the art contest idea to the Huntley Historical Society and report back to the Historic Preservation Commission.

50 Commissioner Rizzo stated that it was her hope that the art contest program could be implemented in time to coincide with the May – Look at Local History celebration.

#### *Message Board Sign at SEC of Route 47/Main Street*

Chairperson Britton asked if Staff had a chance to inquire about the possibility of the message board at Route 47/Main Street to include historic information and Planner Williams stated that he has asked about the possibility of including message on the message board sign, but needed specific examples of what the Historic Preservation Commissioners had in mind.

5

Chairperson Britton agreed to provide some examples of the historic preservation messages that she believes would be appropriate for display on the message board sign.

6. New Business

10

A. Discussion - Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

15 Vice-Chair Oldham mentioned that she had spoken with Tom Conley regarding his property, 11120 Church Street, located at the northeast corner of Church and Mill Streets, which he may bring forward for landmark designation in the near future.

20 In regard to the Second Street historic information compiled by former Historic Preservation Commissioner Tom Conley, Planner Williams mentioned having scanned the information into a *pdf-format* and emailing the information to the Historic Preservation Commission members. Chairperson Britton and Commissioner Carpenter requested hard-copies of that information.

25 Vice-Chair Oldham and Commissioner Carpenter offered to compile the historic information for a few specific properties along Second Street and review this information with the Historic Preservation Commissioners at a future meeting.

*Historic Survey*

30 Chairperson Britton recalled discussions regarding a historic survey of the properties within Huntley at last month's meeting. Discussion at that time, Chairperson Britton continued, was to provide a case to the Village Board of why a historic survey of various properties within Huntley, at a cost of approximately \$50.00 per property, would be a sound investment.

35 Commissioner Carpenter stated that it has been her experience that a comprehensive historic survey of a municipality's inventory of historic properties would assist potential developers in their assessment and prioritization of historic properties throughout the historic significant portion of the municipality. Additionally, Commissioner Carpenter continued, a historic survey would serve as evidence to potential investors that the municipality values its historical properties, viewing them as assets to the community worthy of consideration.

40 The topic was discussed further including the issue of drafting a schedule of those properties which should be surveyed and perhaps dividing that schedule into phases or prioritizing the properties to be surveyed first.

*Hackett House – 11879 Main Street*

45 Chairperson Britton mentioned that she was in attendance at the September 19, 2013 Village Board meeting when the Dewberry report regarding the condition of the former residence/hotel was discussed and was curious if Staff was aware of what the next steps were going to be in the Village Board's consideration of the site.

50 Planner Williams stated that he was unsure of the Village Board's next step for their consideration of the viability of the rehabilitation of the Hackett House property. Planner Williams stated that he believed that the Village's Public Works Department may be directed to take the lead in determining prioritization of the various elements (architectural, electrical, plumbing,...etc.) required for the property's rehabilitation in order to provide more

detailed information to assist the Village Board in their consideration of the prospects for the future rehabilitation of the property.

5 *Coordination of between the Huntley Historic Commission,  
Historical Society and Huntley Area Public Library*

Chairperson Britton expressed an interest in reaching out to the Historical Society and Huntley Area Public Library in order to coordinate activities aimed at promoting historic preservation including meetings, programs and events.

10 Commissioner Rizzo suggested a meeting two or three times a year that could include representatives from the Historical Society and Library.

15 Commissioner Carpenter suggested sending a liaison from the Huntley Historic Preservation Commission to a Huntley Society meeting.

20 Commissioner Marino, who also serves as Huntley Historical Society President, stated that it was coincidental that discussion regarding having the Huntley Historic Commission, Huntley Historical Society and Huntley Area Public Library get together because a luncheon is scheduled for Tuesday, December 10, 2013 that could be attended by representatives of the Huntley Preservation Commission.

25 Commissioner Marino explained that the December 10<sup>th</sup> luncheon will serve as a commemoration of the historic preservation efforts of two women who have served with the Rutland Township Historical Society and that artifacts that the Rutland Township Historical Society has in their possession may be made available to the Huntley Area Public Library to add to their archive.

30 Commissioner Marino stated that he will provide additional details to the Historic Preservation Commissioners regarding the December 10<sup>th</sup> luncheon as they become available.

35 Vice-Chair Oldham reviewed the calendar of events for Crystal Lake Centennial Celebration which will be held throughout 2014.

7. Adjournment

35 At 7:55 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Carpenter. Motion carried unanimously.

40 Respectfully submitted,  
*James Williams*  
Planner  
Village of Huntley