

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
October 4, 2012
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, October 4, 2012 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION: None

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – Approval of the September 13, 2012 Village Board and September 20, 2012 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the September 13, 2012 Village Board and September 20, 2012 Committee of the Whole Meeting Minutes.

- b) Discussion – Approval of the October 11, 2012 Bill List in the amount of \$1,749,530.31

Mayor Sass reported that \$1,570,366.75 (or 89.8%) of the total bill list is attributable to payment of TIF Property Tax, SSA Property Taxes, and Payout #3 for the 2012 MFT Street Program.

Mayor Sass asked if the Committee had any comments or questions regarding the Bill List; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the October 11, 2012 Bill List in the amount of \$1,749,530.31.

c) Discussion – Approval of Payout Request No. 3 with Three (3) Change Orders to Plote Construction, Inc. – 2012 MFT Street Program

Mayor Sass reported that on April 26, 2012 the Village Board approved Resolution (R)2012-04.15 - To Appropriate \$715,930.00 in Motor Fuel Tax Funds for Contract Construction for the 2012 Street Improvement Program and Resolution (R)2012-04-16 - Execution of the Construction Contract to the lowest responsible bidder, Plote Construction, Inc., in the amount not to exceed \$695,930.00. The Board also authorized an additional \$65,000 of work to complete the grind and overlay of Church Street from Algonquin Road south to Second Street and the grinding of S. Union Road. On August 9th, the Board authorized the additional work of paving S. Union Road. Change Orders No. 1 and 2 reflect the additional work for S. Union Road and Church Street.

The Village’s project engineer, CBBEL, has submitted the third payout request under the 2012 MFT Street Program. This third payout request includes three proposed change orders as follows:

Original Contract Amount	\$	695,930.00
Change Order to the Contract (Change Order No. 1 Contract Addition of South Union Road)	\$	71,113.62
Change Order to the Contract (Change Order No. 2 Addition of Church Street from Algonquin Road to 2 nd Street)	\$	33,657.39
Change Order to the Contract (Change Order No. 3 Addition/deduction for the inclusion of the agreed unit price line item for PCC Driveway Pavement, 8’)	\$	00.00
Revised Contract Amount (Original Contract Amount plus 3 Change Orders)	\$	800,701.71

Staff Analysis

On August 9, 2012 the Village Board approved Payout Request #1. On August 23, 2012 the Village Board approved Payout Request #2. The program is approximately 89% complete as of Payout Request #3. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$82,580.41	\$8,258.04	-0-	\$74,322.37
#2	\$417,690.56	\$41,769.06	\$74,322.37	\$301,599.14
#3	\$714,415.37	\$35,720.77	\$301,599.37	\$302,773.20

Financial Impact

The Engineering Department recommends payment to Plote Construction, Inc. in the amount of \$302,773.20.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payout Request No. 3 with Three (3) Change Orders to Plote Construction, Inc. in the amount of \$302,773.20 for the work completed under the 2012 MFT Street Program.

- d) Discussion – Ordinance (O) 2012-10.50 – An Ordinance Approving an Amendment to the Transportation Plan, Chapter 5, of the Village of Huntley Comprehensive Plan

Village Manager David Johnson reported that the original Transportation Plan was adopted by the Village Board on April 22, 2002 with the Comprehensive Plan. The Plan serves to predict long-term transportation needs and identify the types and locations of facilities that will meet those needs.

The proposed amendments to the Transportation Plan reflect significant improvements to the transportation system that have been completed since the Plan was initially adopted. The Transportation Plan has also been updated to include the most current plans for future transportation projects.

The following summarizes significant revisions to the Transportation Plan:

(1) I-90 / Jane Addams Memorial Tollway – Staff recommends adding language to the Plan regarding the widening of I-90 and the expansion of the I-90 / Route 47 Interchange. The GO TO 2040 Comprehensive Regional Plan and the Illinois State Toll Highway Authority’s Move Illinois plan both include proposals to add additional managed lanes (one in each direction) to I-90/Jane Addams Memorial Tollway from I-294 to the Elgin Toll Plaza and then from the Elgin Toll Plaza west through the Rockford area. Design of these managed lanes is currently underway, with construction anticipated between 2013 and 2016. The I-90/Route 47 Interchange project is a multi-jurisdictional endeavor lead by the Village of Huntley and the Illinois State Toll Highway Authority. The project is expected to be completed within two construction seasons, ending in 2013. Upon completion, drivers will be able to access westbound I-90 from Route 47, and those traveling eastbound on I-90 will be able to exit to Route 47 as well.

(2) Route 47 Corridor – Staff recommends revising the Plan to include updated information regarding the Route 47 corridor. In 2010, the Illinois Department of Transportation undertook plans to widen Route 47 between Kreutzer Road and Reed Road to a five lane section, including two lanes in each direction and center turn lanes. The expansion of Route 47 was intended to move higher volumes of traffic north and south through the Village more efficiently, while alleviating congestion at its intersections with Algonquin Road and Main Street during peak periods. With the completion of the Route 47 widening, and the Route 47 / I-90 Interchange project, Route 47 will have, at a minimum, two lanes in each direction and turn lanes at each major intersection from the south boundary of the Village to Reed Road.

(3) Algonquin Road – Staff recommends revising the Plan to include updated information regarding the expansion and extension of Algonquin Road. Algonquin Road has been widened to two lanes in each direction as far west as Church Street. As it intersects with Route 47, there are two west-to-southbound left turn lanes, one west-to-northbound turn lane and one through lane. There are two eastbound through lanes as well. The minimum five-lane cross section stretches to the eastern boundary of the Village and beyond. It should also be noted that the extension of Algonquin Road to provide east/west continuity across the Village is being considered by McHenry County, though it has not been identified as an immediate need. The County’s prevailing option for this extension would route the road north of

Oakcrest Estates Subdivision and then west across the Union Pacific Railroad (UPRR) tracks. Once over the tracks, the extension would turn southwest and intersect with the realigned Coyne Station Road north of Main Street. The extension would then continue southwest to an intersection with Huntley-Marengo Road just north of its existing intersection with Main Street. Continuing west, the extension will ultimately connect with Harmony Road east of Brier Hill Road.

(4) Kreutzer Road – Staff recommends including language in the Plan about current plans to extend Kreutzer Road. The extension of Kreutzer Road west of Illinois Route 47 is partially complete. The connections to Illinois Route 47 and Main Street are finished. The middle portion of the roadway was the subject of an on-going Phase I Study, which was completed in April of 2012. Phase II Engineering is currently underway with construction anticipated in 2013.

(5) Reed Road – Staff recommends including language in the plan about the extension of Reed Road. The need to serve the proposed commercial/retail area planned for the intersection of Reed Road and Illinois Route 47 will result in the need to develop Reed Road, particularly west of Illinois Route 47 as a secondary arterial. Reed Road has been extended about one (1) mile west of Illinois Route 47. This brings Reed Road to within approximately one-half mile of Coyne Station Road. The Village is currently having plans prepared for the extension of Reed Road to Coyne Station Road.

(6) Public Transportation – Staff recommends including language in the plan about future considerations of bus service, particularly between Huntley and Elgin, which has drawn support from both Kane and McHenry Counties. In the short term this could include a coordinated demand response service. Future services could be part of an intermodal transit center to be located near a potential future Huntley Metra station. Also, a reference has been added to the Illinois Tollway's *Move Illinois* \$12 billion capital plan, which includes \$240 million to accommodate transit options such as bus lanes and light rail within Tollway right-of-way.

Plan Commission Recommendation

The Plan Commission reviewed the proposed amendment and held a public hearing at their August 27 and September 10, 2012 meetings. No one from the public spoke in opposition or in favor of the amendment. Having fully heard and considered the testimony, the Plan Commission discussed the importance of the Village continuing to take a regional and long-range approach to planning the future transportation network and recommended the Village to continue to maintain this approach when considering transportation improvements. Following discussion, the Plan Commission unanimously recommended approval of Transportation Plan by a vote of 6-0.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko recommended that an updated current and future bike path exhibit be included in the document.

Trustee Leopold recommended the following additions to the plan: Page 2 (Section 5.1) - golf carts to be added; and, Page 9 (Section 5.3.4) – of the 186 individuals that use public transportation it should clarify which mode of transportation (rail, bus or other).

Mayor Sass asked if there were any other comments; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O) 2012-10.50 - An Ordinance Approving an Amendment to the Transportation Plan, 10.04.12 COW Minutes

Chapter 5, of the Village of Huntley Comprehensive Plan.

e) Discussion - Fiscal Year (FY) 2013 Budget Calendar

Village Manager David Johnson reviewed the upcoming FY13 Budget Calendar.

Friday, October 12, 2012	Budget requests due from Departments
Thursday, October 25, 2012	Village Board Budget Workshop Meeting
October 26 – November 2, 2012	Budget compilation - Draft
November 5 – November 9, 2012	Staff Budget review
November 13 – Nov 16, 2012	Budget revisions
Thursday, November 15, 2012	Property tax levy estimate – Village Board Meeting (not less than 20 days before adoption of the levy)
November 19 - 20, 2012	Staff review and finalization of proposed budget
Wednesday, November 21, 2012	Distribute proposed budget to Mayor and Board of Trustees
Monday, December 3, 2012	Publish Property Tax Levy Hearing Notice (Must appear no more than 14 days and no less than 7 days prior to hearing.)
Tuesday, December 11, 2012	Village Board Budget workshop (if needed)
Thursday, December 13, 2012	Public Hearing – FY 2013 Proposed Budget Public Hearing – 2012 Property Tax Levy Additional Village Board Discussion Village Board Consideration of FY 2013 Budget Village Board Consideration of 2012 Tax Levy (levy finances 2013 budget)
Friday, December 21, 2012	File Property Tax Levy with Counties

Mayor Sass asked if there were any comments or questions; there were none.

No action was required on this agenda item.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT:

Mayor Sass reported that the McCOG meeting will be held on Oct 17 at The Old Towne Hall, Crystal

Lake.

Mayor Sass reported that brush pick-up will take place in Sun City the week of 10/8.

Mayor Sass reported that the last day to register to vote is 10/9 for the November election.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:06 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary