

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
August 11, 2016  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, August 11, 2016 at 7:02 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold and JR Westberg.

**ABSENT:** Trustee Piwko

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak and Village Attorney John Cowlin.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Dawn Ellison, Veterans Memorial Foundation, updated the Board on the status of the replacement of the pieces on the Memorial that were damaged during installation. Then Ms. Ellison, Lonni Oldham and Penny Warner presented the Village with a second set of flags for the Memorial. Mayor Sass thanked the Foundation members and complimented them on the good job that was done with the Memorial and stated that it is very exciting to be down at the Town Square and see all the people at the Memorial.

**CONSENT AGENDA:**

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the July 14, 2016 Village Board Meeting Minutes
- b) Approval of the August 11, 2016 Bill List in the amount of \$853,583.88
- c) Approval of an Ordinance Approving (i) a Final Plat of Subdivision and (ii) Site Plan Review for the proposed medical office development on the ±5.89-acre property at the southeast end of Quality Drive / Advocate Health Care
- d) Approval of Payout Request No. 1 to Arrow Road Construction Company for the 2016 MFT Street Program in the amount of \$285,329.70
- e) Approval of Payout Request No. 1 (Final) in the amount of \$65,746.50 to Michels Pipe Services

for Sewer Televising and Lining

- f) Accept and Place on File the Second Quarter 2016 Financial and Investment Reports for the Village of Huntley

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

**A MOTION was made to approve the Consent Agenda.**

**MOTION:** Trustee Westberg  
**SECOND:** Trustee Goldman  
**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold and Westberg  
**NAYS:** None  
**ABSENT:** Trustee Piwko  
**The motion carried: 5-0-1**

**ITEMS REMOVED FROM THE CONSENT AGENDA:**

- a) Approval of the July 21, 2016 Committee of the Whole Meeting Minutes

Mayor Sass reported that Trustee Westberg was absent from the meeting. Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

**A MOTION was made to approve the July 21, 2016 Committee of the Whole meeting Minutes.**

**MOTION:** Trustee Leopold  
**SECOND:** Trustee Hoeft  
**AYES:** Trustees: Goldman, Hoeft, Kanakaris and Leopold  
**NAYS:** None  
**ABSENT:** Trustee Piwko  
**ABSTAIN:** Trustee Westberg  
**The motion carried: 4-0-1-1**

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Approval of a Letter of Engagement with Baecore Group to Assist with the Request for Proposal (RFP) Process for the Village of Huntley Financial Software System

Director of Finance and Human Resources Jennifer Chernak reported that the FY2016 budget includes funds to begin the process of replacing the Village's financial software programs and system, with the first step of hiring a professional consulting firm to navigate through the vendor selection process.

Staff Analysis

The Village has utilized Municipal Software Inc. (MSI) for over 20 years. MSI is phasing out support of the current software modules and the Village has out grown the technology the current system provides. Baecore Group proposed two options for implementation and due to the upcoming budget process, staff recommends Option B, which provides for a longer timeline but completes the process through vendor selection by the end of 2016.

Director Chernak reported that Baecore will assist with the assessment process, the Request for Proposals (RFP), the selection of the vendor by mid-December and the vendor contract negotiations

completed in January, 2017.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Innovation Through Technology* as a Strategic Priority, and “purchase and deploy new financial management software that meets needs of all departments” as an objective.

Financial Impact

The cost of Option B is \$24,500.00.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold noted the selection could be daunting; Director Chernak stated that it is anticipated that less than five (5) companies would complete the RFP.

There were no other comments or questions.

**A MOTION was made to authorize Staff to enter into a Letter of Engagement with Baecore Group to assist with RFP process for selection of Village of Huntley financial software system.**

**MOTION: Trustee Goldman**

**SECOND: Trustee Kanakaris**

**AYES: Trustees: Goldman, Hoefft, Kanakaris, Leopold and Westberg**

**NAYS: None**

**ABSENT: Trustee Piwko**

**The motion carried: 5-0-1**

- b) Consideration of an Ordinance Acknowledging the Home Rule Powers of the Village of Huntley and Readopting the Village Code of Ordinances

Village Manager David Johnson reported that Article VII, Section 6(a) of the Illinois Constitution of 1970, provides that municipalities having a population in excess of 25,000 persons constitute “home rule municipalities.” Pursuant to the determination and certification of the United States Department of Commerce, U.S. Census Bureau, and the State of Illinois Secretary of State, the population of the Village of Huntley was 26,632 as of January, 2016, therefore resulting in automatic home rule status for the Village.

Staff Analysis

The draft ordinance acknowledges the home rule powers of the Village and readopts the Village Code of Ordinances as a home rule community. The re-adoption of the code does not include any changes to any existing Village codes or regulations.

Financial Impact

The increase in population from the 2010 census count of 24,291 will result in additional per capita revenues distributed by the State of Illinois such as motor fuel tax funds and local government distributive funds.

Legal Analysis

The Village Attorney has reviewed the ordinance and all is in order for Village Board consideration.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Acknowledging the Home Rule Powers of the Village of Huntley and Readopting the Village Code of Ordinances.**

- MOTION:** Trustee Leopold
- SECOND:** Trustee Westberg
- AYES:** Trustees: Goldman, Hoefft, Kanakaris, Leopold and Westberg
- NAYS:** None
- ABSENT:** Trustee Piwko
- The motion carried: 5-0-1**

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:**

Trustee Westberg reported that residents are asking about the mosquitos around the ponds and asked if Clarke Mosquito has put the tabs in the ponds; Village Manager Johnson reported that larviciding has taken place and that an adult treatment (spraying) will take place on August 12<sup>th</sup>.

**VILLAGE PRESIDENT’S REPORT:**

Mayor Sass reported that the Village Board received letters from Trustee Leopold regarding video gaming in the Village and asked Staff to research other municipalities to see if others have requirements regarding the square footage of the site; if food is required to be sold on site and what other requirements that could be addressed. Mayor Sass said that once staff has completed the research that it would come back before the Board.

Trustee Leopold stated that he has been in three (3) locations that offer video gaming and the units have not been separated from the dining tables which concerns him and would like this addressed. Village Manager Johnson reported that Video Gaming is under the authority of the State but suggested that now that the Village is Home Rule that there is a possibility that the Village could have more controlled. Trustee Kanakaris stated that Algonquin requires the gaming units to be separate from the restaurant.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:**

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

**A MOTION was made to Enter into Executive Session at 7:13 p.m. for b) Contractual.**

**MOTION: Trustee Kanakaris**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

**A MOTION was made at 7:26 p.m. to Exit Executive Session.**

**MOTION: Trustee Kanakaris**

**SECOND: Trustee Leopold**

**The Voice Vote noted all ayes and the motion carried.**

**ACTION ON CLOSED SESSION ITEM: None**

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:27 p.m.**

**MOTION: Trustee Westberg**

**SECOND: Trustee Hoeft**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary