

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
September 25, 2014
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 25, 2014 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the August 28, 2014 Village Board Meeting and the September 4, 2014 Village Board Meeting Minutes
- b) Approval of the September 25, 2014 Bill List in the Amount of \$1,080,264.36
- c) Authorization to Execute Agreements with the Illinois Department of Transportation for the Illinois Transportation Enhancement Program (ITEP) for the Route 47 Multi-Use Path Extension from Kreutzer Road south to Del Webb Blvd/Oak Creek Parkway
- d) Approval of a Resolution Awarding a Bid to Curran Contracting Co. in the amount of \$984,999.00 for the Freeman Road Widening Project
- e) Approval of Payout Request No. 1 and Final in the amount of \$27,162.00 to Pirtano Construction Company, Inc. of Addison, IL for Sanitary Sewer Manhole Replacement at Algonquin Road and Church Street

Mayor Sass asked if the Village Board had any changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda

MOTION: Trustee Piwko

SECOND: Trustee Leopold
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 5-0-0

ITEMS REMOVED FROM THE CONSENT AGENDA: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Approval of an Ordinance Granting a Final Plat Extension for Centegra Hospital – Huntley

Mayor Sass reported that on June 26th, the Village Board approved a second three-month extension of the final plat for the resubdivision of the Centegra property. The plat requires the signature of McHenry County due to the requested new access point on Algonquin Road (a county road) and other associated improvements at the Algonquin/Haligus Road intersection. As plans are still being finalized with the County, Centegra is requesting another 3-month extension for recording the final plat from September, 2014 to December, 2014.

Staff Analysis

The requested extension requires Village Board approval.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Granting a Final Plat Extension for Centegra Hospital – Huntley.

MOTION: Trustee Goldman
SECOND: Trustee Kanakaris
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 5-0-0

- b) Approval of Fiscal Year 2015 Budget Calendar

Village Manager Johnson stated that to commence the FY2015 budget process, Staff has prepared the proposed Budget Calendar.

Staff Analysis

Pursuant to State Statutes, dates are included showing when all applicable notices are to be published to conduct the levy and budget hearing.

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| September 25, 2014 | Present proposed 2015 Budget Calendar at Village Board Meeting |
| October 1, 2014 | Major Capital Projects / Purchases due from Departments |
| October 9, 2014 | Review Strategic Plan; Financial Policies; Major Capital Revenue Sources; Capital Projects and Projected Capital Fund Balances and Preliminary FY15 Capital Projects |

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| October 10, 2014 | Final Budget Requests due from Departments |
| October 23, 2014 | Review of On-Going Services, Programs and Capital Requests from Departments |
| October 27 – October 31, 2014 | Draft Budget compilation by Staff |
| November 3 - 7, 2014 | Staff Budget Review |
| November 10 – 14, 2014 | Staff Budget Revision |
| November 13, 2014 | Property Tax Levy Resolution (20 days before adoption) |
| November 17 – 21, 2014 | Staff review and finalization of proposed budget |
| November 20, 2014 | Distribute proposed budget to Mayor and Board of Trustees |
| December 4, 2014 | Staff to Publish Property Tax Levy Hearing Notice (Must appear no more than 14 days and no less than 7 days prior to hearing.) Staff to Publish Budget Hearing Notice |
| December 8 – 12, 2014 | Village Board Breakdown Sessions |
| December 9, 2014 | Budget Workshop |
| December 11, 2014 | Public Hearing – FY15 Proposed Budget Public Hearing – 2014 Property Tax Levy Additional Village Board Discussion Village Board Consideration of FY15 Budget Village Board Consideration of 2014 Tax Levy (levy finances FY15 budget) |
| December 19, 2014 | File Property Tax Levy with Both Counties |

Mayor Sass asked if the Village Board had any questions or changes to the Budget Calendar; there were none.

A MOTION was made to approve the Fiscal Year 2015 Budget Calendar.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
AYES: Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 5-0-0

- c) Approval of a Resolution to Waive the Formal Bidding Process and Authorization to Accept a Proposal from Jerry Newman Roofing & Remodeling, Inc. at a Cost Not to Exceed \$70,000 for Exterior Improvements to the Hackett House, 11879 E. Main Street

Mayor Sass reported that on September 11th, the Village Board approved waiving the bidding process and authorized accepting a proposal from Garelli Roofing, Siding, & Windows (GRSW). However, GRSW has not responded to Staff's request to execute the proposal. Therefore, Staff is requesting to move forward with a proposal from Jerry Newman Roofing & Remodeling, Inc. to install new siding, soffits, fascia, gutters, and windows at the same not-to-exceed cost of \$70,000.

Staff Analysis

Public Works staff has removed the enclosed porch structure, which will be replaced at a later date. The exterior work to be completed at this time includes replacing the roof. Staff has obtained three quotes, as the cost of this work does not require a formal bid. Staff recommends moving forward with Jerry Newman Roofing & Remodeling, Inc. at a cost of \$9,457.

Staff obtained three estimates for siding replacement (Hardie siding, aluminum soffits, fascia, and gutters) and window replacement (aluminum exterior and pine interior), with each exceeding \$20,000 and requiring formal bid or approval to waive the bidding process.

Financial Impact

The Downtown Improvement Fund in the FY2014 budget includes \$300,000 for improvements to the Hackett House. Total estimated cost for the replacement of the roof, siding, gutters, and windows is \$80,000.00. Additional costs will be associated with replacement of the porch and are still to be determined.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the price included the gutters and downspouts; Village Manager Johnson said that they were included.

There were no other comments or questions.

A MOTION was made to approve a Resolution to Waive the Formal Bidding Process and Authorization to Accept a Proposal from Jerry Newman Roofing & Remodeling, Inc. at a Cost Not to Exceed \$70,000 for Exterior Improvements to the Hackett House, 11879 E. Main Street.

- MOTION:** Trustee Leopold
- SECOND:** Trustee Piwko
- AYES:** Trustees Goldman, Kanakaris, Leopold, Piwko and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 5-0-0**

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:04 p.m.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary