

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
October 2, 2014
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, October 2, 2014 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees Ronda Goldman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Police Chief John Perkins and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – Consideration of the October 9, 2014 Bill List in the Amount of \$2,832,796.62

Mayor Sass reported that \$2,578,315.84 (or 91%) of the total bill list is attributable to payment of TIF & SSA Property Taxes, Payout #1 for the 2014 MFT Street Program, Payout #2 for the Sewer Televising & Lining Project and payment for the removal of the concrete foundation and asphalt parking lot at the Sawyer Kelly Mill site.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the October 9, 2014 Bill List in the Amount of \$2,832,796.62

- b) Discussion – Consideration of a Resolution Approving a Façade Improvement Assistance Program Grant for the Replacement of Windows at 11021-11023 Woodstock Street

Director of Development Services Charles Nordman reviewed a Power Point Presentation and reported that Mr. Paul Godlewski, owner of 11021-11023 Woodstock Street, has submitted an application for the Façade Improvement Assistance Program requesting assistance in the amount of \$7,925.00 to replace the nine (9) exterior second floor windows on the building located at the northwest corner of Main Street and Woodstock Street. The proposal would replace the existing windows, which the owner estimates were installed in the mid-1980's, with Eagle – Talon E-Series windows manufactured by Eagle

10.02.14 COW Minutes

Windows and Doors (a division of Andersen Windows). Window specifications are provided as part of the petitioner's application.

Staff Analysis

The Façade Improvement Assistance Program Guide identifies specific exterior improvements that are eligible for reimbursement. The replacement of windows and window frames are identified as an eligible improvement under the guidelines of the program.

The Village Board shall evaluate the project based on the value of the aesthetic improvement to the Village of Huntley and the following criteria:

- Condition of the building and need for renovation
- Extent to which the improvements conform to the Downtown Revitalization Plan and Commercial Design Guidelines
- Extent to which the proposed improvements restore, maintain, or enhance the character of the building and surrounding area

Staff has reviewed the proposal and the project appears to meet the criteria for the program.

Financial Impact

The FY2014 budget includes \$50,000 for the Façade Improvement Assistance Program in the Downtown Improvement Fund. The bid provided to the petitioner by Robert's Construction proposes to complete the work at a cost of \$15,850.00. The Façade Improvement Assistance Program allows reimbursement of up to fifty percent (50%) of the project cost; therefore, \$7,925.00 is the maximum grant amount that could be awarded for the proposed project. This would be the first project funded through the program.

Upon completion of the work, the owner must submit copies of all invoices, contractor's statements, proof of payment, and notarized final lien waivers to the Village, as evidence that the owner has paid the contractor. Payment of the approved grant amount will only be authorized upon completion of all work items as originally approved and receipt of all required documents.

Legal Analysis

If the requested grant is approved by the Village Board, the petitioner must sign and abide by the terms of the Façade Improvement Assistance Program Agreement in order to be reimbursed for the project.

Director Nordman reported that Mr. Godlewski was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold stated that he was happy to help with the window replacement but suggested that they add shutters.

Trustee Westberg stated that he would rather see an arched window but would approve the request.

Trustee Kanakaris stated that shutters would look nice and asked if the petitioner was required to get three (3) estimates. Director Nordman stated that three (3) estimates were not required but that the Village's Building Official reviewed the documentation and concurred that the price estimate was

appropriate.

Trustee Piwko stated that the addition of shutters is not a good idea as it would ruin the look of the building.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution approving a Façade Improvement Assistance Program grant for the replacement of windows at 11021-11023 Woodstock Street.

- c) Discussion – Consideration of an Ordinance Approving a Special Use Permit for a Drive-Through Food Service Establishment within the C-2-PDD Regional Retail – Planned Development District and Site Plan Review including necessary relief to accommodate a 8,080 square foot multi-tenant retail building within Lot 6A, Regency Square – Unit 1

Director of Development Services Charles Nordman reviewed a Power Point Presentation and reported that the petitioner is proposing construction of a new multi-tenant commercial building on the single lot located immediately south of Interstate Partners’ latest project which includes Aldi’s, Sport Clips and Brunch Café and north of the 7-Eleven / multi-tenant retail center.

The subject ±1.92-acre Lot 6A, Regency Square – Unit 1 is zoned “C-2” Regional Retail District and is bounded by Princeton Drive, Langston Drive and Route 47 to the west, north, and east, respectively. The proposed development includes an 8,080 square foot, three-unit multi-tenant building with a drive-through establishment earmarked for the southernmost tenant space.

The Regency Square Development Guidelines (RSDGs) provide standards for site planning, building design, construction, landscaping and signage that govern any proposed development within the Regency Square Subdivision. Furthermore, the RSDGs dictate that every development requires Village Board review and approval of Site Plans, including any necessary relief from the Guidelines, and review and approval of any necessary Special Use Permits applicable to a specific project.

Special Use Permit

The Regency Square Guidelines require drive-through restaurants to obtain approval of a Special Use Permit. The proposed site plan provides a drive-through for the southernmost tenant space and, although the specific tenant is not known at this time, it is expected to be a food service establishment.

Additionally, the Regency Square Development Guidelines require stacking for five (5) vehicles in a drive-through lane and the proposed plan accommodates stacking for seven (7) vehicles.

Site Plan Review

Parking

The proposed sixty-four (64) stall parking lot, with the three (3) requisite accessible parking spaces, has been configured to allow cross-access to the existing development to the south, a single point of access from Princeton Drive and two access drives from Langston Drive. Additionally, four (4) reserved parking spaces for the Athletico tenant space will be denoted by cross-hatched striping (differentiated from the accessible loading space striping) at the northern portion of the parking area. The following table summarizes the parking requirements:

	BLDG. AREA	REQUIRED SPACES	PROVIDED SPACES
Drive-Thru Restaurant (Unit D)	1,483 sf	15 (restaurant)	--
Retail Tenant Spaces	6,500 sf	26 (retail)	--
Total	8,080* sf	41	64

*Ninety-seven (97) square feet is the fire alarm/mechanical room which does not require parking.

Building Elevations

Building elevations have been provided for the building that includes the use of brick and other masonry materials. The proposed building is designed to duplicate the architectural style of the buildings within the two developments to the north also constructed by the petitioner as well as complement the design of the 7-Eleven / multi-tenant center to the south.

Lighting

The proposed parking lot lighting utilizes a shoebox style fixture similar to the style of fixture used for the Interstate Partners' other developments as well as the Walgreens and Chase Bank sites. The proposed Challenger II Medium fixture is a flat lensed fixture that provides full-cut off.

Landscaping

The Regency Square Development Guidelines – Landscape Design Standards specifies landscaping within Green Space which includes: one tree / 1,000 square feet of green space; one tree per 50' of lot line perimeter; one tree per 50' of road frontage; one within each parking island and all landscaped areas are to be irrigated. The irrigation-requirement is specified on the landscape plan and specifics regarding the relief requested for the proposed landscaping are detailed in the *Required Relief* portion of this report.

Signage

Three (3) ground signs are proposed for the site and are designed to match those signs on the Interstate Partners developments to the north. The Route 47 sign (Sign A) will measure 10'-3" in height and 56 square feet in area per side and located 28'-8" from the eastern property line within the 100 landscape easement. The Regency Square Guidelines allow one (1) ground sign per lot, require that signs do not exceed 6'-8" in height, 54 square feet in area and are located at least 100 feet from the Route 47 right-of-way. Relief is required from the Regency Square Guidelines for the size and location of this proposed ground sign as well as the additional two (2) monument signs proposed for the site.

The two (2) monument signs (Sign B) proposed to the east of the easternmost Langston Drive driveway and adjacent Princeton Drive at the southwest corner of the site, respectively, will measure 6'-0" in height and 17.96 square feet in area per side.

In regard to building wall signage, one (1) wall sign per tenant or one (1) per street frontage (must be located on street frontage face of the building) is allowed. The northernmost Athletico tenant space fronts Route 47, Langston Drive and Princeton Drive; therefore, allowing three (3) wall signs for this tenant space (i.e. one on each road building frontage). The other two (2) tenant spaces will therefore have two (2) wall signs; one, on the Route 47 building frontage and the other on the Princeton Drive building frontage.

Staff notes, the developer's previous project was granted relief to allow a tenant's wall sign to measure two (2) square feet for each one (1) linear foot of the tenant's frontage and the length of the sign shall not exceed the linear frontage of the tenant's storefront. The petitioner is requesting the same criteria be applied to this development to ensure uniformity.

REQUIRED RELIEF

The following relief from the Regency Square Development Guidelines is required for the proposed development plans:

Site Plan

1. A parking lot setback of 100 feet is required from Route 47 right-of-way. A setback of 39.00 feet is proposed.

Landscaping

1. Per the Regency Square Development Guidelines Landscape Design Standards, the development must comply with the following requirements:
 - i. One (1) tree is required per 1,000 square feet of green space, exclusive of parking lots perimeter requirements and buffer requirements - 15,000 s.f. of green space requires 15 trees; Eight (8) trees are proposed. Relief is required for seven (7) trees.
 - ii. One (1) tree is required per 50 feet of lot perimeter – the perimeter of the lot is 1,237 feet – Relief is required for 25 trees along the perimeter of the lot.
 - iii. One (1) tree is required per 50 feet of road frontage – The lot has 200 feet of Route 47 frontage requiring four (4) trees – Two (2) trees are proposed along the Route 47 frontage – Relief is required for two (2) trees along the Route 47 frontage.
 - iv. One (1) tree is required per parking island – no parking island trees are proposed – Relief is required to allow no trees in the parking lot landscape islands.

Signage

1. A ground sign must be setback 100 feet from the Route 47 right-of-way. A setback of 28'-8" is proposed. Relief is required to encroach into the 100 foot setback.
2. A ground sign may not exceed 54 square feet per side. A ground sign of 56 square feet is proposed adjacent to Route 47. Relief is required for the ground sign to exceed 54 square feet.
3. A ground sign may not be greater than 6'-8" inches in height. A ground sign of 10'-3" is proposed adjacent to Route 47. Relief is required for the ground sign to exceed 6'-8".
4. One (1) ground sign is permitted per lot. Three (3) ground signs are proposed. Relief is required to allow two additional ground signs.
5. The total area of wall signage per tenant cannot exceed one square foot per lineal foot of tenant frontage and the length of the sign cannot occupy more than 60% of the tenant's linear frontage. Staff notes, the developer's previous project was granted relief to allow a tenant's wall sign to measure two (2) square feet for each one (1) linear foot of the tenant's frontage and the length of the sign shall not exceed the linear frontage of the tenant's storefront. The petitioner is requesting that the same criteria be applied to this development to ensure uniformity.

Village Board Concept Review

The Village Board reviewed conceptual plans for the project at the August 21, 2014, meeting and provided the petitioner the following comments:

- There was concern regarding a possible conflict between truck deliveries and drive-through traffic. *The petitioner has provided a dedicated delivery/loading zone that does not obstruct the drive-through or parking lot drive-aisle.*
- There was concern regarding a potential conflict with vehicles exiting the drive-through and vehicles backing out of the parking spaces adjacent to the drive-through exit. *The petitioner has widened the island to the north of the drive-through exit to provide greater separation from the drive-through and the parking spaces at the front of the building.*

Plan Commission Recommendation

The Plan Commission reviewed the petition at a public hearing on September 22, 2014. No one offered testimony in opposition to the request. The Plan Commission unanimously recommended approval by a vote of 6-0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioners will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The petitioner shall work with Village Staff to place additional trees throughout the site, including the addition of trees along the Route 47 frontage.
4. Additional evergreen trees shall be added along Princeton Drive to screen the rear of the building.
5. The petitioner shall obtain final approval of the Landscape Plan from the Development Services Department.
6. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
7. The allowable size of future tenant wall signage shall not exceed (2) square feet for each one (1) linear foot of the tenant's frontage, and the length of the sign shall not exceed the linear frontage of the tenant's storefront.
8. The final location of the ground signs on Princeton Drive and Langston Drive shall be field verified so as not to obstruct vehicular sight lines.
9. No building plans or permits are approved as part of this submittal.
10. No sign permits are approved as part of this submittal.

Conditions added by the Plan Commission:

11. Additional trees are to be added along Route 47 and Princeton Drive – *The petitioner has revised the landscape plan to include two (2) additional evergreen trees along Princeton Drive and two (2) trees along Route 47.*
12. Architectural feature(s) are to be added to the west (rear) building elevation – *The petitioner has added a dark-brick accent band along the south, west and north elevations and shown the location of the Athletico sign on the west elevation.*
13. The Route 47 monument sign setback shall be more consistent with recent developments along Route 47 – *The petitioner has revised the plan to accommodate a 28'-8" - sign setback*
14. No Walnut trees shall be planted on the subject site – *No Walnut trees are proposed.*

Additional Staff Condition:

15. The Owner (Standard Bank and Trust Co. as Trustee #17383) is required to post “No Parking” signs for both northbound and southbound traffic on Princeton Drive from Regency Parkway north to Kreutzer Road by no later than October 31, 2014. The Owner shall review the number of signs and locations with Village Staff and shall receive Staff approval prior to installation.

Director Nordman stated that Mr. Jeff Possin of Interstate Partners was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold commented that he thought the petitioner would not come back until they could identify the tenant for the drive-thru unit. Trustee Leopold stated that he did not like the landscape plan and wants more dense landscaping.

Trustee Kanakaris referred to the Landscape Plan and noted the rear parking issue was not corrected; Director Nordman stated that the Site Plan has been revised with this correction. Trustee Kanakaris stated that he also wants more landscaping; he is also not happy with the drive-thru and stated that he would want a smaller building as there is too much crammed in the small space. Trustee Goldman stated that she agrees with no trees in the islands and is happy with the addition of “No Parking” signs on Princeton. Trustee Goldman stated that she is ok with the size of the building.

Trustee Westberg asked the petitioner if they really have no idea who the drive-thru tenant would be; Mr. Possin said they did not know at this time.

Mayor Sass stated that the petitioner is requesting relief for 35 less than required trees and asked why so many. Mr. Possin stated that retailers don't like them as it is too hard to see the businesses. Trustee Leopold stated that it is not too hard to see the buildings. Mr. Possin stated that the trees will block the view and security cameras but that they will work with Staff to add more trees. Mr. Peter Thomas, stated that they are also replacing an Ash tree on site.

Mayor Sass stated that he agreed with Trustee Leopold that the petitioner was told not to come back before the Board until they knew who the drive-thru tenant would be.

Trustee Piwko stated that he approves of the drive-thru stacking change.

Trustee Goldman stated that she did not have a problem with the drive-thru stacking change but would also like the possibility of a sit down restaurant in the unit.

Trustee Kanakaris stated that he wants a restaurant with a patio and without a drive-thru.

Trustee Westberg stated that the parking to the north is bad and that he also would prefer to know the tenant of the drive-thru before approving; he also stated that he wants more landscaping and not more than 50% relief from the landscaping requirement.

Mayor Sass stated that he thought it was made clear at the concept review for the petitioner not to come back without a tenant for the drive-thru. Village Manager Johnson said that it was made clear but the petitioner chose to come before the Committee of the Whole anyway. Mr. Possin stated that the market warrants a drive-thru. Trustee Kanakaris stated that the petitioner should make it a green space until they have a tenant. Mr. Possin responded that doing that would drive the costs up.

Trustee Goldman stated that she approved of the plans as proposed with the additional landscaping.

Mayor Sass stated that due to there being no consensus of approval, the agenda item will not go on the Consent Agenda but will require a Roll Call Vote.

- d) Discussion – Consideration of an Ordinance Approving a Final Plat of Resubdivision to Remove a Setback Restriction on Lots 1 and 2 of the Final Plat of Resubdivision for Huntley Automall Resubdivision No. 1

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Final Plat of Resubdivision for Huntley Automall Resubdivision No. 1 was approved by the Village Board on March 18, 1999. The developer's intention at that time was to develop Lots 1 and 2 with two 26,480 square foot buildings that would share a common party wall. A Chevrolet dealership was later constructed on Lot 1; however, the construction of the dealership did not abide by the shared party wall requirement and is setback approximately 60 feet from the rear lot line. The proposed Buick/Pontiac dealer was never constructed on Lot 2. The shared party wall required approval of a zoning variation from the Huntley Development Limited Partnership Planned Development District Ordinance No. 92-07-13 which required rear yard setback of 30 feet and a building-to building setback of 35 feet.

The petitioner is now requesting approval of a final plat of resubdivision in order to remove the requirement for the shared common party wall. The following is the exact language to be removed from the Plat:

“One building is to be built over Lots 1 and 2. The center line of the party wall between the two units of said building shall be along the north line of Lot 2, therefore there shall be no setback requirement along the line between Lots 1 and 2.”

No other changes are proposed to the final plat of resubdivision.

Staff Analysis

Staff has required the proposed final plat of resubdivision provide a 30 foot rear building setback line on both Lots 1 and 2. This is consistent with the rear yard setback requirements for the “C-2” Regional Retail zoning district.

Plan Commission Action

The Plan Commission reviewed the petition on September 22, 2014, and unanimously recommended approval by a vote of 6-0, subject to the following condition:

1. In accordance with Section 155.221 of the Subdivision Ordinance, the petitioner shall record the plat with the Recorder of Kane County within three months. If not recorded within this time, the approval shall be null and void.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked why they are requesting this now. Village Manager Johnson stated that the broker says this is a hindrance in marketing the site. Trustee Leopold stated that he would not approve it at this time. Trustee Kanakaris stated that he agreed with Trustee Leopold.

Trustee Piwko stated that he understands the marketing.

Trustee Westberg stated that he approves of the request.

Trustee Goldman stated that she would approve it if it helps market the site.

Village Manager Johnson stated that the Plat stated that the building had to be located back with a zero lot line.

Trustee Kanakaris stated that this is not holding them back from marketing the site.

Mayor Sass stated that due to there being no consensus of approval, the agenda item will not go on the Consent Agenda but will require a Roll Call Vote.

- e) Discussion – Consideration of an Ordinance Approving an Agreement with Walmart to Permit the Village to Enforce Parking and Traffic Laws on Private Property at 12300 Rt. 47

Police Chief John Perkins reported that Walmart, located in the Huntley Grove commercial subdivision at 12300 Rt. 47, has submitted a formal written request for an agreement that would allow Huntley police officers to enforce traffic and parking regulations on their property. Walmart is the actual and legal owner of the property. Section 625 ILCS 5/11-209 of the Illinois Motor Vehicle Code provides that the Village may enter into a contract with a commercial private property owner to regulate the parking of automobiles and the traffic at such parking area.

Staff Analysis

The Huntley Police Department has completed an inspection of the Walmart property to ensure compliance with the State Manual on Uniform Traffic Control Devices. Required signs will be posted and maintained at the expense of Walmart.

This agreement should not cause a major demand on Village resources. The main concern of Walmart revolves around Black Friday parking issues and overnight parking in their lot. Squads normally patrol the Walmart property. Most enforcement will occur during these times.

Legal Analysis

The Village Attorney has reviewed the agreement. The agreement has also been reviewed by Walmart corporation legal representatives and executed by store manager Brenda Degenhardt.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold stated that he thought Walmart had a policy to allow overnight parking. Chief Perkins stated that the original condition of approval with the Village does not allow overnight parking and that currently the Night Manager has to enforce it. Chief Perkins stated that signage will be posted.

Trustee Piwko asked if enforcement would also take place during the day; Chief Perkins stated that it would.

Mayor Sass stated that he does not believe that the Village should take an officer off the street to do traffic control and then asked if it would only be on an as-needed basis. Chief Perkins stated that this is

a request from Walmart to have the Village enforce the laws. Village Manager Johnson stated that the Village would not have a specific patrol going through the parking lot but the officers drive through on a regular basis now. Chief Perkins stated that there will not be a detail at the Walmart parking lot. Village Manager stated that Staff will check the Annexation Agreement regarding parking and will follow up with the Board.

Trustee Westberg stated that he did not support this request as it is a waste of Village time and funds.

Mayor Sass stated that due to there being no consensus of approval, the agenda item will not go on the Consent Agenda but will require a Roll Call Vote.

- f) Discussion – Consideration of an Ordinance Amending Title XI, Business Regulations, Chapter 111: Canvassers, Peddlers, Solicitors and Itinerant Merchants, of the Village of Huntley Code of Ordinances to Allow for Solicitation of Contributions on a Highway or Street

Police Chief John Perkins stated that the Illinois Vehicle Code, Section 5/11-1006, prohibits any person from standing on a highway for the purpose of soliciting contributions from the occupant of any vehicle except within a municipality when expressly permitted by municipal ordinance. This proposed amendment to the Village ordinance dealing with peddlers, solicitors and itinerant merchants will provide for Village charitable organizations to solicit contributions on the street. The proposed amendment adds a new section to Chapter 111: Canvassers, Peddlers, Solicitors and Itinerant Merchants.

Staff Analysis

Presently, local charitable organizations are not permitted to solicit contributions from occupants of a vehicle on a highway within the Village of Huntley. By amending the ordinance to permit this type of solicitation, the Village will identify where and when the solicitation may take place based on the safety of the solicitors and the safety of the motorists. The decision shall also take into account the orderly flow of traffic and may not allow interference with the operation of official traffic control devices. To that end, the ordinance prohibits any roadway solicitation on any intersections on Algonquin Road and on Illinois Route 47.

The ordinance is reserved for only charitable organizations within the Village or those that directly benefit Huntley citizens. The group must be registered with the Illinois Attorney General as a charitable organization, engaged in Statewide fund raising activity and be liable for any injuries to any person or property during the solicitation which is causally related to an act of ordinary negligence of the soliciting agent.

Legal Analysis

The Village Attorney has reviewed the amendment.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an Ordinance Amending Chapter 111 of the Village of Huntley Code of Ordinances to Allow for Solicitation of Contributions on a Highway or Street.

- g) Discussion – Consideration of the Approval of Payout Request No. 1 to Geske & Sons Inc. for the 2014 MFT Street Program in the amount of \$497,676.88

Mayor Sass reported that on June 26, 2014, the Village Board approved a resolution appropriating \$900,000.00 in Motor Fuel Tax Funds for Maintenance of Streets and Highways for the 2014 Street Improvement Program and Resolution Authorizing a Bid Award and Construction Contract to Geske & Sons, Inc., in the amount of \$866,897.40 for the rehabilitation of Del Webb Boulevard between Illinois Route 47 and Eakin Creek Ct., and the eastern portion of Wing Pointe Subdivision.

Geske & Sons, Inc. has submitted the first payout request for the 2014 MFT Street Program. The Village’s project engineer, CBBEL, has reviewed the request and recommends approval of the payout.

Staff Analysis

<u>Pay Request</u>	<u>Completed Work</u>	<u>5% Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$523,870.40	\$26,193.52	-0-	\$497,676.88

Financial Impact

The FY2014 Budget includes \$900,000 in the MFT Fund line item 42-05-3-6750 and \$100,000 in the Street Improvement Fund line item 04-10-2-6320 for the 2014 Street Improvement Program.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payout Request No. 1 to Geske & Sons Inc. in the amount of \$497,676.88 for the work completed under the 2014 MFT Street Program.

- h) Discussion – Consideration of the Approval of Payout Request No. 2 in the amount of \$117,576.63 to F.H. Paschen, S.N. Nielsen & Assoc. for Sewer Televising and Lining

Mayor Sass reported that on March 13, 2014 the Village Board of Trustees awarded the contract for Sewer Televising, Jetting and Lining to F.H. Paschen, S.N. Nielsen & Associates, LLC. The contract amount was \$211,170.50.

Staff Analysis

F.H. Paschen started working on the Sewer Lining Program the first week of June. The first payout of \$82,685.56 was approved by the Village Board on August 14th. F.H. Paschen is now submitting a pay request in the amount of \$117,576.63 for work completed to August 31, 2014.

Financial Impact

The FY 2014 Budget includes \$225,000 for the Sewer Lining Program. The funding of this project is coming from the Sewer Capital Fund, 30-90-4-6955.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payout Request No. 2 in the amount of amount of \$117,576.63 to F.H. Paschen, S.N. Nielsen & Assoc. for Sewer Televising and Lining.

- i) Discussion – Consideration of a Resolution to Waive Formal Bidding Process and Authorization to Accept a Proposal from B&W Control Systems Integration at a Cost Not

to Exceed \$65,220 for East WWTP Phase I Automation Improvements

Mayor Sass reported that the East Waste Water Treatment plant has been expanded three times over the last 20 years. In the last plant expansion a supervisory control and data acquisition (SCADA) system was added to monitor equipment and improve plant efficiency. Staff is now going back and retrofitting the first phases of the plant with SCADA monitoring equipment. The SCADA system will allow staff to remotely monitor the equipment. Phases II and III of the SCADA improvements will be done in future years and will allow staff to not only monitor equipment but control them remotely.

Staff Analysis

Staff is requesting to waive the formal bidding process based on the sophistication of the programming involved in this project and staff's past experience using B&W Control Systems Integration.

Financial Impact

The Sewer Capital Fund in the FY2014 budget includes \$75,000 for East WWTP SCADA retrofit improvements. B&W Control Systems Integration submitted a Lump Sum proposal of \$65,220 and the remaining balance of \$9,780 will be used for electrician costs.

Legal Analysis

If the consensus of the Committee is to forward the request to the Village Board for action, the agenda item will not be placed on the Consent Agenda. The item will require an individual vote by the Village Board.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward to the Village Board a Resolution to Waive the Formal Bidding Process and Authorization to Accept a Proposal from B&W Control Systems Integration at a Cost Not to Exceed \$65,220 for East WWTP Phase I Automation Improvements.

- j) Discussion - Consideration of an Ordinance Approving an Amendment to the Village of Huntley Investment Policy

Village Manager David Johnson reported that the Village's investment policy is reviewed on an annual basis during the audit process. This year's review generated a comment by the auditors, who recommended that the language in the Village's current policy be updated.

Staff Analysis

In addition to the auditor's recommendation, staff conducted a comprehensive review of the entire document. In order to incorporate changes in State of Illinois Compiled Statutes, language in the updated investment policy allows for those changes by simply citing the conformity to all State and Local statutes governing the investment of public funds. In addition, an appendix has been added to include the actual statute governing this policy.

In accordance with State Statutes and in conjunction with the recommended language an updated policy is attached.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward to the Village Board an Ordinance Approving an Amendment to the Village of Huntley Investment Policy.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT:

Village Manager David Johnson reported that after the packet was distributed, a request was received from Aldi Inc. to approve temporary signage for a grand opening event scheduled for Thursday, October 16, 2014. The event signage includes six (6) Aldi “adver-sail” flags, pennants flags hung from light poles, and an Aldi inflatable balloon. These items would be installed on Wednesday, October 15th and removed Wednesday, October 29th, 2014.

Staff Analysis

Section 156.120 of the Zoning Ordinance provides restrictions for temporary signage for special events. Specifically, one sign measuring up to 50 square feet in area may be installed for not more than 30 days. Section 156.121 further prohibits inflatable balloons and all tethered airborne advertising devices and any “fluttering” signage (flags) used to attract attention.

Aldi is requesting relief for the following:

- To install seven temporary signs (an inflatable balloon and six (6) “adver-sail” flags)
- To install an inflatable balloon
- To hang pennant flags from the parking lot light poles

Legal Analysis

In accordance with Section 158.128 of the Zoning Ordinance, the Village Board may consider relief from the sign regulations.

Mayor Sass asked if the Committee had any comment or questions.

Trustee Leopold stated that he was not happy with the balloon.

Trustee Piwko stated that he would not approve the balloon as it cheapens the event.

Trustee Westberg stated that he was okay with the balloon.

Village Manager Johnson reported that this request will be on the October 9, 2014 Village Board Agenda for discussion and consideration.

VILLAGE PRESIDENT’S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEMS: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:05 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary