

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
October 24, 2013
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, October 24, 2013 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: Trustee Nick Hanson

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak, Police Chief John Perkins, Public Works Director Jim Schwartz and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration of the September 12, 2013 Committee of the Whole, September 26, 2013 Village Board, October 3, 2013 Committee of the Whole, October 10, 2013 Liquor Commission Hearing and October 10, 2013 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

Mayor Sass noted that Trustee Kanakaris was absent from the September 12, 2013 and September 26, 2013 meetings.

A MOTION was made to approve the September 12, 2013 Committee of the Whole, September 26, 2013 Village Board Meeting Minutes.

MOTION: Trustee Westberg
SECOND: Trustee Kanakaris
AYES: Trustees Goldman, Leopold, Piwko and Westberg
NAYS: None
ABSENT: Trustee Hanson
ABSTAIN: Trustee Kanakaris
The motion carried: 4-0-1-1

A MOTION was made to approve the October 3, 2013 Committee of the Whole, October 10, 2013
10.24.13 VB Minutes

Liquor Commission Hearing and October 10, 2013 Committee of the Whole Meeting Minutes.

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: Trustee Hanson
The motion carried: 5-0-1

b) Consideration of the October 24, 2013 Bill List in the amount of \$568,531.35

Mayor Sass reported that \$343,433.96 or (60%) of the total Bill List is attributed to SSA Property Taxes and Payout #1(Final) to ERA Valdivia to paint Tower #3. Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the October 24, 2013 Bill List in the amount of \$568,531.35.

MOTION: Trustee Piwko
SECOND: Trustee Kanakaris
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: Trustee Hanson
The motion carried: 5-0-1

c) Consideration of an Ordinance Granting Exemptions from Provisions of the Sign Regulations to Allow Off-Premise Signs for Cub Scout Pack 467

Mayor Sass reported that the Village has received a request from Cub Scout Pack 467 of Huntley/Lake-in-the-Hills for a five-year approval (2014, 2015, 2016, 2017, and 2018) to display off-premise signs at thirteen (13) locations to advertise their annual pancake breakfast held at the Huntley American Legion. The annual breakfast is held in mid-January. Signs would be installed approximately one (1) week before the event and would be removed the day after the event. The proposed signs would be located within right-of-way at the following locations:

- Route 47 and Reed Road (state right-of-way)
- Haligus Road and Reed Road
- Route 47 and Algonquin Road (state/county right-of-way)
- Ruth Road and Algonquin Road (county right-of-way)
- Haligus Road and Algonquin Road (county right-of-way)
- Church Street and Main Street
- Huntley-Dundee Road and Main Street
- Ruth Road and Main Street
- Haligus Road and Main Street
- Ruth Road and Huntley-Dundee Road
- Haligus Road and Huntley-Dundee Road
- Huntley-Dundee Road and Heritage Lane
- Route 47 and Oak Creek Parkway (state right-of-way)

The Village does not have the authority to approve signage in State or County right-of-way.

Cub Scout Pack 467 was previously granted two (2), three-year approvals by the Village Board for their pancake breakfast signage.

Staff recommends the following conditions be applied should the Village Board approve the request:

1. The petitioner shall obtain a sign permit from the Development Services Department prior to installing the signs; fees to be waived.
2. Signs shall be removed within one (1) day following the event.
3. The Village of Huntley does not authorize the installation of any signage within State of Illinois or McHenry County right-of-way.

Financial Impact

The Sign Ordinance exempts non-profit organizations from temporary sign permit fees.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Zoning Ordinance - Sign Regulations §156.121 (G) (1) pertaining to Off-Premise Signs.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance granting exemptions from provisions of the Sign Regulations to allow Off-Premise Signs for Cub Scout Pack 467 with the following conditions:

- 1. The petitioner shall obtain a sign permit from the Development Services Department prior to installing the signs; fees to be waived.**
- 2. Signs shall be removed within one (1) day following the event.**
- 3. The Village of Huntley does not authorize the installation of any signage within State of Illinois or McHenry County right-of-way.**

MOTION: Trustee Leopold

SECOND: Trustee Goldman

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson

The motion carried: 5-0-1

- d) Consideration of a Resolution Approving a Temporary Use Permit for an American Flag Display and a Veteran's Day Event / Culver's of Huntley

Mayor Sass reported that the Village has been contacted by Culver's of Huntley located at 13240 Route 47 to host a Veteran's Day Event from November 2nd through November 11th.

Staff Analysis

Culver's would like to display approximately 300 American Flags representing fallen American heroes from November 2nd through November 11th between the trees and in the small grassy areas at the corner of Route 47 and Oak Creek Parkway and along the edge of their property on Oak Creek Parkway. On Sunday, November 10th local Veterans are invited to meet at Deicke Park at 12:30 p.m. and participate in a motorcade leaving the park at 1:00 p.m. and traveling south on Route 47 to Culver's for the presentation.

Culver's is in the process of contacting IDOT's Bureau of Traffic to request permission to extend the placement of American Flags into the right-of-way but will keep the display on the Culver's side of the utility boxes should they not receive permission.

Culver's is also requesting assistance with the motorcade portion of the event from the Police Department.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution approving a Temporary Use Permit for an American Flag Display from November 2, 2013 through November 11, 2013 and a Veteran's Day Ceremony on November 10, 2013 at Culver's of Huntley located at 13240 Route 47.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson

The motion carried: 5-0-1

- e) Consideration of an Ordinance Approving Site Plan Review to allow construction of an accessory structure at 11628 Main Street / First Congregational Church of Huntley

Assistant Village Manager Lisa Armour reported that the First Congregational Church is proposing to construct a 30'x48' (1,440 square foot) accessory structure to serve as a garage/storage building to provide additional storage for the church. The building would be located on a portion of the First Congregational Church's property that is zoned "B-3 (PUD)" Shopping Center Business Planned Unit Development (the church owns several parcels along Main Street which are zoned a combination of "R-2" Single Family, "R-5" Multiple Family, "B-3 (PUD)" Shopping Center Business Planned Unit Development). The accessory building would be located directly east of the church's gravel parking lot.

STAFF ANALYSIS

Site Plan Review

In accordance with the setback requirements for the "B-3 (PUD)" Shopping Center Business District, the proposed 1,440 square foot, 15'-6"-tall (measured at the roof peak) accessory building will be located twenty (20') feet from the rear (north) property line. The church's existing unpaved parking lot will provide access to the proposed accessory structure. Arborvitae plantings are proposed along the west, south and east sides of the accessory structure.

Building Elevations and Materials

In accordance with Section 156.089 of the Zoning Ordinance, the front exterior walls facing a street shall be of masonry, manufactured stone, transparent glass or architectural pre-cast concrete panels. The side exterior walls may be of architectural metal except that the lower one-third or lower seven (7) feet, whichever is less, of the wall shall be masonry, manufactured stone, transparent glass or architectural pre-cast concrete panels. As proposed, the accessory structure provides brick on the lower one-third (1/3) of the building elevation facing Main Street. No brick is proposed on the side or rear elevations.

Additionally, the subject property is zoned "B-3 (PUD)" Shopping Center Business Planned Unit Development; therefore, the Village's Commercial Design Guidelines are applicable to the proposed structure. The Guidelines encourage the design of accessory structures to take on the physical and architectural character of the principal structure. The following portions of the Guidelines are applicable

to the proposed building:

- Accessory structures should not be visible from the roadway.
- Metal “seam” roofs are discouraged. Roofs should be covered with architectural shingles.
- The Guidelines prohibit the use of metal as a building material.

The Downtown Revitalization Plan, adopted September 23, 2010, also provides recommendations for development within the Core Downtown Study Area, which includes the First Congregational Church property. The Design and Development Guidelines, found within the Plan, provide the following recommendations that would be applicable to the proposed building:

- New buildings need not be historic replicas, but should offer high quality and compatible interpretations of the traditional styles present within historic and traditional Downtowns.
- The use of quality materials and materials that lend an enduring quality to new buildings should be used on all buildings.
- Traditional masonry materials should be the predominant material on new construction in the Downtown.

Plan Commission Recommendation

The Plan Commission reviewed the petition at their meeting on September 23, 2013 and recommended approval by a vote of 5-0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The proposed building is approved as an accessory building to the First Congregational Church; therefore, the accessory building shall not be used by other businesses or organizations for the purpose of storing goods or products and/or conducting business.
3. The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
4. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
5. No building plans or permits are approved as part of this submittal.
6. No sign plans or permits are approved as part of this submittal.

Financial Impact

The petitioner is requesting the Village Board to waive the required Development Application and Building Permit fees for the proposed accessory structure. Historically, places of worship have paid applicable Development Application and Building Permit fees (St. Mary is a recent example). The required application and permit fees are as follows:

| | |
|-----------------------------|------------|
| Development Application Fee | \$1,000.00 |
| Building Permit | \$311.00 |
| Total | \$1,311.00 |

Assistant Manager Armour reported that Mr. Dan Ziller was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions and also asked that the Board give their opinion on the waiving of fees.

Trustee Piwko stated that since others have paid the fees he believes the First Congregational Church should also pay the fees for this project. Trustee Goldman and Trustee Westberg agreed with the charging of fees.

Trustee Kanakaris suggested that going forward that fees be waived.

A MOTION was made to approve an Ordinance Approving a Site Plan to allow construction of an accessory structure at 11628 Main Street with the following conditions:

- a) All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.**
- b) The proposed building is approved as an accessory building to the First Congregational Church; therefore, the accessory building shall not be used by other businesses or organizations for the purpose of storing goods or products and/or conducting business.**
- c) The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.**
- d) The petitioner is required to meet all development requirements of the Huntley Fire Protection District.**
- e) No building plans or permits are approved as part of this submittal.**
- f) No sign plans or permits are approved as part of this submittal.**

MOTION: Trustee Leopold

SECOND: Trustee Goldman

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson

The motion carried: 5-0-1

- f) Consideration of an Ordinance Granting Approval of a Non-Residential Real Estate Sign for Huntley Outlet Center, 11800 Factory Shops Boulevard

Assistant Village Manager Lisa Armour reported that the Huntley Outlet Center is proposing to install two (2) signs advertising “*Space for Lease*” on their ±75 acre property. The first is a two-sided, 4’ x 8’ (32 square feet/face) sign at the entrance to the Outlet Center and the second sign is a two-sided, 8’ x 16’ (128 square foot/face) sign adjacent to the I-90 Tollway near their existing Outlet Center ground sign. The property is allowed two (2) real estate signs due to it having frontage on two roadways; however, the proposed 128 square foot Non-Residential Real Estate sign exceeds the maximum area allowed for a sign marketing a property greater than fifty (50) acres.

Staff Analysis

Section 156.120 of the Zoning Ordinance allows a sign area up to ninety-six (96) square foot when marketing a site which exceeds fifty (50) acres. The proposed v-shaped sign along the I-90 Tollway frontage is 128 square feet in area; therefore, requiring relief to exceed the maximum sign area by thirty-two (32) square feet. Staff recommends the following conditions be added should the Village Board approve the request for the Non-Residential Real Estate Sign exceeding the minimum square footage:

1. The petitioner shall obtain a sign permit for all non-residential real estate signs from the Development Services Department upon receiving approval from the Village Board.

2. Signs are to be a minimum of ten (10') from any right-of-way/property lines and shall be located so not to obstruct vehicular sight lines.
3. Signs shall be maintained in good condition at all times.

Financial Impact

The petitioner must pay the applicable sign permit fees for the proposed Non-Residential Real Estate signs.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg asked if the sign was going to be lit as it is adjacent to the I-90; Assistant Village Manager Armour reported that the sign was not going to be lit. Trustee Westberg suggested that the petitioner consider lighting the sign.

There were no other comments or questions from the Village Board.

A MOTION was made to approve an Ordinance granting approval of a Non-Residential Real Estate Sign for Huntley Outlet Center, 11800 Factory Shops Boulevard with the following conditions:

- a) **The petitioner shall obtain a sign permit for all non-residential real estate signs from the Development Services Department upon receiving approval from the Village Board.**
- b) **Signs are to be a minimum of ten (10') from any right-of-way/property lines and shall be located so not to obstruct vehicular sight lines.**
- c) **Signs shall be maintained in good condition at all times.**

MOTION: Trustee Kanakaris

SECOND: Trustee Leopold

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson

The motion carried: 5-0-1

- g) Consideration of an Ordinance Approving a Plat of Easement for the Talamore Subdivision

Mayor Sass reported that Ryland Homes is in need of a Municipal Utility Easement (MUE) for the proposed sanitary sewer that will service Pod 8A-Phases 2 and 3 of the Talamore Subdivision. The sanitary sewer will run from Reed Road south through the proposed Pod 10 parcel, owned by Lennar, to the existing lift station #1. The proposed Plat of Easement dedicates a 20' wide MUE for the Village to access and maintain the new sanitary sewer.

Before the easement goes into effect, it must be approved by the Village Board, signed by the Village President and recorded with McHenry County.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an ordinance granting a Plat of Easement for the Talamore Subdivision.

MOTION: Trustee Piwko
SECOND: Trustee Westberg
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: Trustee Hanson
The motion carried: 5-0-1

h) Consideration of the Award of the Southwind Subdivision Scott Drive Pond Rip-Rap Project to Bolanos Landscaping in the amount of \$31,400

Assistant Village Manager Lisa Armour reported that on October 9, 2013, sealed bids were received and opened for the installation of approximately 1400' of rip-rap stone around the Southwind Subdivision Scott Drive Pond. Bids were received, opened, and read aloud as follows:

- Bolanos Landscaping \$31,400.00
- Encap Inc. \$52,080.00
- Copenhaver Construction \$120,000.00
- Earthworks Land Improvement Development Corp. \$280,000.00

Staff Analysis

The bids were reviewed and evaluated by staff. Based on the evaluation, it is recommended that the Village Board award the bid for the Southwind Subdivision Scott Drive Pond Rip-Rap Project to the lowest responsible bidder, Bolanos Landscaping, in the amount of \$31,400.00.

Financial Impact

Staff estimated budget cost for this project was \$45,000.00. Funds for this project are identified in the Special Service Area (SSA) #5 fund.

Assistant Village Manager Armour reported that Public Works Director Schwartz was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked why there is such a wide range of bid prices; Public Works Director Schwartz stated that he was unsure.

Trustee Piwko asked if the entire pond would be completed; Public Works Director Schwartz stated that the entire pond would be completed.

There were no other comments or questions.

A MOTION was made to award the Southwind Subdivision Scott Drive Pond Rip-Rap Project to the Lowest Responsible Bidder, Bolanos Landscaping, in the amount of \$31,400.00.

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None
ABSENT: Trustee Hanson
The motion carried: 5-0-1

- i) Consideration of a Resolution Approving an Inducement Resolution for the Issuance of Industrial Revenue Bonds in an amount of up to \$3,300,000 on Behalf of Cargo Equipment Corporation

Village Manager David Johnson reviewed a Power Point presentation and reported that Cargo Equipment Corporation is a manufacturing firm specializing in the production and wholesaling of strapping and other cargo control products for the trucking and construction industries. Cargo Equipment plans to relocate its operations from its current facility in Elgin to a newly constructed 40,520 square foot production and warehouse building on George Bush Court in the Huntley Corporate Park. Construction is anticipated to begin in spring 2014.

Cargo Equipment Corporation requests that the Village approve an Inducement Resolution authorizing the issuance of Industrial Revenue Bonds (IRB's) in the amount of up to \$3,300,000.

Staff Analysis

Staff and the Village Attorney have reviewed Cargo Equipment's request. There is no financial obligation on the part of the Village as the issuer of Industrial Revenue Bonds. The Village only passes along its tax-exempt status to the company. The purpose of Cargo Equipment utilizing IRB financing is simply to take advantage of the lower interest rate associated with the tax-exempt bonds.

An overview of IRB issues are provided in the Exhibit entitled IRB Overview. If the Village approves the Inducement Resolution and the monies are still available in the volume cap from the Governor's non-home rule pool, at a future date (likely before the end of 2013), the Village will be required to consider a final resolution authorizing the IRB financing.

Financial Impact

Cargo Equipment's move to Huntley will result in the construction of a new 40,520 square foot facility which will immediately bring 22 new jobs to Huntley, and with planned expansion, management anticipates the addition of up to 25 additional employees. Property taxes generated by the construction of the new building are estimated to generate approximately \$80,000 annually to all taxing bodies.

No financial liability of any kind will be borne by the Village as a result of the issuance of these bonds. This resolution is made on the condition that the Bonds shall be issued, if at all, and all costs related to the Bonds, whether or not actually issued, if at all, shall be paid by the Borrower. The Bonds under the Industrial Project Revenue Bond Act shall be payable solely and only by or on behalf of the Borrower, and as provided in the Act, and shall never constitute a debt or obligation of any kind of the Municipality, the State of Illinois, or any other political subdivision of the State of Illinois.

Legal Analysis

This Inducement Resolution has been reviewed and approved by the Village's legal counsel. All additional documentation review on behalf of the Village will be conducted by the law firm of Chapman & Cutler, with all associated expenses paid by Cargo Equipment.

Village Manager Johnson reported that the owners of Cargo Equipment were in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold welcomed Cargo Equipment and stated he was glad the Village could help with the Industrial Revenue Bonds. The other Trustees also welcomed Cargo Equipment to Huntley.

There were no other comments or questions.

A MOTION was made to approve an Inducement Resolution for the Issuance of Industrial Revenue Bonds in an amount of up to \$3,300,000 on behalf of Cargo Equipment Corporation.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson

The motion carried: 5-0-1

- j) Consideration of the Approval of Payment Request No. 1 (final payment) to Era Valdivia Contractors Inc. Tower No. 3 Rehabilitation in the amount of \$288,000.00

Mayor Sass reported that on May 9, 2013, the Village Board of Trustees awarded Era Valdivia Contractors Inc. the contract to rehabilitate and repaint Water Tower No. 3. The contract amount was \$288,000.00

Staff Analysis

Era Valdivia started rehabilitation work the beginning of August and completed painting on September 24, 2013. Staff, along with a representative from Tnemec Paint Co., inspected Era Valdivia's workmanship and determined that the work completed met Village standards. The tower was then chlorinated, flushed, and tested for bacteria before being put back into service on September 26, 2013.

Financial Impact

The FY2013 budget included \$360,000.00 for this project. Bids ranged in price from \$284,000.00 to \$574,000.00. Era Valdivia was awarded the project for \$288,000.00, which included acceptance of the \$4,000 alternate to include additional minor repairs. The balance of funds (\$72,000.00) is being applied to paint Tower #5 located in Wing Pointe (\$283,000.00).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Payment No. 1 (final payment) for Tower No. 3 Rehabilitation and payment to Era Valdivia in the amount of \$288,000.00.

MOTION: Trustee Piwko

SECOND: Trustee Goldman

AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: Trustee Hanson
The motion carried: 5-0-1

BUDGET WORKSHOP:

Review of On-Going Services, Programs and Preliminary Capital Requests from Departments

Village Manager David Johnson reviewed a Power Point presentation and reported that the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity’s budget serves as:

- A policy document
- A financial plan
- An operations guide
- A communications device

Budget documents must be rated “proficient” in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

Village Manager Johnson reported that this is the tenth year in a row the Village of Huntley has won this award.

On-Going Services, Programs and Capital Projects

- The Village provides benefit to the residents through daily operations that provide on-going services, programs that target specific benefit to residents and major capital projects that provide benefit to the community
- On-Going Services / Daily Operations and Programming are typically funded by the Village’s Operating Funds (Corporate, Water and Sewer)
- Capital improvements are funded via the Village’s specific Capital Funds (Capital Project Fund, Street Improvement Fund, Tollway Fund, etc.)
- The Village currently budgets for twenty-one (21) separate funds:

| | | |
|-----------------------|----------------------------|-----------------------------|
| General | Capital Projects | Street Improvement |
| Municipal Buildings | Downtown Improvements | Tollway |
| Water Operating | Water Capital Development | Water Capital Replacement |
| Sewer Operating | Sewer Capital Development | Sewer Equipment Replacement |
| Equipment Replacement | Motor Fuel Tax | Road & Bridge |
| Public Liability | Benefits Fund | Cemetery |
| Drug | Special Service Area No. 5 | Police Pension |

Assistant Village Manager Armour provided an overview of the Village Manager’s Office, Economic Development, Engineering and Development Services Programs, comparing 2013 to 2012 accomplishments and highlighting program costs in FY13.

| Village Manager’s Office (Through September) | 2012 | 2013 |
|--|------|------|
| Freedom of Information Requests (FOIA) processed | 140 | 126 |

| | | |
|--|-----|-----|
| Ordinances/Resolutions executed and processed | 108 | 95 |
| Village Board agenda packets processed | 33 | 37 |
| Cemetery Deeds processed | 12 | 7 |
| Voter Registration | 29 | 4 |
| Newsletters produced and distributed | 9 | 9 |
| E-Newsletters produced | 46 | 32 |
| Annual Resident Survey (Number of respondents) | 967 | 925 |
| Facebook postings <i>Began April 2012</i> | 52 | 118 |

| Village Manager's Office/Economic Development (Through September) | 2012 | 2013 |
|--|------|------|
| Recruitment letters and meetings | 213 | 287 |
| Business retention visits conducted | 45 | 144 |
| New business openings | 4 | 12 |
| Jobs added | 48 | 251 |
| Regional economic development meetings | 16 | 15 |
| Ribbon-cutting and groundbreaking events attended | 9 | 8 |
| Huntley Chamber events attended | 11 | 16 |

| Development Services (Through September) | 2012 | 2013 |
|--|---------------------|-----------------------|
| Residential units permitted; construction value | 100 \$14,066,874 | 129 \$17,403,116 |
| Multi-Family units permitted; construction value | 128 \$13,000,000 | 0 \$0 |
| New commercial buildings | 2 \$2,000,000 | 0 \$0 |
| Miscellaneous residential and commercial permits | 724 \$12,031,665 | 1,461 \$11,581,487 |
| Total permits issued; total construction value | 954 \$41,098,539 | 1,590 \$28,984,603 |
| Building inspections conducted* | 4,362 | 5,419 |
| Backflow Inspections | 706 | 742 |

| | | |
|---|-----|-------|
| Total plan reviews processed | 764 | 1,492 |
| Development applications received/processed | 25 | 40 |

| FY2013 Program Cost | General Programs |
|------------------------|--|
| n/a | 1. Residential Wastehauling Program <i>Contract expires February, 2015</i> |
| \$20,000 | 2. Annual Green and Clean Day, Memorial Day, Independence, and Christmas on the Square Celebrations |
| \$5,000 | 3. Farmers Market |
| \$10,000 | 4. Senior Transportation Services |
| \$15,000 | 5. Public Information (Website, Facebook, E-News, Newsletter, Village Calendar) |
| \$50,000 | 6. Business Retention and Economic Development Program |
| \$2,000 | 7. Adopt-a-Highway Program |
| \$60,000 | 8. Geographic Information System (GIS) Program |
| \$42,500 | 9. Intergovernmental Cooperation / Shared Services (Information Technology, Building Inspection and Review Services via agreement with Village of Algonquin) |
| \$60,000 | 10. Parkway Tree Replacement and EAB Program |
| \$10,000 | 11. Sidewalk Replacement Program |
| \$5,800 | 12. Backflow Prevention / Inspection Program |

Trustee Leopold suggested that the Village wait until Grafton and Rutland Townships decide what they will be doing with Senior Transportation before committing the \$10,000. Village Manager Johnson reported that Grafton Supervisor Kerns reported that the Grafton Board terminated the service to Rutland effective November 30, 2013 and that Supervisor Kerns wants to return the Village's balance on November 30th unless other options are offered. Trustee Leopold asked if Grafton restores service to Rutland would the Village participate. Village Manager Johnson stated that would be the decision of the Village Board but the amount necessary from the Village would be closer to \$24,000 to have it move forward. Mayor Sass reported that it may be closer to \$34,000. Trustee Piwko suggested that the Village budget the \$34,000 and assist residents who might need the service throughout the Village by looking at other options such as PACE, etc. Trustee Leopold agreed and noted that it was probably less expensive to hire the local cab company to provide assistance.

Mayor Sass suggested that budgeting \$10,000 is enough as Grafton should have never started service in Rutland and noted that the Village is not a transportation company.

Trustee Goldman agreed that the Village should wait to see what Rutland will do as she felt that Rutland should step up and help their residents. Trustee Leopold reported that Rutland has money in their reserves.

It was the consensus of the Village Board not to designate a funding amount for Senior Transportation in the FY14 budget.

Village Manager Johnson provided an overview of major capital projects and purchases proposed for the FY14 budget.

Capital Projects and Purchases

Pavement Management Program \$1,100,000

Justification

- The 2014 program would consist of pavement patching at various locations throughout the Village, resurfacing of Del Webb Boulevard from Route 47 west to Eakin Creek Court, resurfacing of Wing Pointe Phase I and crack sealing on various roadways.
- Funding Source: Road & Bridge Fund; Motor Fuel Tax Fund; Street Improvement Fund

Reconstructed Full Interchange / I-90 & Route 47 \$400,000

Justification

- The project added ramps to and from the west making the Village accessible for vehicles traveling eastbound on I-90, west of Route 47. It also allows Route 47 travelers the option of heading westbound on I-90. This will be the third installment payment.
- Funding Source: Tollway Fund

Hackett House Property Improvements \$300,000

Justification

- The facility assessment completed for the house estimated approximately \$300,000 of repair work is needed to complete a restoration of the exterior and first floor interior.
- Funding Source: Downtown Improvement Fund

Municipal Parking Lot and Property Improvements (South of Main Street; Northwest Corner of Route 47 and Main Street) \$200,000

Justification

- Improvements to the municipal parking lot include additional landscape screening along the western edge adjacent to the railroad tracks and potential reconfiguration in association with the redevelopment of the Sawyer Kelley Mill building. Improvements will also be made to beautify the northwest corner of Route 47 and Main Street (former Jankowski property).
- Funding Source: Downtown Improvement Fund

Façade Improvement Program \$50,000

Justification

- The façade improvement program would provide assistance to business owners for building improvements that contribute to the economic revitalization and historic character of the

downtown and surrounding area. Both exterior and interior improvements may be considered for assistance through the program.

- Funding Source: Downtown Improvement Fund

Alley Improvements (Parkside east to Strode's) \$50,000

Justification

- The alley parcels purchased by the Village in 2013 are in need of improvements including paving, centralized dumpster locations, and overall property maintenance.
- Funding Source: Downtown Improvement Fund

Master Utility Planning \$100,000

Justification

- The Village has extended a sewer interceptor line and water main lines along Route 47 under I-90 to the south side of the Village. The project was completed to allow the Village to service this area located in the Village's Facility Planning Area (FPA). This area presents significant future growth and development opportunities for the Village. With the completion of the interchange, it is important to be ready to serve this area as soon as a developer expresses interest in moving forward.
- Funding Source: Water Capital Fund (\$50,000) and Sewer Capital Fund (\$50,000)

50/50 Tree Program Removal of Diseased / Dead Parkway Trees \$100,000

Justification

- Dead trees located in the parkways, whether as a result of Emerald Ash Borer or other disease, are a safety hazard and detract from the appearance of the streetscape. Dead trees need to be removed and replaced to improve safety and overall appearance of the community.
- Funding Source: Street Improvement Fund

Village Manager Johnson asked if the Village Board wanted to increase the 50/50 Tree Program and Tree Removal programs to \$100,000 and noted that this amount would cover the cost to replace all 426 infested Ash trees through the current 50/50 replacement programs.

Trustee Westberg noted that it will take approximately 14 years to finish replacing all the removed Ash trees at the current rate of participation.

Trustee Leopold noted that many residents have sodded over the area where their parkway tree was removed as they are not interested in replacing the tree.

Trustee Kanakarlis noted that the streets look bad with a lot of trees missing.

Trustee Leopold asked if there were any grant opportunities; Village Manager Johnson reported that staff looks for grant opportunities when they become available.

It was the consensus of the Village Board to budget \$100,000 to continue the existing 50/50 Tree Program.

Cemetery Beautification Program \$35,000

Justification

- Beautification projects include creating a grand entrance on the east and west side of Dean Street with a new sign, cement pillars and wrought iron gates.

- Funding Source: Cemetery Fund

Village Entry Signage – Freeman Road / Landscaping Around Village Entry Signs \$25,000

Justification

- A new sign would be added at the entrance to the Village on Freeman Road east of the Huntley Outlet Center. Landscaping at each sign at other entry points to the Village would be added to improve the appearance of those locations.
- Funding Source: Capital Projects Fund

Trustee Kanakaris suggested that landscaping improvements at the sign between Tom’s Farm and Centegra on Algonquin Road be held off as it may be moved during construction or should Tom’s annex into the Village. Village Manager Johnson suggested that the entry signs at Huntley-Dundee Road and on North Route 47 would be good places to start, as Village boundaries will not change in those locations.

METRA / Commuter Rail Station Planning \$25,000

Justification

- In 2009, the Village completed the Transit Oriented Design Guidelines to assist with planning the areas around two proposed commuter rail locations (Kreutzer Road and Coyne Station Road). Metra has completed a feasibility study for the service. Additional planning efforts would build upon the results of these studies to try to secure a commitment from Metra to extend service to Huntley.
- Funding Source: Capital Projects Fund

Trustee Leopold asked what the METRA feasibility study indicated; is commuter rail feasible? Village Manager Johnson reported that in 2011 the METRA study indicated that the cost was over \$300 million and Staff would like to see if the project could be made more palatable financially. Trustee Leopold stated that if the roadbed is satisfactory for huge freight trains then why isn’t it acceptable for commuter trains.

Trustee Piwko asked if Morreale Public Relations (MPR) could assist the Village with a METRA station. Village Manager Johnson reported that he spoke with MPR about this project.

Park-n-Ride Location Planning \$10,000

Justification

- The addition of a PACE Park-N-Ride facility adjacent to the new full interchange at I-90 and Route 47 would enhance commuting options for residents. It would also serve as a starting point for PACE to evaluate demand for services in Huntley and create future opportunities for additional transit services.
- Funding Source: Capital Projects Fund

Finance Director Chernak provided an overview of Finance and Human Resources Department activity and programs for FY13 and reviewed capital projects proposed for FY14.

| Finance and Human Resources Department | 2012 | 2013 |
|--|--------|--------|
| Water bills issued | 56,927 | 57,849 |
| Calls for water bills handled | 8,437 | 10,774 |

| | | |
|------------------------------|--------|--------|
| Lockbox payments processed | 26,870 | 27,411 |
| Checks processed | 18,216 | 16,813 |
| Checks issued | 1,681 | 1,753 |
| Purchase orders issued | 789 | 754 |
| Liability insurance claims | 22 | 18 |
| Worker's Compensation claims | 7 | 13 |
| MXU Replacements | 364 | 754 |
| Raffle Permits | 62 | 62 |

| FY2013 Program Cost | Finance and Human Resource Programs |
|---------------------|--|
| \$36,000 | 1. Employee Assistance and Wellness Program <i>62 of 85 employees; participation rate of 73%</i> |
| n/a | 2. Electric Aggregation Program <i>Estimated Average Cost Savings per household for 2012: \$350 / year</i> <i>Estimated Average Cost Savings per household for 2013: \$52 / year</i> |

Capital Projects / Purchases

MXU Replacement \$170,000

Justification

- The MXU is a device that reads the water meter and sends the signal to the billing program. The original units have a normal useful life of 5 – 7 years. Failures are now being realized throughout the Village and units need to be replaced. New and improved units have a 20 year battery life. Cost includes trade-in purchases, new purchases and installation materials.
- Funding Source: Water Equipment Replacement Fund

Voice over Internet Phone (VoiP) Replacement \$27,250

Justification

- The phones that were initially purchased for the Voice over Internet Phone (VoiP) system are now seven years old and no longer in production. As phones are being needed to be replaced, individual new phones are being purchased. Purchasing new phones all at one time would be pro-active and more cost effective than buying the individual replacement phones. The Village will replace fifty-five 4610 model phones with 9611g model phones at a cost of \$330 each; replace fifteen 4621 model phones with 9641g model phones at a cost of \$480 each, and fifteen sidecar units with compatible sidecar units at a cost of \$126 each.
- Funding Source: Municipal Buildings Fund

F250 Pickup Truck - Replace Vehicle 1811 \$25,000

Justification

- The current vehicle is a 2005 Chevy Uplander with 105,000 miles. This vehicle type is no longer in production therefore a pickup truck with an extended cab and bed cap would serve the same purpose. This vehicle is used daily for water meter technician responsibilities which include collecting the meter reads for billing and repair/replacement of water meters and MXU's. The Uplander will be auctioned.
- Funding Source: Water Equipment Replacement

Server Virtualization \$18,600

Justification

- Over the last two years, the Village has virtualized many of the servers. Three virtual machines will be constructed, one for a backup domain controller, one to replace the current SvrAdmin data server, and one to replace the current SvrMSI application server. Microsoft Server 2008 Enterprise will be purchased for \$3,200. A Dell PowerEdge R710 rack mounted server will be purchased for \$7,500. Two (2) licenses of Symantec System Recovery 2013 Server Edition will be purchased for \$1,100. Labor to install server, necessary software and perform data migration will total roughly \$6,500.
- Funding Source: Water Equipment Replacement Fund (\$6,200); Sewer Equipment Replacement Fund (\$6,200); Equipment Replacement Fund (\$6,200)

Police Chief Perkins provided an overview of Police Department activity and programs for FY13 and reviewed capital projects proposed for FY14.

| PATROL SERVICES | 2012 | 2013 |
|--|-------|--------|
| Calls for service | 9,839 | 10,919 |
| Traffic stops | 3,306 | 4,370 |
| Ordinance violations | 942 | 869 |
| Domestic contacts | 184 | 185 |
| Public Relations / Community Policing events | 62 | 109 |
| Courtesy notices | 193 | 203 |
| Traffic accidents | 308 | 300 |
| Warning tickets issued | 1,382 | 1,729 |
| DUI arrests | 28 | 25 |

Police Chief Perkins noted that 60% of traffic stops result in a ticket and 40% receive warnings. Chief Perkins reported that traffic accidents have been trending down (about 25% in the past 5 years) as the Village is much safer to drive now that the Route 47 widening project is complete and that many of the traffic tickets issued are for speeding and following too closely.

| SUPPORT SERVICES | 2012 | 2013 |
|---------------------|-------|-------|
| Records phone calls | 7,597 | 6,018 |

| | | |
|--|-------|-------|
| Freedom of Information Requests (FOIA) processed | 187 | 131 |
| Investigation cases | 177 | 156 |
| Lobby visits | 3,030 | 2,493 |
| Report Calls | 2,413 | 2,317 |
| Code Out Calls | 4,119 | 4,234 |
| Part I Crimes* | 172 | 154 |
| Part II Crimes** | 566 | 535 |

*Part I Crimes: murder, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny/theft

** Part II Crimes: simple assault, curfew offenses and loitering, forgery, disorderly conduct, DUI, drug offenses, runaways, sex offenses, stolen property, vandalism, weapons offenses

| FY2013 Program Cost | Police / Public Safety Programs |
|---------------------|---|
| \$1,000 | 1. B.A.S.S.E.T. Education and Training |
| \$4,600 | 2. Bicycle Patrol |
| \$2,000 | 3. Citizen Police Academy and Alumni Association |
| \$5,000 | 4. Lead the Way Program (Replaces DARE Program) |
| \$1,000 | 5. National Night Out Against Crime |
| \$96,708 | 6. School Resource Officer (<i>Village Contribution - \$59,940; School District Reimbursement \$36,768</i>) |
| \$4,000 | 7. Teen Summer Safety Camp |
| \$500 | 8. Bike Rodeos |
| n/a | 9. Care Trak |
| \$2,000 | 10. CERT – Citizen Emergency Response Team |
| \$1,000 | 11. Child Safety Seat Installation |
| \$500 | 12. Citizen Corps Council |
| \$2,000 | 13. Domestic Violence Program |
| \$500 | 14. FACES Traffic Education Program (Families Against Chronic Excessive Speed) |

| | |
|---------|--|
| \$3,000 | 15. Forensic Interview Program |
| \$2,000 | 16. Home Security Survey Program |
| \$500 | 17. Honor Guard |
| \$500 | 18. National Take Back Prescription Drug Program |
| \$1,000 | 19. Neighborhood Watch |
| n/a | 20. NIXLE Notification |
| n/a | 21. Operation Traffic Watch |
| \$1,000 | 22. Peer Jury |
| n/a | 23. Project Child Safe |
| n/a | 24. Premise Alert Program |
| \$1,000 | 25. Speakers Bureau |
| n/a | 26. Special Olympics |
| \$500 | 27. Vacation House Watch |
| \$2,000 | 28. Victim Advocacy Program |
| \$1,000 | 29. Coffee with a Cop |

Chief Perkins reported that the Village has 35 Neighborhood Watch areas.

Chief Perkins noted that he was most proud of the Lead the Way Program (which replaced DARE) as it was designed by Police Department Staff and designed to cover a variety of important topics and just not drugs. Chief Perkins complemented Sgt. Hooten and Officer Cirks for their work in developing the program including a custom workbook.

Chief Perkins noted the Victim Advocacy Program and reported that the Village will be contracting with a professional agency to work with victims and families as they are better trained.

Trustee Leopold noted that the School Resource Officer is being reimbursed at about 1/3 of total cost and suggested that the School District pay one-half. Village Manager Johnson reported that he will discuss this with Dr. Burkey. Mayor Sass reported that the amount being reimbursed is one-half of the salary and does not include benefits.

Capital Projects / Purchases

Police Department Vehicle Replacement \$142,000

Justification

- Based on current vehicle use and projected mileage of patrol vehicles, FY14 replacement plan includes three (3) marked patrol vehicles. This replacement plan addresses vehicles #20, #27 & #42.
- This will be the third year of purchasing the Ford Interceptor. The Ford Interceptor SUV is larger than the sedan and accommodates equipment better. This year the marked squad purchase will be all SUV.
- Most of the equipment installed in the squad cars is at least 6 years old. This cost includes new lights, sirens, console, prisoner partition, prisoner rear seat with restraint, and gun rack. The radar unit, radiation detector, printer, laptop, and radio will be removed from the old vehicle and installed in the new car.
- Estimated Cost:

| | |
|---|-----------------|
| 3 – Ford Interceptors (All Wheel Drive) w/equipment | \$90,000 |
| Equipment and set up for 3 vehicles | + <u>52,000</u> |
| Total Cost | \$142,000 |
- Funding Source: Equipment Replacement Fund

Squad 20 2010 Ford Crown Victoria

- Squad 20 is a 2010 Ford Crown Victoria currently with 80,225. It is projected to have 92,963 miles by mid-2014. It is recommended this vehicle be replaced due to the high miles and estimated increase in repair cost.

Squad 27 2006 Ford Crown Victoria

- Squad 27 is estimated to have 67,176 miles by mid-2014. It currently has 66,344 miles. This vehicle will be 8 years old in 2014 and should be replaced due to the age of the vehicle and the high mileage. The maintenance and repair costs are expected to increase as a result of the age of the vehicle.

Squad 42 2007 Ford Expedition

- Squad 42 is a 2007 Ford Expedition which is scheduled to be replaced in 2014. This vehicle is the current incident command vehicle. It is used daily and has a projected mileage of 90,403 by the end of 2013 and 99,085 by mid-2014. This vehicle will be 7 years old in 2014. Maintenance and repair costs are expected to rise due to the age and mileage on vehicle.

Trustee Goldman stated that with three vehicles being replaced in 2014 what should the Village Board expect in the 2015 Budget. Chief Perkins reported that the department is playing catch up as during leaner times they did not replace vehicles. Chief Perkins also noted that it was common that the vehicles are replaced every two to three years because they are always in use. Trustee Goldman asked how many Interceptors the department would have after these purchases; Chief Perkins reported that all the vehicles would be Interceptors except for the Sergeant's vehicle.

Police Squad Car Laptop replacement \$38,000

Justification

- The laptops that are presently in the marked squad cars are all over 5 years old. These laptops operate in a very challenging environment and are beginning to experience breakdown. The biggest issue is the touchscreens going bad.
- A total of 10 laptops are being requested. These laptops are scheduled for replacement in the 2014 equipment replacement fund.
- Funding Source: Equipment Replacement Fund

Trustee Westberg asked why the high cost of \$38,000 for 10 laptops. Chief Perkins noted that it will include software for each laptop.

Public Works Director Schwartz provided an overview of activity and programs for FY13 and reviewed capital projects proposed for FY14.

Public Works Department

| | 2012 | 2013 |
|---|----------------------------------|----------------------------------|
| Resident requests/inquiries responded to* | 449 | 442 |
| Building maintenance requests responded to | 69 | 117 |
| Snow Removal Operations: Hours worked; tons of salt used; gallons of fuel used | 1,542.75 1,431.50 4,968.40 | 2,160.62 2,537.22 6,492.40 |
| J.U.L.I.E. locates performed | 2,124 | 3,338 |
| Maintenance/repair jobs completed on Village vehicles | 418 | 396 |
| Gallons of flex fuel used | 21,781 | 22,273 |
| Gallons of regular fuel used | 19,958 | 19,799 |
| Gallons of bio-diesel fuel used | 23,607 | 26,265 |

| FY2013 Program Cost | Public Works Programs |
|---------------------|--|
| \$80,000 | 1. Mosquito Abatement / Management Program |
| \$35,000 | 2. National Pollutant Discharge Elimination System (NPDES) Program |
| n/a | 3. Wastewater Pre-Treatment Program |
| n/a | 4. Water Conservation Program |
| \$500 | 5. Branch Pickup Program (conducted in Spring and Fall) |
| \$65,000 | 6. Street Light Maintenance Program |
| \$500 | 7. Fire Hydrant Flushing Program |
| \$6,600 | 8. J.U.L.I.E. Locate Program |

Trustee Leopold noted that Mosquito Abatement use to be closer to \$30,000 per year; Public Works Director Schwartz reported the Village is larger now and some of the increase in cost is due to the tablets that are put in the catch basins.

Capital Projects / Purchases

Sewer Lining Program \$225,000

Justification

- Annual televising of sanitary and storm sewer collection systems are conducted to identify existing conditions of pipe and assist with strategic planning for spot repairs and pipe lining programs. The area proposed to be televised in 2014 is the entire Route 47 area as well as the crossroads through the recently resurfaced area along Algonquin Road.
- The sewer lining and rehabilitation program allows the Village to repair sewers more cost effectively with minimal disruption to traffic. The areas proposed to be lined are the cross roads along Algonquin Road: Church Street (Algonquin to Joan); Bernice; Kenneth; Ronald; Joan; and Cindy Jo.
- Funding Source: Sewer Capital Fund

Pull and Service Well #8 Well Pump \$100,000

Justification

- Routine maintenance due every 5 – 7 years to maintain well pump in top working condition.
- Funding Source: Water Equipment Replacement Fund

Replace Zeolite Resin / Well #9 \$90,000

Justification

- Softening plant resin should be replaced every fifteen years. Well # 9 vessels are due for support media and zeolite replacement.
- Funding Source: Water Equipment Replacement Fund

East Wastewater Treatment Plant - Supervisory Control and Data Acquisition (SCADA) Retrofit
\$75,000

Justification

- Phase One of the East Wastewater Treatment Plant has no Supervisory Control and Data Acquisition (SCADA) control, monitoring or alarm capabilities. This part of the plant includes belt filter press, aerobic digesters, digester blowers, and RAS lift station. Adding components will allow staff to better control this part of the plant. Plant operations and utility cost efficiency will improve.
- Funding Source: Sewer Capital Fund

Geographic Information System \$60,000

Justification

- Significant work was completed in 2012 and 2013 to convert the existing GIS database to a web-based system, allowing for better access and ease of use for all departments, and converting additional utility information into the new web-based system.
- Funding Source: Water Capital Fund

Repair Well #11 High Service Pump Suction Pipe \$50,000

Justification

- The suction pipe has separated and is allowing air to enter the plant. Air can cause cavitation of pump impeller and introduce air to softening vessels.
- Funding Source: Water Equipment Replacement Fund

Repair West Wastewater Treatment Plant Raw Lift Station \$50,000

Justification

- Raw lift station pump rails and basins need to be repaired. At this time, lift station is inoperable due to misaligned discharge piping.
- Funding Source: Sewer Equipment Replacement Fund

Pump Replacement and Repair \$50,000

Justification

- Village-owned sanitary collection systems and wastewater treatment plants operate over 100 various sizes and configurations of pumps. Pump repair and replacement has become a regular and high priority function of our operations requiring funds to be allocated for this maintenance work.
- Funding Source: Sewer Equipment Replacement Fund

Portable Message Boards (2) \$44,000

Justification

- Each message board is 6' wide by 4' tall and can be used for posting information at random locations for the general public during special events and emergencies. Message board is also capable of doing speed radar, which would be beneficial to the Police Department. For proper posting of road projects, (2) message boards should be purchased and used.
- Funding Source: Capital Projects Fund

Replace Master Station Supervisory Control and Data Acquisition (SCADA) \$40,000

Justification

- The water server is in need of replacement. Age, performance, and compatibilities of software are all factors which contributed to the replacement need.
- Funding Source: Water Equipment Replacement Fund

F250 Pickup Truck (Replacing Vehicle 1907) \$38,000

Justification

- A pickup truck is used in the day-to-day operation of the sewer plants. This truck will be equipped with a plow and a tailgate spreader. Current 2003 pickup truck will be auctioned off once new truck is delivered.
- Funding Source: Sewer Capital Fund

Rehab Vehicles 1661 and 1662 (Dump Body) \$38,000 (\$19,000 per vehicle)

Justification

- Vehicles need dump body replaced due to excessive rusting and punctures. Included with replacing dump body is upgrading control for dump body and snowplow to match current vehicles being purchased. Vehicle chassis has low mileage and rehabbing truck is an economical solution to replacement of entire truck.
- Funding Source: Equipment Replacement Fund

GPS Tracking Units for all Village Vehicles \$36,000

Justification

- GPS Tracking Units will allow real-time monitoring of all Village vehicles for handling insurance claims, driver efficiency and resident complaints. Eighteen (18) pickup trucks and twenty (20) dump trucks will have GPS units installed.
- Funding Source: Capital Projects Fund (\$12,000); Water Capital Fund (\$12,000); Sewer Capital Fund (\$12,000)

Replace Air Diffusers in East Wastewater Plant Digesters (2) \$30,000

Justification

- Current air diffusers are original equipment from 1988. Replacing the air diffusers will complete the upgrades to the digesters, which has been done over the last two years (replaced covers, cleaned exterior and replaced blowers).
- Funding Source: Sewer Capital Fund

Rehab Vehicle 1803 (1996 Six-Wheel Dump Truck) \$34,000

Justification

- Current dump body is rusted badly and has punctures in it from hauling concrete. Dump body and hydraulic system are going on 18 years old and are becoming a maintenance issue. Upgrades to truck will make it compatible with new trucks being purchased.
- Funding Source: Sewer Equipment Replacement Fund

F250 Pickup Truck with Plow and Utility Box \$32,950

Justification

- The pickup truck was to replace Vehicle 1301 (2001 Dodge Van), but due to department adding staff, van will not be auctioned off at this time.
- Funding Source: Equipment Replacement Fund

Finished Water Chlorine Meters for Wells #7, 8, 11 \$25,000

Justification

- Meters analyze finished water for free chlorine. Monitoring is constant and alarm capabilities will alert staff of equipment failure. Chlorine meters have already been installed at Wells 9 and 10.
- Funding Source: Water Equipment Replacement Fund

Utility Vehicle (Gator) \$21,000

Justification

- Utility Vehicle would be used for multiple functions such as spraying weeds, weed cutting throughout the Village, and picking up trash. This will also be used for clearing the bike paths of snow. Can also be used at events such as fireworks and by the Police Department.
- Funding Source: Capital Projects Fund

Replace Well #7 Operator Interface Terminals (2) \$20,000

Justification

- Each water plant has at least one operator interface terminal. The panel allows the operator to view and make changes to the water treatment process. These screens are always on. Two of the terminals are showing signs of imminent failure after being in use for over 15 years. Well #7 screens are in need of replacement.
- Funding Source: Water Equipment Replacement Fund

Pavement Striping Machine \$17,000

Justification

- Striping machine will be equipped with: (2) Automatic Spray, 25 gallon paint hopper, glass bead dispenser, and skip line controller. Current Village striper has (1) spray gun, 5 gallon paint hopper and glass bead dispenser. New striper would allow staff the ability to stripe double yellow center lines with a professional look. Staff would be capable of handling more striping in-house.
- Funding Source: Capital Projects Fund

Aquatic Weed Control \$10,000

Justification

- Aquatic weed control necessary for the aesthetic value and overall health of the Southwind ponds eco system.
- Funding Source: Special Service Area No. 5

50 / 50 Sidewalk Program \$10,000

Justification

- This program offers residents the option to have sidewalk replaced that would not otherwise meet the criteria for Village replacement, by splitting 50% of the cost with the Village. For \$10,000 it is estimated that 3,000 square feet of sidewalk could be replaced with this program.
- Funding Source: Road and Bridge Fund

Total Proposed FY14 Capital Project/Purchases Summary (including equipment replacement) = \$3,911,800

Future Capital Projects

Special Census \$200,000

Justification

- The decennial census of 2010 certified population number for the Village is 24,291. While the Census Bureau provides yearly population estimates, only the number certified through the decennial census or a special census is used to determine distribution of revenue on a per capita basis. These revenues include state income tax, state use tax, and motor fuel tax. Increased population increases the amount of revenue received by the Village. Based on building permits issued since 2010, the Village's population as of September 2013 is 25,323, an increase of 1,032. Per capita revenue estimates for 2014 are \$135.60. This would generate an additional \$136,432 in revenue annually. Of this amount, approximately \$25,000 would come from the motor fuel tax.
- Funding Source: Capital Projects Fund

Reed Road Extension (Phase II Engineering) \$150,000

Justification

- The extension of Reed Road west to Coyne Station Road would provide an east-west arterial north of Main Street to facilitate movement of traffic west of Route 47. Reed Road currently ends on the west side of the Talamore Subdivision. The total length of improvement is approximately 0.66 miles. Concept Design completed in 2012.
- Funding Source: Street Improvement Fund

Kreutzer Road Widening (Walmart East to Huntley-Dundee Road) Phase I Engineering \$100,000

Justification

- The widening of Kreutzer Road from Walmart east to Huntley-Dundee Road is an important component of the Village’s Transportation Plan. Completion of Phase I Engineering will help clarify right-of-way requirements and other technical aspects associated with the widening.
- Funding Source: Street Improvement Fund

Route 47 Multi-Use Path (Kreutzer Road to Oak Creek Parkway) ITEP Application
\$285,000 (Local Share)

Justification

- In August, 2013, the Village Board approved submitting an application to IDOT for grant funds through the ITEP program to assist with the construction of a multi-use path extending from Kreutzer Road and Rt. 47 south along the east side of Rt. 47 to Del Webb Boulevard. Total cost is estimated at \$1,401,920, with a local share of approximately \$285,000.
- Funding Source: Street Improvement Fund

Route 47 Multi-Use Overpass \$50,000

Justification

- The overpass would provide a safe passageway across Route 47 for pedestrians and bicyclists. A more detailed concept report and cost estimate could be used for future grant applications. The proposed location for the overpass would be on Route 47 between Mill Street and Main Street.
- Funding Source: Street Improvement Fund

Mayor Sass asked if the Board had any additional questions or comments for Staff; there were none.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT:

Mayor Sass reported that Prescription Drug Take Back Day is Saturday from 10 a.m. to 2 p.m. in the parking lot at the Municipal Complex.

Mayor Sass reported that there is no meeting on October 31st as it is the 5th Thursday of the month.

Mayor Sass reported that Trick or Treat hours will be from 4 p.m. to 7 p.m. on Halloween, October 31st.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:47 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary