

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
October 27, 2016  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, October 27, 2016 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** Trustee Niko Kanakaris

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Chief Robert Porter, Director of Finance and Human Resources Jennifer Chernak, Director of Public Works and Engineering Timothy Farrell and Village Attorney John Cowlin.

**PLEDGE OF ALLEGIANCE:** Girl Scout Troop 88 led the Pledge of Allegiance.

**SPECIAL PRESENTATION:**

- a) Community Emergency Response Team (CERT) Graduation

Trustee Piwko reviewed a Power Point presentation and reported that Huntley CERT has been in existence since 2009, and it falls under the direction of the Citizen Corp Council that consists of seven (7) members. Being on the Council, I serve as president, we also have Sgt. Sullivan who serves as vice-president and secretary, and we have representatives from the Fire District, community clubs, medical facilities, business and industry and a member of EMA. There have been a total of 69 people that have gone through the CERT training since its inception. This was our fifth class that we have put on since 2009 and there are 10 people from this current class that completed the training and graduated. There are 20 members that are Level 2 certified that achieved that certification by taking additional online courses. This class was instructed by our CERT team members who became certified to train and were assisted by members of the Kane County Office of Emergency Management. Skills learned in the course were basic first aid, basic fire suppression, light search and rescue, disaster preparedness, and disaster psychology. The training culminated with a mock disaster drill at the Huntley Public Works building and the scenario was a tornado that had come through village. The CERT team was to search the building for survivors, treat them, and evacuate them to a safe area. These members can now volunteer with the police department on various occasions. CERT members can be called out to assist in emergency situations. So far we haven't had any catastrophic emergencies in Huntley but they have been called to assist the police on missing person searches and CERT also joins up with the CPAAA (Citizen's Police Academy Alumni Association) to assist the police with traffic control, parades and other events. Trustee Piwko, Chief Porter and Sgt. Sullivan called up the graduates and distributed their certificates.

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:**

- a) Approval of October 6, 2016 Committee of the Whole Meeting Minutes
- b) Approval of the October 27, 2016 Bill List in the amount of \$1,426,431.36
- c) Approval of an Ordinance Approving (i) an Amendment to the Village of Huntley Zoning Map to rezone 11103 S. Church Street from “R-2” Single Family Residence District to “B-4” Adaptive Reuse Business District and (ii) a Special Use Permit to allow required off-street parking spaces to be located in a different zoning district than the subject property
- d) Approval of an Ordinance Approving the Dissolution of TIF 1 (Southern TIF/Kane County) effective December 31, 2016
- e) Approval of a Resolution Granting Approval of the Sale and/or Disposal of Village-Owned Property

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

**A MOTION was made to approve the Consent Agenda.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Westberg

**AYES:** Trustees: Goldman, Hoeft, Leopold, Piwko and Westberg

**NAYS:** None

**ABSENT:** Trustee Kanakaris

**The motion carried: 5-0-1**

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration of a Resolution Approving a Temporary Use Permit for an American Flag Display and a Veteran’s Day Event / Culver’s of Huntley

Mayor Sass reported that the Village has been contacted by Culver’s of Huntley located at 12950 Route 47 to host a Veteran’s Day Event and American Flag Display.

Staff Analysis

Culver’s would like to display approximately 100 American Flags representing fallen American heroes from November 4<sup>th</sup> through November 13<sup>th</sup> in the small grassy areas along their property on Powers Road and along the private road to the east.

On Sunday, November 6<sup>th</sup> Culver’s will be holding a Veteran’s Day Ceremony at 2:00 p.m. on their property. Culver’s would like to borrow barricades for use in their parking lot for the event.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution to Issue a Temporary Use Permit for an American Flag Display from November 4, 2016 through November 13, 2016 and a Veteran's Day Ceremony on November 6, 2016 at Culver's of Huntley located at 12950 Route 47.**

**MOTION: Trustee Goldman**

**SECOND: Trustee Hoeft**

**AYES: Trustees: Goldman, Hoeft, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: Trustee Kanakaris**

**The motion carried: 5-0-1**

## **FISCAL YEAR 2017 BUDGET WORKSHOP NO. 2:**

- a) Review of On-Going Services and Programs, Summary of Funds, Major Capital Revenue Sources, and Preliminary Capital Request from Departments

Village Manager David Johnson and Staff reviewed a Power Point presentation which covered the On-Going Services and Programs, Major Capital Revenue Sources, and Preliminary Capital Requests from Department

During the presentations the Village Board made comments or asked the following questions:

Trustee Westberg asked for clarification regarding MC Ride ridership year to date numbers in 2015 and 2016.

Trustee Leopold asked what the increase in fares will be in 2017. Assistant Village Manager Armour reported that in April, 2017 rides will increase from \$2.00 to \$2.50 for the general public and for Seniors/Disabled from \$1.00 to \$1.25.

Trustee Leopold asked how much the three (3) townships received and distributed in their General Assistance Funds. Village Manager Johnson reported that Staff will work to obtain that information from the townships.

Trustee Westberg asked if the Village has received any resident feedback regarding the use of contracted inspectors working for the Village; Village Manager Johnson reported that residents have responded very favorably.

Regarding Electric Aggregation, Trustee Leopold asked if the residents are continuing to see savings being part of the program. Village Manager Johnson reported that since the beginning of the Village's Electric Aggregation program in 2012, this program has saved the average Huntley homeowner a cumulative amount of approximately \$500 over the three and one-half years of the program but currently the savings are minimal and the Village will probably stop the program in 2017 when the contract expires.

Trustee Leopold asked about the cost and need for fire hydrant flushing. Director Farrell reported that the cost consists of staff time unless staff sees the need to repair a hydrant as part of the flushing and inspection of hydrants.

Trustee Goldman asked if Police dispatching begins with SEECOM in January 2017; Chief Porter

reported that dispatch will be switched from Lake in the Hills Police Department to SEECOM in May, 2017.

Trustee Goldman asked if residents would have to renew membership when the Village changes to the Nixle Advanced System and the subdivisions are separated; Chief Porter said no. Trustee Piwko asked if someone could sign up to receive all Nixle notifications; Chief Porter said that he thought so but would look into the possibility. Trustee Goldman asked if the surrounding communities had the Nixle Advanced System; Chief Porter reported that it was popular but that he was not sure what the neighboring communities had.

Trustee Goldman asked about the Victim Advocacy Program expense and if this was a partial salary for an employee; Chief Porter reported that the expense is for an outside group that the Police Department uses, and it is a flat fee.

Trustee Westberg asked if a portion of the Telecommunication Tax was put into the Municipal Building Fund for 2016; Village Manager Johnson said that it was.

Trustee Westberg asked if there has been any recent interest in residential development; Village Manager Johnson stated that Lennar was in but that at some point it would be natural that residential growth would slow and that revenue source would decrease. Trustee Westberg stated that the Village has more space to develop; Village Manager Johnson concurred and outlined the difference between the 350 lots available in Talamore that already have infrastructure in place as opposed to the costs associated with developing and building infrastructure for new subdivisions.

Trustee Leopold asked about the Woodstock Street Brick Sand Fill project and asked if the new sand would get washed out with rain; Director Farrell stated that it would not get washed out. Trustee Goldman asked why it needs filling now; Director Farrell stated that there was a problem with the storm sewer which has been corrected so now the sand fill should last quite a while.

Trustee Hoeft asked how the base on Vine Street looks and if there was eight (8) inches of base; Director Farrell stated that there was eight (8) inches of base on Vine Street.

Trustee Leopold asked about paying for the unfunded mandates to wastewater treatment and asked if the Village will look at bonds or debt certificates; Village Manager Johnson reported that Staff is looking into debt certificates as the rates are still favorable.

Trustee Leopold asked if there were any grants for any other improvements; Village Manager Johnson reported that the Village was just notified that we were unsuccessful in obtaining funding on the most recent ITEP applications.

Trustee Goldman asked if the number of backflow inspections have increased or decreased in 2016; Director Nordman reported that the number of inspections slightly decreased.

Trustee Goldman asked about the purchase of the upgraded bullet proof vests and if each officer would receive one; Chief Porter reported that the vests are typically purchased on a rotating basis every five (5) years, but so that all officers would have a higher level of protection immediately, each officer would get a new vest. In the future, replacement vests would then again be on a rotating basis.

Trustee Piwko stated that Staff did a great job on the presentation and wanted to follow up with the memo they received with their workshop document which asked for direction on the following budget

requests:

1. Drone Purchase - \$4,000
2. Complete Main Street bike path east from Haligus Road to Central Park Boulevard (Heritage of Huntley Subdivision) south of Main Street - \$60,000
3. Route 47 / Kreutzer Road Intersection Lighting - \$400,000 - \$450,000

Trustee Piwko stated that he would like funding for the purchase of a drone and stated that he met with Algonquin Staff and they have a drone which is used for multiple purposes one being that they send it into buildings for safety purposes.

Trustee Piwko also would like the Village to complete Main Street bike path stating completion of this would connect the east to the west side.

Trustee Leopold asked what the difference was with pictures from a drone and Google Earth; Village Manager Johnson reported that Google Earth pictures are static and drone pictures are immediate and current. Trustee Leopold asked who would operate the drone; Chief Porter stated that staff would be trained. Mayor Sass reported that drones are not too expensive and stated that the Huntley Fire Protection District has a drone that the Village has used. Trustee Goldman asked if operating a drone would require a permit from the FAA; Chief Porter stated that there are many restrictions and Staff will need to research all that is required. Trustee Westberg stated that with a tight budget as is being prepared and an unknown forecast that he would like the Village to hold off on this purchase. Trustee Hoeft stated that he was in favor of purchasing a drone.

Trustee Leopold suggested that the Village hold off on the bike/pedestrian path and asked if IDOT would give the Village funding for increased lighting at the intersection of Route 47 at Kreutzer Road; Village Manager Johnson stated that IDOT will not fund additional lighting on Route 47. Trustee Leopold suggested putting aside sales tax revenue for a couple of years to add lighting on Route 47. Trustee Westberg asked if lighting could fall under MFT funding; Director Farrell stated that he will research that possibility.

Village Manager Johnson reminded the Village Board that the Village is drawing down on reserves now and will have to take a look at other resources.

It was the consensus of the Village Board to purchase a drone and not move forward at this time on the Main Street bike/pedestrian path and the additional lighting on Route 47 at Kreutzer Road.

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:** None

**VILLAGE PRESIDENT'S REPORT:**

Mayor Sass thanked Staff and Trustee and Mrs. Piwko on the success of the Fall Fun Day on the Square.

Mayor Sass congratulated Trustee Hoeft and family on the new addition to the family.

Mayor Sass asked Trustee Piwko to report on the McCOG meeting; Trustee Piwko reported that U.S. 10.27.16 VB Minutes

Representative Peter Roskam gave an update.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ACTION ON CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:26 p.m.**

**MOTION: Trustee Hoeft**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary