

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, August 19, 2014  
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, August 19, 2014 at 6:03 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino and Deb Waters, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Diane Carpenter

ALSO PRESENT: Director of Development Services Charles Nordman

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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**A. A MOTION was made to approve the July 22, 2014 Historic Preservation Commission minutes with the following corrections:**

**P. 1, Line 37 replace “all e-mail” with “Staff is requesting”**

**P. 3, Line 25, replace “was prepared to” with “would”**

**P. 3, Line 26, replace “Saturday, July 26<sup>th</sup>” with “Thursday, July 24<sup>th</sup>”**

30 **P. 3, Line 30, replace “group in” with Huntley Alliance is”**

**MOVED: Vice Chair Oldham**

**SECONDED: Commissioner Marino**

**AYES: Commissioners Rizzo and Marino, Vice Chair Oldham and Chairperson Britton**

35 **NAYS: None**

**ABSTAIN: Commissioner Waters**

**MOTION CARRIED 4:0:1**

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5. Old Business

A. Second Street Website Data Format / Executive Summary

Commissioner Marino distributed the draft executive summary he has compiled for the Second Street historical data including added history and historic district data.

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Additionally, Commissioner Marino also provided an example of how he intends to re-format data for the individual property listings.

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Commissioner Marino requested that Staff provide photos of the individual properties and Director Nordman stated that he would provide them on a memory stick.

B. Pride in Preservation – Next Award Recipient Properties

5 Director Nordman stated that the owner of the property at 11007 Myrtle Avenue that was sent a letter indicating that their property had been nominated for the Pride in Preservation award has contacted the Development Services Department indicating their willingness to accept the award. Director Nordman stated that Staff hopes to confirm the property owners' availability to attend the next Historic Preservation Commission meeting in September to accept the award and discuss their property.

10 In regard to the other nominated properties, 11005 Myrtle and 11108 Myrtle, Director Nordman pointed out that though they have yet to hear from these property owners, Staff hopes to be able to schedule them for a future Historic Preservation Commission meeting.

15 Commissioner agreed to bring cookies for the next Historic Commission meeting and the Director Nordman acknowledged that bottled water will be supplied by the Village.

Chairperson Britton agreed to retrieve the Pride in Preservation sign from the previous award recipient property owners.

### C. Art Contest Display Schedule / Next Year's Art Contest Plans

20 The schedule for display of the 2014 art contest art work was discussed including the Huntley Park District hosting the art pieces in September, followed by the Huntley School District in October, the Huntley Area Public Library in November and Del Webb's Sun City in January 2015, leaving December 2014 "open" for a location interested in displaying the artworks.

25 The Historic Preservation Commission members requested that a single piece of artwork be scanned-in to determine if that may be appropriate manner for the artworks to be archived for the future.

30 Discussion also included the possibility of adding photography as an element in next year's art contest as well as the suggestion that the 2015 art contest be added as a discussion item on the December 2014 Historic Preservation Commission agenda.

### D. Sawyer-Kelley Mill Artifacts

35 Director Nordman reviewed the list of artifacts retrieved from the Sawyer-Kelley Mill property including the following:

- Bin Wood: 500 square feet mix of wood lengths
- Interior Window Framing: 20 lengths each 6-8 feet
- Door Framing: 4 lengths each 8 feet; 2 lengths each 5 feet
- Beams: 4 lengths of beam each 10 feet
- 40 ▪ Post Office Ceiling: All ceiling bead board
- Post Office Counter/Desk
- Worm Gear, gears and attached mechanicals in peak of building
- Various envelopes, posters, cancelled checks and WWII armed forces recruiting brochures
- 45 ▪ Three (3) larger black flat-faced stones from the building foundation (to me moved to Public Works upon foundation removal)

### E. Façade Program Update

50 Director Nordman noted that the Development Services Department has yet to field an application for the façade program although there have been a few downtown property owners who have expressed interest in possibly applying in the future.

F. Village Hall Basement Historic Item Sorting – Scheduled for 11/07/14 – 1 – 5 p.m.

Chairperson Britton stated that this event was scheduled to inventory historical information and artifacts stored in the Village Hall basement.

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G. Hackett House - Future Usage

Chairperson Britton noted that the property may be an appropriate place for a permanent display of historic artifacts by the Historic Commission and/or the Historic Alliance and she would contact Staff regarding the scheduling of a date to survey the property prior to the rehabilitation of the building.

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H. Educational Tours

Chairperson Britton reminded the other Commissioners to keep potential activities and tours in mind for future discussion and consideration.

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I. Historical Information for Sign at Route 47/Main Street

Specifics regarding possible historical items to be displayed and announced on the message board at this location will be considered at future meetings.

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J. Trustee Update of Historic Preservation Commission Work Plan

Discussion of this item is “tabled” until the September meeting.

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6. New Business

A. 2015 Work Plan and Historic Preservation Commission Budget Request

Discussion included specifying a holiday event that perhaps would coincide with the Christmas on the Square on December 6, 2014 as well as producing a 2015 Work Plan with tasks and projects to be completed through the course next calendar year.

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B. Autumn / Winter Project

In addition to the business expo held in February, an additional winter event may be considered and Historic Commissioners were encouraged to begin to think about potential activities to discuss at Historic Preservation Commission meetings later this autumn.

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7. Adjournment

At 8:06 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

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Respectfully submitted,

*James Williams*

Planner

Village of Huntley

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