VILLAGE OF HUNTLEY VILLAGE BOARD MEETING October 25, 2012 MINUTES

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, October 25, 2012 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, IL 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak, Director of Development Services Charles Nordman, Police Chief John Perkins, Director of Public Works Jim Schwartz and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION:

a) Recognition of Service – Huntley Fire Protection District Chief Jim Saletta

On behalf of the Village Board and the residents of the Village of Huntley, Mayor Sass presented Chief Saletta with a gift of an engraved clock and thanked him for his service to the community.

Chief Saletta thanked the Mayor and Village Board.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion.)

Mayor Sass asked if the Board had any changes to the Consent Agenda; there were none.

- a) Approval of the October 25, 2012 Bill List in the Amount of \$1,758,705.93
- b) Approval of Resolution (R)2012-10.33 Temporary Use Permit Request Huntley Artfest First Congregational Church, 11628 East Main Street
- c) Approval of Resolution (R)2012-10.34 Approval of a Memorandum of Understanding (MOU) between the Huntley Police Department and the Illinois State Police regarding providing office space as needed
- d) Approval of Snow Plow Agreements for Lion's Chase, Talamore and Regency Square Subdivisions

- i. Approval of Resolution (R)2012-10.35 A Snow Plow Agreement with Richmond American Homes for the Lion's Chase Subdivision
- ii. Approval of Resolution (R)2012-10.36 A Snow Plow Agreement with Huntley Venture for the Talamore Subdivision
- iii. Approval of Resolution (R)2012-10.37 A Snow Plow Agreement with Pistakee Partners, L.L.C. for the Regency Square Subdivision
- e) Approval of Ordinance (O)2012-10.51 Amendment to the Village of Huntley Code of Ordinances Title 3

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Hahn SECOND: Trustee Hanson

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko

NAYS: None ABSENT: None

The Motion Carried: 6-0-0

DISCUSSION AND CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

a) Approval of the September 27, 2012 Liquor Commission Hearing and September 27, 2012 Village Board Meeting Minutes

Mayor Sass reported that the September 27, 2012 Liquor Commission Hearing and September 27, 2012 Village Board Meeting Minutes were removed from the Consent Agenda because Trustee Hahn was absent from the meetings. Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the September 27, 2012 Liquor Commission Hearing and September 27, 2012 Village Board Meeting Minutes

MOTION: Trustee Fender SECOND: Trustee Leopold

AYES: Trustees Fender, Hanson, Kanakaris, Leopold and Piwko

NAYS: None ABSENT: None

ABSTAIN: Trustee Hahn The Motion Carried: 5-0-0-1

ITEMS FOR REVIEW AND CONSIDERATION

a) Transmittal – 2012 Resident Survey Summary Results

Village Manager David Johnson reviewed a Power Point Presentation and reported that as part of the Village's continuous strategic planning process, an annual resident survey has been conducted beginning 10.25.12 VB Minutes

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in 2010. The survey was distributed via e-news, the Village website, and hard copies.

Staff Analysis

The survey was available from September 17th to October 1st. Survey highlights include the following:

- 967 people responded to the survey in 2012, a 1.63% decrease from 2011
- 22% reported living in Huntley between 0-5 years, 53% reporting between 6-10 years
- 62% reported living in Sun City
- 52% reported being age 65 or older
- 73% reported the quality of life in the Village as above average or higher
- 90% reported being generally satisfied to most satisfied with the governance of the Mayor and Board of Trustees
- 88% of those reporting a recent contact with the Village rated their impression of Village employees as average or higher
- 92% of those contacting or communicating with the Village reported average or higher in regard to ease of doing so
- 90% of respondents outside Sun City reported being generally satisfied to most satisfied with garbage collection services
- 92% of respondents living in Sun City reported being generally satisfied to most satisfied with garbage collection services
- 89% rated the importance of community events important to most important
- 84% rated the overall appearance of the Village as good to best; This is an improvement from 79% in 20122
- Use of the Village's web site has increased, with 72% reporting that they utilize the website from somewhat often to often
- The effectiveness of E-News as a means of communication has improved significantly since 2010 when first introduced; 88% of respondents report using E-News in 2012 and only 70% reported using E-News in 2010
- 79% reported that they do not watch the video recordings of Village Board meetings

Mayor Sass asked if the Village Board had any comments or questions regarding the Resident Survey.

Trustee Leopold suggested that the Village may want to consider no longer funding the taping of the Village Board meetings since 79% of the residents do not watch them. Village Manager Johnson stated that taping and posting the meeting videos are done at a minimal expense. Village Manager Johnson reported that upgrading the audio/video system will be discussed during the FY13 Budget Workshop. Trustee Fender stated that it is important to continue this service. Trustee Leopold noted that the survey showed that watching the videos was rated the lowest.

There were no other comments or questions.

It was the consensus of the Village Board to accept and place on file the results of the 2012 Resident Survey.

FISCAL YEAR 2013 BUDGET WORKSHOP

Village Manager David Johnson reviewed a Power Point Presentation regarding the FY13 Budget.

FISCAL YEAR (FY)2013 BUDGET CALENDAR

October 12, 2012 Budget requests due from Departments

October 25, 2012 Village Board Workshop Meeting

October 26 - November 2, 2012 Budget compilation - Draft

November 5 – 9, 2012 Staff Budget review

November 13 – 16, 2012 Budget revisions

November 15, 2012 Property tax levy resolution – Village Board

(20 days before adoption of levy)

November 19 – 20, 2012 Staff review and finalization of proposed budget

November 21, 2012 Distribute proposed budget to Mayor and Board of

Trustees

December 3, 2012 Publish Property Tax Levy Hearing Notice (Must

appear

no more than 14 days and no less than 7 days prior to

hearing.)

December 11, 2012 Village Board Budget workshop (if needed)

December 13, 2012 Public Hearing – FY13 Proposed Budget

Public Hearing – 2012 Property Tax Levy Additional Village Board Discussion

Village Board Consideration of FY13 Budget Village Board Consideration of 2012 Tax Levy

(levy finances 2013 budget)

December 21, 2012 File Property Tax Levy with Counties

On-Going Services, Programs and Capital Projects

- The Village provides benefit to the residents through daily operations that provide on-going services, programs that target specific benefit to residents and major capital projects that provide infrastructure for the community.
- On-Going Services / Daily Operations and Programming are typically funded by the Village's Operating Funds (Corporate, Water and Sewer)
- Capital improvements are funded via the Village's specific Capital Funds (Capital Project Fund, Street Improvement Fund, Tollway Fund, etc.)
- The Village currently budgets for twenty-one (21) separate funds.

Village Manager's Office / Administrative / 2011 2012

Economic Development (through September)

Freedom of Information Requests (FOIA) processed	103	140
Raffle Permits	47	59
Ordinances/Resolutions executed and processed	69	81
Village Board agenda packets processed	33	33
Cemetery Deeds processed	6	12
Voter Registration Began January 2012	0	29
Newsletters produced and distributed	5	9
E-Newsletters produced	33	46
Annual Citizens Survey (Number of respondents)	983	967
Facebook Postings Began April 2012	0	52
Recruitment letters and meetings*	176	213
Business retention visits conducted**	121	45
New Business Openings	4	4
Jobs Added	149	48
Regional Economic Development Meetings	8	16
Ribbon-cutting and groundbreaking events attended	6	9
Huntley Chamber events attended	14	11

^{* 2012} Business Recruitment does not include blind mailings as compared to 2011 recruitment which did. ** 2012 Retention visits are planned personal visits whereas 2011 retention visits predominantly focused on businesses affected by the Route 47 Widening Project.

Finance and Human Resources (through September)	2011	2012
Water bills issued	55,484	56,927
Calls for water bills handled	7,478	8,437
Lockbox payments processed	26,136	26,870
Checks processed	15,393	17,668
Checks issued	1,650	2,118

Purchase orders issued	530	792
Liability insurance claims	23	21
Worker's Compensation claims	6	6
MXU Replacements	618	364

Development Services (through September)	2011	2012
Residential units permitted; construction value	113 \$14,917,655	100 \$14,066,874
Multi-Family units permitted; construction value	0	128 \$13,000,000
New commercial buildings	3 \$5,107,575	2 \$2,000,000
Miscellaneous residential and commercial permits	749 \$6,125,620	724 \$12,031,665
Total permits issued; total construction value	865 \$26,150,850	826 \$41,098,539
Building inspections conducted*	4,770	4,362
Backflow Inspections	391	706
Total Plan reviews processed	772	764
Development applications received/processed	14	25

^{*} Includes plumbing, electrical, code enforcement and miscellaneous inspections

Engineering (through September)	2011	2012
Permit plan reviews – residential	232	221
Permit plan reviews – commercial	29	16
Inquiries responded to regarding traffic, flood plain, drainage, and other issues	131	68
Public Works (through September)	2011	2012

Resident requests/inquiries responded to (Includes mailboxes, street lights, water and sewer, water quality checks, sink holes, potholes and miscellaneous issues)	553	449
Building maintenance requests responded to	63	69
Hours worked; tons of salt used; gallons of fuel for snow removal operations	2,979.25 2,546.50 8,345.20	1,542.75 1,431.50 4,968.40
J.U.L.I.E. locates performed	2,159	2,124
Maintenance/repair jobs completed on Village vehicles	411	418
Gallons of flex fuel used	20,494	21,781
Gallons of regular fuel used	18,752	19,958
Gallons of bio-diesel fuel used	20,830	23,607

Police (through September)	2011	2012
Patrol Services	2011	2012
Calls for service	9,279	9,839
Traffic Stops	3,243	3,306
Ordinance violations	724	942
Domestic contacts	310	260
Public Relations / Community Policing Events	57	62
Courtesy Notices	382	193
Traffic Accidents	321	308
Warning tickets issued	1,306	1,382
DUI arrests	25	28
Support Services	2011	2012

Records phone calls	8,256	7,597
Freedom of Information Requests (FOIA) processed	188	187
Investigation cases	200	177
Lobby visits	2,374	3,030
Report Calls	2,524	2,413
Code Out Calls	3,512	4,119
Traffic Stops	3,243	3,306
Part I Crimes*	187	172
Part II Crimes**	644	566

^{*}Part I Crimes: murder, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny/theft
** Part II Crimes: simple assault, curfew offenses and loitering, forgery, disorderly conduct, DUI, drug offenses,
runaways, sex offenses, stolen property, vandalism, weapons offenses

Trustee Fender asked if the Police Department has seen an improvement with domestic violence since the initiation of the Domestic Violence Program; Chief Perkins reported that domestic violence of repeat offenders was down 29%.

General Programs

- 1. Residential Wastehauling Program
- 2. Annual Green and Clean Day, Memorial Day, Independence, and Christmas on the Square Celebrations (\$5,000 increase proposed for FY13)
- 3. Farmers Market
- 4. Senior Transportation Services
- 5. Public Information (Website, Facebook, E-News, Newsletter, Village Calendar)
- 6. Employee Assistance and Wellness Program
- 7. Business Retention and Economic Development Program (\$20,000 increase proposed for FY13)
- 8. Adopt-a-Highway Program
- 9. Mosquito Abatement / Management Program
- 10. Geographic Information System (GIS) Program
- 11. Intergovernmental Cooperation / Shared Services

Village Manager Johnson reported that as a follow up for the intergovernmental cooperation/shared services item that by utilizing Algonquin for plan reviews and inspections the Village of Huntley had success with this cooperative program both financially and operationally. Costs were \$35,000 of which \$27,500 were recovered leaving \$7,500 as net expense for the Village.

Public Works / Engineering Programs

- 12. 50/50 Residential Tree Parkway Replacement Program
- 13. Emerald Ash Borer Program (Village Board presentation scheduled for November 1, 2012)

- 14. Sidewalk Replacement Program
- 15. Pavement Management Program
- 16. National Pollutant Discharge Elimination System (NPDES) Program
- 17. Wastewater Pre-Treatment Program
- 18. Water Conservation Program
- 19. Backflow Prevention / Inspection Program
- 20. Brush Pickup Program (conducted in Spring and Fall)
- 21. Road Side Maintenance Program
- 22. Street Light Maintenance Program
- 23. Fire Hydrant Flushing Program
- 24. Infrastructure Maintenance Program
- 25. J.U.L.I.E. Locate Program

Trustee Fender asked if the Wastewater Pre-Treatment Program will cost businesses more; Director of Public Works Schwartz reported that it would cost the businesses that process / discharge water more.

Police/Public Safety Programs

- 26. B.A.S.S.E.T. Education and Training
- 27. Bicycle Patrol
- 28. Citizen Police Academy & Alumni Association
- 29. Drug Awareness Education Program
- 30. National Night Out Against Crime
- 31. School Resource Officer
- 32. Teen Summer Safety Camp
- 33. Bike Rodeos
- 34. Care Trak
- 35. CERT Citizen Emergency Response Team
- 34. Child Safety Seat Installation
- 35. Citizen Corps Council
- 36. Domestic Violence Program
- 37. FACES4 Traffic Education Program (Families Against Chronic Excessive Speed)
- 38. Forensic Interview Program
- 39. Home Security Survey Program
- 40. Honor Guard
- 41. Lock it Up! Light it Up!
- 42. National Take Back Prescription Drug Program
- 43. Neighborhood Watch
- 44. NIXLE Notification
- 45. Operation Traffic Watch
- 46. Peer Jury
- 47. Police Chaplain Program
- 48. Project Child Safe
- 49. Premise Alert Program
- 50. Speakers Bureau
- 51. Special Olympics
- 52. Vacation House Watch
- 53. Victim Advocacy Program

Village Manager Johnson reported that the National Take Back Prescription Drug Program has collected 10.25.12 VB Minutes

925 pounds of unused prescription medications over the last five (5) collection days.

Proposed FY13 Capital Project/Purchases (including equipment replacement) \$8,073,100

Village Manager's Office and Engineering Department

Kreutzer Road Extension (West) \$3,950,000 (Construction)

Justification

- This project includes extending Kreutzer Road from the southern limit of existing Kreutzer Road south of Main Street, south and east to connect to Route 47. The total length of improvement is 0.7 miles. Total cost of this project is \$6.5 million. Anticipated bid letting January 2013.
- Funding Source: Street Improvement Fund

Reconstructed Full Interchange I-90 & Route 47 \$1,300,000 Justification

- The project will add ramps to and from the west making the Village accessible for vehicles traveling eastbound on I-90, west of Route 47. It will also allow Route 47 travelers the option of heading westbound on I-90. This will be the second installment payment
- Anticipated Project Completion Fall 2013
- Funding Source: Tollway Fund

Pavement Management Program \$375,000

<u>Justification</u>

- The 2013 program would consist of pavement patching at various locations throughout the Village, a grind and overlay of Freeman Road from the project limits of the interchange project east to the Village limits, and crack sealing on various roadways
- Funding Source: \$100,000 Road & Bridge Fund \$275,000 Motor Fuel Tax Fund

Geographical Information System \$60,000

Justification

- Significant work was completed in 2012 to convert the existing GIS database to a web-based system, allowing for better access and ease of use for all departments. Updates to the system in 2013 would include converting additional utility information into the new web-based system.
- Funding Source: Water Capital Fund

Trustee Leopold asked how much of the total work will be completed to set up the system by the end of 2013; Village Manager Johnson reported that approximately one-third will be completed.

Reed Road Extension (Environmental Studies) \$25,000 Justification

- The extension of Reed Road west to Coyne Station Road would provide an east-west arterial north of Main Street to facilitate movement of traffic west of Route 47. Reed Road currently ends on the west side of the Talamore Subdivision. The total length of improvement is approximately 0.66 miles. Concept Design completed in 2012.
- Funding Source: Street Improvement Fund

50/50 Sidewalk Program \$10,000

Justification

• This program offers residents the option to have sidewalk replaced that would not otherwise meet the criteria for Village replacement, by splitting 50% of the cost with the Village. For \$10,000 it is estimated that 3,000 square feet of sidewalk could be replaced with this program.

• Funding Source: Motor Fuel Tax Fund

Development Services Department

Master Streetscape Plan and Engineering \$300,000 Justification

- A priority of the Downtown Revitalization Plan is to implement a comprehensive and consistent streetscape improvement system. The implementation of the Downtown Revitalization Plan is also one of the primary goals of the Village's Strategic Plan. The purpose of preparing a master streetscape plan is to:
 - Develop clear consensus on an overall design
 - Prepare engineering plans to construct improvements in manageable pieces
 - Includes engaging a professional design team to develop schematic designs
 - Obtain consensus for specific design elements including, but not limited to, streets, sidewalks, utilities, site amenities, and wayfinding signage
 - Engineering plans for the proposed improvements will be prepared based upon a manageable phasing plan
- Funding Source: Downtown Improvement Fund

Trustee Fender asked if the \$300,000 was for the plan only and not actual work; Village Manager Johnson reported that the proposal to upgrade the wall at the northeast corner of Route 47 and Coral Street is the only physical change at this time. Trustee Fender asked how long staff thought it would take to complete the Village's portion of the revitalization; Village Manager Johnson reported that the large scale improvement would take from five to ten years. Village Manager Johnson reported that according to the resident survey the residents believe the downtown is a priority.

Finance / Human Resources Department

Board Room Audio / Video Replacement \$150,000 Justification

- Complete rebuild of the A/V equipment in the Board Room. The technology currently in the Board Room is dated and makes upgrading very difficult. There have been numerous failures of the equipment and there are varying levels of technology as it has been highly modified just to operate the few functions remaining. Amount includes hardware, software and labor.
- Funding Source: Municipal Buildings Fund

MXU Replacement \$100,000

Justification

- The MXU is a device that reads the water meter and sends the signal to the billing program. The original units have a normal useful life of 5 7 years. Failures are now being realized throughout the Village and need to be replaced. New and improved units have a 20 year battery life.
- Funding Source: Water Equipment Replacement Fund

Information Technology Updates \$90,000 Justification

- This is a continuation of the updates initiated in 2012. Village software and hardware has not been updated since 2005. Microsoft will no longer support our current operating system (Windows XP) and staff is currently working under Office Suite 2003 which is outdated.
- Funding Source: Water Equipment Replacement Fund: \$30,000

Public Works Department

Repaint Water Tower #3 Southwind Subdivision \$360,000 Justification

- Tower was originally painted in 1998. The repainting improvement provides additional protection for the steel structure and enhances the aesthetic value of the tower. Exterior design will match recently painted Towers # 1 and 2.
- Funding Source: Water Equipment Replacement Fund

East Plant – Replace Digester Blowers \$200,000 Justification

- Staff will remove four current blowers to be replaced with two high efficiency Kaeser blowers. New electrical components will need to be installed. New blowers will improve plant operations and reduce energy consumption.
- Funding Source: Sewer Capital Fund

Trustee Leopold asked if the equipment that was being removed had any value; Public Works Director Schwartz reported that the Village could sell the metal or sell the used equipment.

6-Wheeler with Plow, Wing Plow and Salt Spreader \$185,000 <u>Justification</u>

- New dump truck would be an addition to the current fleet. Primary use would be snowplowing major roads such as Reed Road, Huntley-Dundee Road, Kreutzer Road, Del Webb Boulevard, Sun City Boulevard, Freeman Road, and Jim Dhamer Road. The Village currently uses (2) 6-wheelers and pulls 5-yard dump trucks from subdivision routes to support them prior to peak traffic times and during heavy snow events. This leaves subdivisions uncovered which are resulting in resident complaints. The truck would also be used for hauling materials, gravel, dirt, and asphalt grindings.
- Funding Source: Capital Projects Fund

Front End Loader with Forks and Snowplow \$150,000 Justification

- The Village currently has (2) John Deere Front End Loaders (1997 and 2007). The 1997 unit is starting to require significant repairs in order to keep it operating. The Village would keep this loader for loading salt and stacking sludge at sewer plants. The new loader would be equipped with forks for unloading pipe and a snowplow for cleaning cul-de-sacs and drifts.
- Funding Source: Capital Projects Fund: \$50,000 Water Capital Fund: \$50,000 Sewer Capital Fund: \$50,000

Village Manager Johnson reported that the intention is to purchase a used 6-wheeler with plow and front end loader with forks and snowplow.

Pull and Service Well #10 Well Pump \$100,000 Justification

- Routine maintenance due every 5-7 years to maintain well pump in top working condition.
- Funding Source: Water Equipment Replacement Fund

Sewer Lining Program \$100,000 <u>Justification</u>

- This is a continuation of the sewer lining and rehabilitation program, which allows the Village to repair sewers more cost effectively with minimal disruption to traffic. The area proposed to be lined is the cross roads along Algonquin Road which was recently resurfaced during the Route 47 widening project.
- Funding Source: Sewer Capital Fund

Ford F550 – Replacement Vehicle for 2001 F450 (#1660) \$95,100 Justification

- This truck would be a replacement of a vehicle. This vehicle serves multiple purposes: snowplowing, landscaping, and hauling of material.
- Funding Source: Equipment Replacement Fund

East Plant Garage \$85,000

Justification

- Existing garage on site which was built in in the 1970's has deteriorated beyond the point of repair. It houses two portable generators and underground department equipment. A new larger size garage would be partially built on existing concrete foundation.
- Funding Source: Sewer Capital Fund

Public Works Director Schwartz reported that staff will remove and salvage the steel.

Lift Station Pump Maintenance and Replacement \$50,000 Justification

- Village owned sanitary collection systems and wastewater treatment plants operate over 100 various sizes and configurations of pumps. Pump repair and replacement has become a regular and high priority function of the Village's operations requiring funds to be allocated for this maintenance work.
- Funding Source: Sewer Equipment Replacement Fund

Cemetery Beautification Program \$50,000

Justification

- Beautification projects would include replacement of trees removed due to Emerald Ash Borer infestation and landscaping around the columbarium.
- Funding Source: Cemetery Fund

Rip-Rap Scott Drive Detention Pond Basin \$50,000

Justification

- Pond is located at Scott Drive & Haligus Road. Stabilization of the shore line will help with the scrub willow trees that are invading the shoreline. It will cost \$50,000 to complete the remaining shore line.
- Funding Source: Special Service Area No. 5 Fund

2012 Ford F150 4x2 Replacement Vehicle for 2003 F250 Pick-up (#1909) \$39,000

Justification

- Replace Vehicle 1909, 2003 F250 Pickup with 85,022 miles. Purchasing this truck would keep the Village up to date with the vehicle replacement program. The existing truck has been worked hard plowing cul-de-sacs over the last 10 years.
- Funding Source: Sewer Equipment Replacement Fund

Replace Well #8 Operator Interface Terminals (2) \$20,000

Justification

- Each water plant has a least one operator interface terminal. The panel allows the operator to view and make changes to the water treatment process. These screens are always on. Two of the terminals are showing signs of imminent failure after being in use for over 14 years. Well # 8 screens are in need of replacement.
- Funding Source: Water Equipment Replacement Fund

Replace Second Floor Windows Old Village Hall \$15,000

Justification

- These windows are rotting, inefficient, and old. The entire building needs new windows but the upper floor windows are in worse condition than the lower windows.
- Funding Source: Municipal Buildings Fund

Trustee Fender suggested that an option on the quote would be to replace the first floor windows as well in order to get better efficiency.

Computerized Equipment for Rounds and Lab Data \$15,000 Justification

- Current rounds and laboratory results are hand written. Funds will be to purchase tablet computers
 and programming by B&W CSI. New system will improve accuracy and reduce staff hours spent
 on monthly reports.
- Funding Source: Sewer Capital Fund

Sewer Camera \$14,000

Justification

- Sewer Camera would allow crews to visually inspect sanitary and storms for breaks and clogs. Camera would also be used in conjunction with sewer lining program. The Village currently pays \$1.25/ft to have a contractor televise the lines. Owning a camera would improve customer service and would pay for itself in 3 to 4 years. The Village has also been finding dry utility lines directional bored through storm sewer pipes. Normal procedure would be to jet the pipe. This now could damage the dry utility or even cause a natural gas leak/explosion.
- Funding Source: Sewer Capital Fund

Police Department

Police Department Vehicle Replacement \$135,000 Justification

- Based on current vehicle use and projected mileage of patrol vehicles, FY13 replacement plan will include three (3) patrol vehicles. This replacement plan will address vehicles (#21, #23 & #26) that will exceed 100,000 miles right after the first of the year.
- The present patrol squad used by the police department is the Ford Interceptor. The Ford Interceptor is offered in both sedan and SUV versions. Both are offered in all wheel drive and have numerous exchangeable parts designed for efficient repairs. Both are equipped with a V-6 engine and are rated as flex-fuel vehicles which will allow the department to continue to utilize E-85 fuel for the fleet.
- Most of the equipment installed in the squad cars is at least 6 years old. This cost includes new

lights, sirens, console, prisoner partition, prisoner rear seat with restraint, and gun rack. The radar unit, radiation detector, printer, laptop, and radio will be removed from the old vehicle and installed in the new car.

Estimated Cost:

3 – Ford Interceptors (All Wheel Drive) w/equipment \$100,000 Equipment set up for 3 new squads \$35,000 Total Cost \$135,000

• Funding Source: Equipment Replacement Fund

Chief Perkins reported that the PD is leaning towards purchasing SUVs but are still researching.

Trustee Fender asked if the Chief is considering flex fuel or an electric hybrid in his research. Chief Perkins reported that an electric hybrid would not be practical at this time.

Trustee Hahn suggested that the Village look at the Illinois Ibid website or GovDeals.com to sell vehicles and equipment in the future.

Joint Firearms Range \$50,000 Justification

- This is a joint venture with the Village of Algonquin. Algonquin acquired the land for the project and set up costs are proposed to be shared between Huntley and Algonquin. Any new users would be required to pay user fees to offset the cost of future improvements.
- Funding Source: Municipal Buildings Fund

Chief Perkins reported that the Joint Firearms Range will be located in Algonquin just north of the Public Works buildings; work is progressing due to the by-pass work being underway.

Proposed FY13 Capital Project/Purchases Summary (including equipment replacement) \$8,073,100

PROPOSED FUND	PROPOSED BUDGET
CAPITAL PROJECTS FUND (02)	
Projected Ending FY12 Fund Balance*	\$933,800
6-Wheeler with Plow, Wing Plow and Salt Spreader	\$185,000
Front End Loader	\$50,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$235,000
STREET IMPROVEMENT FUND (04)	
Projected Ending FY12 Fund Balance*	\$4,000,000
Kreutzer Road Extension (West) Construction	\$3,950,000
Reed Road Extension (Environmental Studies)	\$25,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$3,975,000

MUNICIPAL BUILDINGS FUND (05)	
Projected Ending FY12 Fund Balance*	\$554,027
Board Room Audio / Video Replacement	\$150,000
Joint Firearms Range	\$50,000
Replace Second Floor Windows / Old Village Hall	\$15,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$215,000
DOWNTOWN IMPROVEMENT FUND (06)	
Projected Ending FY12 Fund Balance*	\$533,793
Master Streetscape Plan and Engineering	\$300,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$300,000
TOLLWAY FUND (07)	
Projected Ending FY12 Fund Balance*	\$1,815,510
Reconstructed Full Interchange I-90 / Route 47	\$1,300,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$1,300,000
SEWER CAPITAL FUND (30)	
Projected Ending FY12 Fund Balance*	\$1,019,230
East Plant – Replace Digester Blowers	\$200,000
Sewer Lining Program	\$100,000
East Plant Garage	\$85,000
Front End Loader	\$50,000
Computerized Equipment for Rounds and Lab Data	\$15,000
Sewer Camera	\$14,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$464,000
SEWER EQUIPMENT REPLACEMENT FUND (12)*	
Projected Ending FY12 Fund Balance	\$532,873
Lift Station Pump Maintenance & Replacement	\$50,000
2012 Ford F150 4x4 Replacement Vehicle	\$39,000
IT Updates	\$30,000

\$119,000

PROPOSED MAJOR CAPITAL EXPENDITURES:

WATER CAPITAL FUND (20)

WATER CAPITAL FUND (20)	
Projected Ending FY12 Fund Balance*	\$2,892,565
Geographic Information System (GIS)	\$60,000
Front End Loader	\$50,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$110,000
WATER EQUIPMENT REPLACEMENT FUND (21)	
Projected Ending FY12 Fund Balance*	\$619,728
Repaint Tower #3 (Southwind)	\$360,000
Service Well #10 Pump	\$100,000
MXU Replacement	\$100,000
IT Update	\$30,000
Replace Well #8 Operator Interface Terminals	\$20,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$610,000
MOTOR FUEL TAX FUND (42)	
Projected Ending FY12 Fund Balance*	\$604,748
Freeman Road	\$275,000
50/50 Sidewalk Program	\$10,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$285,000
ROAD & BRIDGE FUND (43)	
Projected Ending FY12 Fund Balance*	\$62,084
Pavement Management	\$100,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$100,000
CEMETERY FUND (45)	
Projected Ending FY12 Fund Balance*	\$357,938
Cemetery Beautification Program	\$50,000
PROPOSED MAJOR CAPITAL EXPENDITURES:	\$50,000
EQUIPMENT REPLACEMENT FUND (48)	
Projected Ending FY12 Fund Balance*	\$996,786

Police Department Replacement Vehicles \$135,000
Ford F550 Replacement Vehicle \$95,100
IT Updates \$30,000
PROPOSED MAJOR CAPITAL EXPENDITURES: \$260,100

SPECIAL SERVICE AREA #5 FUND (50)

Projected Ending FY12 Fund Balance* \$5,926

Rip-Rap Scott Drive Detention Pond Basin \$50,000

PROPOSED MAJOR CAPITAL EXPENDITURES: \$50,000

TOTAL PROPOSED MAJOR CAPITAL EXPENDITURES: \$8,073,100

Mayor Sass asked if the Village Board had any other comments or questions.

Trustee Leopold complimented Staff on the good job.

Village Manager Johnson reminded the Board that a discussion on the Parkway Tree Replacement Program would take place at the November 1st Committee of the Whole Meeting.

Trustee Kanakaris stated that he would rather spend \$150,000 on downtown revitalization as opposed to the Board Room Audio/Video System. Trustee Hahn stated that he supported taking a slower pace on completing the downtown revitalization and doing it well. Mayor Sass stated that the Board Room sound system replacement is important and should be upgraded.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Trustee Leopold asked if landscape companies that use chemicals to treat the trees are required to have a state license. Village Manager Johnson stated that staff will have that information at the November 1st presentation.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that Trick or Treat hours will be from 4:00 – 7:00 p.m. on October 31st.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made to enter into Executive Session at 8:03 p.m. for e) Collective Bargaining. MOTION: Trustee Piwko

^{*}Revenue projections are still being formulated

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

A MOTION was made to exit Executive Session at 8:17 p.m.

MOTION: Trustee Kanakaris SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:18 p.m.

MOTION: Trustee Hahn SECOND: Trustee Piwko

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read Recording Secretary