

**VILLAGE OF HUNTLEY  
COMMITTEE OF THE WHOLE MEETING  
September 6, 2012  
MINUTES**

**CALL TO ORDER:**

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, September 6, 2012 at 7:05 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Niko Kanakaris, Harry Leopold and John Piwko.

**ABSENT:** Trustee Hanson

**IN ATTENDANCE:** Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**SPECIAL PRESENTATION:**

- a) Proclamation – Chamber of Commerce Week, September 9<sup>th</sup> – 15<sup>th</sup>

Mayor Sass reported that the Chamber of Commerce Week Proclamation will take place at the September 13, 2012 Village Board Meeting.

**PUBLIC COMMENTS:** None

**ITEMS FOR DISCUSSION:**

- b) Discussion – Approval of the August 9, 2012 Village Board, August 16, 2012 Committee of the Whole and August 23, 2012 Village Board Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes.

Trustee Leopold stated that he already gave staff his addition for the August 16, 2012 Minutes.

- c) Discussion – Approval of the September 13, 2012 Bill List in the amount of \$1,399,226.78

Mayor Sass reported that \$1,251,541.41 (or 89%) of the total bill list is attributable to payment of TIF Sales Tax, SSA Property Taxes, Sales Tax Rebate to Tucker Development and payment to The Illinois State Toll Highway Authority for the Village's first payment towards construction of the full interchange at I90 & Route 47.

Mayor Sass asked if the Committee had any comments or questions; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the September 13, 2012 Bill List in the amount of \$1,399,226.78.*

- a) Discussion – Ordinance (O)2012-09.41– An Ordinance Approving Final Plat of Subdivision and Site Plan Review within the “BP-PDD” Business Park – Planned Development District, Final Plat of Subdivision and Site Plan Review, in accordance with the requirements of Ordinance #92-07-13, Huntley Development Limited Partnership Annexation Agreement and the requirements of the Huntley Zoning Ordinance, including specifically Section 156.204 et seq – Lot 10 and Lot 11 Huntley Pointe Corporate Park (located on Executive Court) / LionHeart Engineering, Inc.

Village Manager David Johnson reviewed and Power Point Presentation and reported that the petitioners are requesting approval of the Final Plat of Subdivision of Lots 10 and 11 of the Huntley Pointe Corporate Park and Site Plan Review for a 22,400 square foot office/warehouse facility for LionHeart Engineering.

Final Plat of Subdivision

The proposed Plat of Resubdivision for Lots 10 and 11 of the Huntley Pointe Corporate Park entails “moving” the south line of Lot 10 (a.k.a. the north line of Lot 11) approximately 110 feet to the north resulting in lots of 2.88-acres (Lot 10) and 3.58-acres (Lot 11). Both lots exceed the one (1) acre minimum lot size within the “BP-PDD” Business Park – Planned Development District.

Site Plan Review

The proposed site plan for the LionHeart Engineering 22,400 square foot office/warehouse facility includes a single ingress/egress drive from Executive Court. A twenty-eight (28’) foot-wide drive aisle leads to rear parking area with 22’-wide and 24’-wide drive aisles serving the parking area adjacent to the main entrance to the facility.

Parking for the site is governed by the Annexation Agreement requiring 9’x19’ parking spaces, allowing for 22’-wide drive aisles and specific parking rates as follows:

USE	PROPOSED SQUARE FOOTAGE	RATIO	REQUIRED PARKING
OFFICE	5,635	3.5/1000	20
WAREHOUSES (≤ 100,000 SQ. FT)	16,765	1/1000	17
		TOTAL	37
		PROVIDED	60

The requisite three (3) handicap parking stalls are shown on the site plan.

The primary building materials are insulated precast wall panels with varying textures and shades that provide horizontal accent bands across the face of each of the four building elevations. A tinted glass and aluminum curtain-wall system provide the main entrance vestibule to office-portion of the facility at the east side of the building. The proposed color-scheme is predominated by two earth tones

horizontally- separating the upper two-thirds (2/3) and lower third (1/3) of the building. In addition to the two-bay loading dock near the northwest corner of the building, there are two (2) overhead doors proposed along the rear elevation serving the warehouse portion of the building.

Lighting for the site is proposed to be accomplished with a twenty-five (25) foot tall, three (3) head shoebox fixture at the north end of the rear parking area. Additionally, the building exterior is adorned with seven (7) similar wall-mounted shoebox fixtures, with wall-pack lights above the doorways (adjacent to the overhead doors) on the north side of the building. The photometric plan for the site indicates an average of 2.0 foot-candles meeting the requisite 1.0-f.c. average per the Annexation Agreement.

Landscaping for the site is governed by the Annexation Agreement, Exhibit H, *Landscape and Screening Requirements*; and the proposed Landscape Plan for the site largely meets these requirements as shown on the following table:

	MINIMUM REQUIREMENT	PROPOSED
15% OF PARCEL SHALL BE LANDSCAPED	18,837 S.F. MIN.	52,809 S.F.
1 TREE/ 50 FT. OF PERIMETER	±1432 SF = 29 TREES	27 TREES*
AREA BETWEEN BLDG & PARKING LANDSCAPED	10%	MEETS REQUIREMENT
PARKING AREA LANDSCAPING		
SCREENING SHRUBS	MIN. 4' TALL	TWENTY-ONE (21) VIBURNUM SHRUBS
LANDSCAPING ≥ 12% OF PARKING AREA	911 S.F.	MEETS REQUIREMENT
1 TREE / 12 PARKING STALLS	TWO (2) TREES	FIVE (5) PEAR TREES

\* - the addition of two (2) perimeter trees will be included as a condition of approval.

While there are no specifics regarding the proposed signage for the site, any future signage must comply with the Annexation Agreement, which allows building mounted (wall) signs with a total sign area not to exceed 75 square feet per sign, with a maximum of four (4) signs per building and two (2) signs per elevation, while ground (monument) signs shall not exceed 12 in height with a copy area of no more than 100 square feet.

Plan Commission Recommendation

The Plan Commission reviewed the petition at their meeting on August 27, 2012. Following consideration of the requested Final Plat of Subdivision and Site Plan Review for the site, the Plan Commission unanimously recommended approval by a vote of 6-0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioners will comply with all final engineering plans and require approval from the Village Engineer and Development Services Department.
3. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management.

4. The petitioner shall obtain final approval of the Landscape Plan from the Development Services Department including the addition of two (2) trees along the site perimeter.
5. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
6. No building plans or permits are approved as part of this submittal.
7. No sign permits are approved as part of this submittal.

#### Financial Impact

To assist with the relocation and expansion of LionHeart in Huntley, the Village Board has authorized a waiver of development application and building permit fees not to exceed \$13,000.

Village Manager Johnson reported that Mr. Brad Reiche was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if the Huntley Fire Protection District would need a second access; Village Manager Johnson reported that the Fire Protection District reviewed the plans and made no such request.

Trustee Fender asked if a truck could easily get into the site; Mr. Reiche reported that the turning radius is 120 feet which is more than adequate.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2012-09.41 – Approving Final Plat of Subdivision and Site Plan Review, in accordance with the requirements of Ordinance #92-07-13, Huntley Development Limited Partnership Annexation Agreement and the requirements of the Huntley Zoning Ordinance, including specifically Section 156.204 et seq – Lot 10 and Lot 11 Huntley Pointe Corporate Park.***

- b) Discussion – Proposed Development Plan for Talamore Pod 2; Specifically Requesting a Map Amendment to Rezone Talamore Pod 2 from “R-4” Townhomes and Condominiums to “RE-1 (PUD)” Residential Estate District Planned Unit Development, Preliminary and Final Plats of Subdivision, and Preliminary and Final Planned Unit Development to allow a 78-unit single family age-restricted community

Village Manager David Johnson reviewed a Power Point Presentation and reported that Ryland Homes is requesting approval of a proposed plan to construct 78 single family detached homes in Pod 2 of the Talamore Subdivision. The “R-4” Townhome and Condominium zoned Pod 2 was originally planned for 126 rear loaded townhomes, which received Preliminary Planned Unit Development and Preliminary Plat approval on August 11, 2005. The revised plan will result in 48 less units than originally approved as part of the Preliminary Planned Unit Development.

The proposed plan will be an age-restricted development consisting of floor plans featuring single- story homes ranging from 1,224 to 1,880 square feet with a majority of the homes fronting on private courts that would be maintained by a homeowners association (HOA). Basements will be offered as an option. The proposal is similar in character to the plan Lennar had for Pod 5 at the time the Talamore 09.06.12 COW Minutes

PUD was approved in August 2005.

The property is subject to a Development Agreement which establishes density and use limitations for the Talamore development. The Agreement does not limit specific uses for each Pod, but rather identifies an overall unit count for the development and establishes the review and approval process for residential property. Furthermore, the Agreement specifically states that amendments to a Planned Unit Development can be considered and acted on by the Village without being deemed an amendment to the Agreement.

The proposed development plan requires the following review and approvals by the Plan Commission and Village Board:

1. Map Amendment to Rezone Pod 2 from “R-4” Townhomes and Condominiums to “RE-1 (PUD)” Residential Estates Planned Unit Development
2. Preliminary and Final Plats of Subdivision
3. Preliminary and Final Planned Unit Development

The Plan Commission is scheduled to formally review the development application and conduct the required public hearing on September 10, 2012. The development application is then scheduled to be considered by the Village Board on September 13, 2012.

Map Amendment

Pod 2 is currently zoned “R-4” Townhomes and Condominiums in order to accommodate the original plan to construct 126 townhomes. In order to maintain consistency throughout the Talamore Development, a Map Amendment is requested to rezone Pod 2 from “R-4” to “RE-1 (PUD)” Residential Estate Planned Unit Development. This is consistent with the other single family Pods within Talamore which are also zoned “RE-1 (PUD)”. The Planned Unit Development designation is intended to encourage imaginative design of land uses and allow relief from the subdivision and zoning district requirements which are designed for conventional developments.

Preliminary and Final Plats of Subdivision

There are two (2) Plats of Subdivision proposed as part of the development application. The plat titled “Phase One” lays out the lot configuration for the southern half of the Pod and the plat titled “Phase Two” lays out the lot configuration for the northern half of the Pod. The combined area of the two plats totals 17.498 acres.

The proposed Plats of Subdivision propose the dedication of two primary streets within the development; however, the majority of homes would be located on private courts that would be maintained by the HOA. The plat also preserves the existing stormwater management pond that was previously constructed.

The plat is unique because it proposes to create several large lots that would contain multiple single family detached homes. A portion of each lot would be conveyed to a buyer by a metes and bounds description, similar to how a townhome is conveyed to individual buyers. Building setbacks for the homes would be established by building separation, rather than setbacks to lot lines. As proposed the following setbacks would be required (the plats each provide an illustration of the proposed setbacks):

Right-of-Way to Building Front	20 feet
Side Building to Side Building	10 feet

Rear Building to Rear Building	40 feet
Right-of-Way to Side Building	15 feet
Rear Building to Building Side	25 feet

A buyer who purchases a home would own the land conveyed in the metes and bounds description; however, the use of an owner’s property would be restricted by the Declaration (aka covenants and restrictions). The Declaration defines a “Privacy Area” that would extend twelve (12) feet from the rear plane of the home. Within the “Privacy Area” an owner could, with the approval of the HOA, plant a garden, construct a patio or deck, and install lattice or screening of a patio area. Any such improvement would be the responsibility of the owner to maintain.

Furthermore, the HOA would be responsible for the lawn maintenance of an owner’s property and all common areas within the development. The following provides a further summary of the proposed Declaration for Pod 2:

- Snow removal from driveways and walkways would be provided by the HOA
- The HOA would be responsible for sealcoating driveways
- No fences are allowed, with exception to invisible fences.
- No play equipment is allowed, including trampolines.

The proposed plats of subdivision will require the following relief from the Village’s Subdivision Ordinance:

1. A 66 foot right-of-way width is required; a 60 foot right-of-way is proposed
2. A roadway width of 31 feet is required; a roadway width of 27 feet is proposed.
3. Sidewalks are required to be Portland Cement Concrete; an asphalt path is proposed (the developer has agreed to maintain path).

Preliminary and Final Planned Unit Development

In accordance with the Development Agreement for the property, all pods are to be developed as Planned Unit Developments. A Planned Unit Development also allows multiple principal structures to be located on a single zoning lot, as proposed by the plats of subdivision.

As previously noted, the “R-4” Townhome and Condominium zoned Pod 2 was originally planned for 126 rear loaded townhomes, which originally received Preliminary Planned Unit Development and Preliminary Plat approval on August 11, 2005.

The proposed plan will be an age-restricted development consisting of 78 single family detached single-story homes. Six floor plans are proposed, each having three possible front elevations. The smallest floor plan would provide 1,224 square feet of living area and the largest would provide 1,880 square feet of living area. Each floor plan would also have the option of a four (4) foot garage extension and a sunroom option on the rear of the home. All proposed home elevations include some brick on their front elevation.

The proposed setbacks are similar to the setbacks that were approved for the cluster home plan that was approved for Pod 5. In some case, the setbacks are greater for Pod 2 than those approved for Pod 5. For example, Pod 5 allowed a 10 foot front yard setback whereas Pod 2 requires a 20 foot setback. The petitioner is requesting approval to allow setbacks as proposed on the Plat of Subdivision.

Plan Commission and Village Board Conceptual Review

The Village Board reviewed conceptual plans at their June 7, 2012 meeting and provided the petitioner the following comments:

- There should be a restriction that no playground equipment is allowed in the backyards. *The petitioner has included such restrictions as part of the Declaration for Pod 2*
- It was noted that Pod 2 backs to Tomaso Park which now has lights on the playing fields. It was suggested that dense landscaping be installed to help block the glare and noise. *The petitioner is proposing approximately 18 trees adjacent to Tomaso Sports Park.*
- The elevations are too plain; additional brick and architectural features should be added. *The petitioner added brick to all elevations of each floor plan.*
- The length of driveways should be such that cars will not hang over the sidewalks. *The driveways will be 20 feet in length. For reference, a parking space is 19 feet in length. In addition, the majority of driveways are located on private drives that do not include sidewalks.*

Subsequently, the Plan Commission reviewed the conceptual plans at their July 9, 2012 meeting and provided the following comments:

- It was recommended that additional paths be added. Specifically, it was recommended that a path be added around the detention pond on the east side of the site. *The petitioner noted that the detention pond was already constructed and the grades around the pond did not leave enough space to provide a path.*
- It was recommended that additional pedestrian amenities be added north of the cul-de-sac. *The petitioner has added a landscaped seating area north of the cul-de-sac. The petitioner also added a landscaped seating area centrally located within the development.*
- Homes backing to Ackman Road should have additional architectural upgrades. *The petitioner has agreed to add upgrades to the rear elevations of homes backing to Ackman Road and the six (6) homes located on Lot 1.*

#### Staff Analysis

Due to the unique nature of Pod 2, staff is recommending the following conditions should the Village Board approve the development application:

1. The developer shall be required to submit each proposed metes and bounds survey to staff for review prior to recording with the McHenry County Recorder's office.
2. Site plans submitted for building permit review shall include dimensions to all lot lines and adjacent homes.
3. The developer shall provide staff with a matrix illustrating which floor plans can be accommodated on each home site.
4. All homes sites abutting Ackman Road and the six home sites located on Lot 1 shall include upgraded rear elevations that shall, at a minimum, include shutters and window grids.
5. Architectural shingles shall be used on all homes.
6. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
7. The petitioners will comply with all final engineering plans and require approval from the Village Engineer and Development Services Department.
8. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management.
9. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.

10. No building plans or permits are approved as part of this submittal.
11. No sign permits are approved as part of this submittal.
12. No school transition fee will be collected in Pod 2 as long as the age-restricted status of the dwelling units remains in place.

#### Financial Impact

All required impact and transition fees for the Talamore Subdivision shall be paid in accordance with the Agreements for the property; however, Ryland is requesting a reduction in the school transition fee for this age-restricted development. As a point of reference, the school impact fees for this product in Talamore would be approximately \$3,758 with a transition fee of \$3,000 compared to \$1,872 in school impact fees, with no transition fees, for a similar home in Sun City.

Staff has been in contact with District 158 officials, and the District is aware that a transition fee reduction is proposed as a part of the development.

Village Manager Johnson reported that Mr. John Carroll and Mr. Matt Pagoria from Ryland Homes were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked if the private roads will be named; Mr. Carroll said that all the streets will be named. Trustee Fender asked where the mailboxes will be located; Mr. Pagoria responded that they hope they will be placed in front of the residences but they will need to follow Post Office regulations. Trustee Fender stated that the proposal is great as people love living in Talamore.

Trustee Leopold told the petitioners that they did a great job transitioning from the once proposed multi-family plan and asked if this change would affect the Lennar agreement; Village Manager Johnson reported that there is nothing in the development agreement that would prevent this change.

Trustee Piwko stated that he appreciates the additional landscaping and the upgrades to the facades.

Trustee Hahn stated that he also appreciates the changes but he still has concerns with the lack of guest parking. The petitioners stated that they will work with the Park District to possibly be able to allow guest parking at the park.

There were no other comments or questions.

Mayor Sass reported that the petitioner is only requesting direction from the Village Board regarding the proposed development plan.

***It was the consensus of the Committee of the Whole for the petitioner to move forward with the proposed Development Plan for Talamore Pod 2; Specifically Requesting a Map Amendment to Rezone Talamore Pod 2 from "R-4" Townhomes and Condominiums to "RE-1 (PUD)" Residential Estate District Planned Unit Development, Preliminary and Final Plats of Subdivision, and Preliminary and Final Planned Unit Development to allow a 78-unit single family age-restricted community.***

- c) Discussion – Approval of Payment Request No. 1 (final payment) to Era Valdivia Contractors, Inc. for Tower No. 4 Rehabilitation in the amount of \$265,000.00



Mayor Sass reported that on May 3, 2011, the Village Board of Trustees awarded Era Valdivia Contractors, Inc. the contract to rehabilitate and repaint Water Tower No. 4. The contract amount was \$275,000.00.

#### Staff Analysis

Due to scheduling difficulties, Era Valdivia failed to complete Tower No. 4 Rehabilitation and Repainting in the 2011 season. In lieu of liquidated damages, Era Valdivia agreed to repaint the dry interior surface of the tower at a cost benefit of \$55,000.00. Era Valdivia also utilized a different method for removing the exterior paint, which didn't require containment. This resulted in an additional \$10,000.00 credit to the Village. The project is now complete. Staff has inspected the work and finds it acceptable.

#### Financial Impact

The original contract amount was for \$275,000.00 to touch up wet interior, dry interior, sand blast exterior, and repaint. In lieu of liquidated damages for delay, the dry interior was completely repainted (cost benefit \$55,000.00). Also, Era Valdivia used a different method for removing exterior paint resulting in a credit of \$10,000.00, bringing the total project cost to \$265,000.00.

Mayor Sass asked if the Committee had any comments or questions; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payment No. 1 (final payment) for Tower No. 4 Rehabilitation for Era Valdivia Contractors, Inc. in the amount of \$265,000.00.***

- d) Discussion – Approval of Payment No. 1 to the Illinois State Toll Highway Authority in the amount of \$1,053,514.45 for the I-90/Route 47 Interchange

Mayor Sass reported that on March 22, 2012, the Illinois State Toll Highway Authority awarded the construction bid for the full interchange at I-90 and Route 47 to Plote Construction in the amount of \$35,708,679.81. The intergovernmental agreement for the interchange project provides that the Village will be billed 33% of the contract award amount, minus credits for previously paid costs such as engineering.

#### Staff Analysis

The estimated Village share for the project, which includes previously expended funds for engineering and design, is approximately \$5.6 million prior to credits.

#### Financial Impact

The Tollway Fund was established with the FY2009 Budget with a beginning balance of \$3 million (\$2 million transfer from the General Fund Unreserved Fund and \$1 million transfer from the Municipal Buildings Fund). Revenue source since establishment has been the Telecommunications Tax. The amount budgeted for FY2012 is \$1,895,000.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if all the Engineering credits were included; Village Manager Johnson reported that some but not all of the Village incurred Engineering costs were included at this time.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payment No. 1 to the Illinois State Toll Highway Authority in the amount of \$1,053,514.45 for the I-90/Route 47 Interchange.***

- e) Discussion – Resolution (R)2012-09.31 – Approval of the Bid Award to Carmichael Construction, Inc. for Gateway Signage at the Southeast Corner of Route 47 and Main Street

Mayor Sass reported that on August 24, 2012, sealed bids were opened and read aloud for the Huntley Gateway Signage Element. The masonry sign with message board will be constructed at the southeast corner of Main Street and Route 47 near the Main Street lift station. Four bids were received as follows:

Carmichael Construction, Inc.	\$77,597.01
Continental Construction Company, Inc.	\$95,020.00
Copenhaver Construction	\$137,229.00
Martam Construction, Inc.	\$169,801.00

#### Staff Analysis

The low bid, which was 55% under the engineer’s estimate of \$141,240.00, has been reviewed by Christopher Burke Engineering (CBBEL) and all is in order. CBBEL has checked references and recommends award of the bid to Carmichael Construction, Inc.

#### Financial Impact

The Downtown Improvement Fund was established with the FY2012 budget with a beginning balance of \$200,000. The fund included \$50,000 for a façade improvement program, and \$60,000 not designated for any specific project. As planning has continued for establishment of the TIF district for the downtown area, it has been determined the façade improvement program should be incorporated into the TIF budget. The gateway signage would be paid for with the \$50,000 originally budgeted for the façade improvement program and the remaining undesignated funds of \$60,000.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked for an exhibit of the final gateway signage; Village Manager Johnson showed the Committee a Power Point slide of the approved signage.

Trustee Hahn asked if Carmichael Construction was from Marengo; Village Manager Johnson said yes.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2012-009.31 – Approval of the Bid Award to Carmichael Construction, Inc. for Gateway Signage at the Southeast Corner of Route 47 and Main Street.***

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:**

Trustee Leopold stated that the area where Public Works has removed several dead trees looks better. Trustee Leopold asked for an Emerald Ash Borer infested tree status report to be included in the next packet. Trustee Hahn suggested that the Village look into the possible purchase of stump grinding equipment instead of renting equipment as there are so many Ash trees to be removed. Village Manager Johnson stated that Staff will provide this information during the FY2013 Budget process.

Trustee Piwko noted the bump in the frontage road to Harris Bank and suggested that a better ramp be installed.

**VILLAGE PRESIDENT'S REPORT:**

Mayor Sass reported that soldier Danny Bacino will be returning home to Huntley to a hero's welcome on Saturday, September 8<sup>th</sup>; gathering at the gazebo at 3:30 p.m. with a short ceremony with the American Legion.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ACTION ON CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:32 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Fender**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary