

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, October 18, 2016
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, October 18, 2016 at 6:05 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Deb Waters and Diana Carpenter, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Geri Rizzo

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

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3. PUBLIC COMMENTS None.

4. Approval of Minutes

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A. **A MOTION was made to approve the September 20, 2016 Historic Preservation Commission meeting minutes with the following changes:**

Page 1, Lines 48 and 49, remove “separate” and “or including landmarked and/or historically-designated properties within the existing Huntley Historic District.”

Page 2, Line 30, insert “by”

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Page 2, Line 37, remove “However”, replace “stated” with “noted” and add “to accommodate future initiatives.”

MOVED: Vice Chair Oldham

SECONDED: Commissioner Carpenter

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AYES: Commissioner Carpenter, Vice-Chair Oldham and Chairperson Britton

NAYS: None

ABSTAIN: Commissioner Waters

MOTION CARRIED 3:0:1

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5. Old Business

A. Historic Preservation Commissioner Nominee(s) - Status

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Director Nordman noted that former Commissioner Marino has yet to formally tender his resignation letter to the Village Clerk’s office and once Mr. Marino’s resignation submitted the Village can formally post the vacancy on the Historic Preservation Commission.

Discussion ensued regarding potential candidates for the vacant seat on the Historic Preservation Commission.

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B. Second Street property owners/Village Officials Meeting - *Re-Cap*

Vice Chair Oldham recalled the September 27, 2016 meeting had with Village Manager Johnson, Director Nordman and Second Street property owners had to discuss property maintenance and its impact on property values along Second Street and throughout the Village.

5 C. Second Street Historic District

Chairperson Britton noted that the August reception held at Commissioner Langhenry's residence provided an opportunity to discuss property maintenance as well as outlining historic district designation and landmark procedures.

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Vice Chair Oldham suggested waiting until issues of the property maintenance have been resolved along Second Street before pursuing landmark and/or historic district designations.

15 D. Second Street Stroll

Chairperson Britton suggested tabling discussion/scheduling of this event later in this evening's meeting.

20 E. Historic District Signage / Town Square Artifact Signs / Downtown Mural and T.S. Huntley gravestone updates

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Historic District Signage

Director Nordman reviewed an exhibit of the historic district sign noting that the proposed sign is similar to other wayfinding signage installed within the downtown area.

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Chairperson Britton asked what the schedule was for the installation of the historic district and Director Nordman stated that he was hopeful the sign would be installed by May, 2017.

Town Square Artifact Signs

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Director Nordman noted the plaque-labels for the artifacts in the town square require the specific wording describing each item and then it would take approximately six months to produce the signage.

Downtown Mural

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Vice Chair Oldham noted that there had been previous discussion about proposed murals on the west elevation (Dwyer Street-side) of the building at 11810 Main Street and the south side (Coral Street-side) of the Post Office building at 11013 Woodstock Street. Vice Chair Oldham found that these artwork projects typically require relatively strict criteria including that the art surface must be thoroughly prepared and that anti-graffiti paints are used. Vice Chair Oldham encouraged Historic Preservation Commission members to visit The Wall Dogs organization's website (thewalldogs.com) to review the types of programs and events that a community mural project can include.

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Director Nordman noted that the Village welcomes any cooperation with all downtown property owners for improvements to their respective property and pointed out that the Village's Façade Improvement program may be a part of a project that includes a mural.

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T.S. Huntley gravestone

In regard to the T. S. Huntley grave site restoration, Vice Chair Oldham stated that she was happy to announce that it was complete and that the Cemetery Board has adopted a maintenance program to address projects such as these in the future.

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F. Woodstock Street - Brick Portion - 100 year anniversary commemoration

Chairperson Britton stated plans have begun to commemorate the 100th Anniversary of the installation of the brick portion of Woodstock Street installed in 1917. Chairperson Britton noted that the commemoration is scheduled for the last indoor Farmers Market on Saturday, May 6, 2017, between 10 am and 1 pm. Activities proposed include a reading of the Woodstock Street bricks 100th Anniversary proclamation at noon within the town square gazebo as well as a descriptive history of the brick portion of Woodstock Street and pointing out the location of the recently installed historic district sign.

Chairperson Britton continued noting the May 6th celebration will include a display of historic photos of the brick portion of Woodstock Street either in the Century 21 offices and/or in front of Morkes café. Wagon rides along Woodstock Street may also be available.

Discussion ensued regarding the possibility of using monies from Historic Preservation budget for the wagon rides and/or the wagon ride driver charging for rides as he has previously.

6. New Business

E. Geocaching Event

Chairperson Britton noted that geocaching event proposed and designed by the Huntley Public Area Library personnel is complete and specific information about its scheduling (May, 2017) will be available next spring.

C. Old School Commemoration

Chairperson Britton noted she is hopeful that the old school properties at 11624 Main Street (aka Huntley Apartments) and 11008 Church Street (north of Trinity Lutheran Church) could be showcased with the consent and cooperation of the respective property owners.

Vice Chair Oldham suggested including the property on Lincoln, north of Mill Street, previously the site of the Huntley Grade/North School before it was razed in 2006.

Discussion ensued about the old school commemoration including the tentative date of a Farmers Market in August of 2017 to hold the event.

Returning to the scheduling of a possible Second Street Stroll event, given the scheduling of these other events and activities, it was decided to plan on late September or early October, 2017 for this event.

A. Pride in Preservation Nominee(s)

Chairperson Britton suggested nominating properties at the next Historic Preservation Commission meeting on Tuesday, November 22, 2016 and for letters to go out to nominee-properties to invite them to attend the January, 2017 meeting to celebrate their homes.

B. Site Documentation - Kelley House -11708 Coral Street

Vice Chair Oldham requested confirmation that the Village recently acquired the subject property and Director Nordman confirmed that the Village owns the subject property.

Vice Chair Oldham noted that given the Village's ownership of the property documentation of it could be scheduled immediately. Director Nordman agreed, however he cautioned that he could speak to the condition of the interior of the structure and that its condition may impact inspection activities.

Commissioner Carpenter suggested contacting Jake Marino to determine if his schedule could accommodate

inspection of the property on weekday between 8:00 am and 5:00 pm.

D. Very Merry Huntley - Friday, December 2nd/Saturday, December 3rd, 2016

- 5 Vice Chair Oldham noted that she requested that Planner Williams provide postcard-size photos of the each of the landmarked and historic district-designated properties to be used as ornaments in the Huntley Historic Alliance's participation in the Very Merry Huntley tree decorating event on Friday, December 2, 2016.

E. Home Rule Status / Historic Preservation Ordinance Revisions

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Vice Chair Oldham stated that she spoke with Village Manager Johnson briefly after the September 27th meeting regarding the Village's position on home rule status and Village Manager Johnson noted that the Village Board is not contemplating specific changes as a result of this change in the Village's municipal status.

- 15 Discussion ensued regarding what steps may be appropriate to explore how historic preservation initiatives may be advanced including the possibility of reapplying for Certified Local Government status.

G. Historic Preservation Survey - Budget Request

- 20 Director Nordman stated that he did not believe funds were available for the comprehensive historic survey of properties requested last year, but would investigate the current historic preservation budget and the anticipated funding for 2017.

Pride in Preservation Program Sign Re-Design

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Commissioner Carpenter suggested redesigning the Pride in Preservation program signs so that they are more visible.

7. Adjournment

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At 7:50 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Waters. Motion carried unanimously.

Respectfully submitted,

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James Williams

Planner

Village of Huntley