

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
August 2, 2012
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, August 2, 2012 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak, Director of Development Services Department Charles Nordman and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION:

- A) Proclamation – Recognizing Family Alliance, Inc. for 30 Years of Service to Mature Adults and Their Care Partners Throughout McHenry County and Encouraging Communities to Promote Active and Stimulating Mental Health Environments

Mayor Sass read the following proclamation:

WHEREAS, Family Alliance, Incorporated was formed in McHenry County as a non-profit community service organization 30 years ago on March 2, 1982 with two staff members and 2 clients; and

WHEREAS, Family Alliance has, since that time, served thousands of families and individuals throughout our area, expanding programs to include mental health recovery, memory loss, counseling, respite, advocacy and care partner support; and

WHEREAS, data from the U.S. Census and the Centers for Disease Control forecast substantial need for increased care options for mature adults in the coming years; and

WHEREAS, Family Alliance is supported by the community, the McHenry County Senior Services Grant Commission, the McHenry County Mental Health Board, the Northeastern Illinois Area on Aging, and United Way of Greater McHenry County among other supporting bodies; and

WHEREAS, Family Alliance will celebrate its 30th year of service to communities such as ours throughout the McHenry County area at its annual dinner on September 22, 2012.

NOW, THEREFORE, BE IT PROCLAIMED by the President and Village Board of Trustees of the Village of Huntley, Illinois, that we hereby acknowledge and express our gratitude to Family Alliance, Incorporated for 30 years of service to mature adults and their family members and partners in our community and urge the community to remain vigilant in pursuit of progressive advancement in the

provision of mental health options for this vulnerable population and their families.

Dated this 2nd day of August 2012.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – Approval of the July 12, 2012 Village Board, July 19, 2012 Liquor Commission Hearing and the July 19, 2012 Village Board Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes to the Minutes; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the July 12, 2012 Village Board, July 19, 2012 Liquor Commission Hearing and the July 19, 2012 Village Board Meeting Minutes.

- b) Discussion – Approval of the August 9, 2012 Bill List in the amount of \$407,600.79

Mayor Sass reported that \$152,169.30 (or 37%) of the total bill list is attributable to payment of TIF Property Tax, TIF Sales Tax, SSA Property Taxes and Payout #1 to Plote Construction for the 2012 MFT Street Program. Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the August 9, 2012 Bill List in the amount of \$407,600.79.

- c) Discussion – Ordinance (O)2012-08.34 – An Ordinance Approving Special Use Permits for Drive-Through Food Service Establishments within the “C-2-PDD” Regional Retail – Planned Development District, Preliminary and Final Plat of Subdivision, and Site Plan Review, including approval of such relief as may be necessary to allow development in accordance with the site plan that has been submitted to, and is on file with, the Village of Huntley, pursuant to the requirements of Village of Huntley Ordinance (O) 1999.08.12.04 establishing the Regency Square Development Guidelines – Lots 4, 5, and 6 in Regency Square Phase 2A

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that the petitioner is proposing the construction of new multi-tenant commercial buildings on the two lots immediately south of Chase Bank in the Regency Square development. Both lots are zoned “C-2” Regional Retail District. Tenants would include Rookies All-American Pub and Grill (tenant space C) and Jimmy John’s Gourmet Sandwiches (tenant space A).

Any proposed development within Regency Square is subject to the Regency Square Development Guidelines which provides the standards for site planning, building design, construction, landscaping and signage. Subject to the Guidelines, each development must receive Site Plan approval from the Village of Huntley. Additionally, the proposed development necessitates the following approvals from the Village Board:

1. Plat of Resubdivision to shift lot lines between the existing lots.
2. Site Plan Review

3. Special Use Permits for a drive-through on Lots 1A and 2A

Preliminary/Final Plat of Subdivision

The petitioner is proposing to resubdivide Lots 4, 5 and 6 in Regency Square Phase 2A. The resubdivision will resize the three existing lots to accommodate the proposed development. The following table provides a summary of the existing, proposed, and required lot area and width for each of the proposed lots.

	EXISTING	PROPOSED	MINIMUM REQUIRED	RELIEF REQUIRED
Lot 4 / Lot 1A				
Width	229.10 ft.	144.00 ft.	200 ft.	Yes
Area	86,077 sf	53,149 sf	43,560 sf	No
Lot 5 / Lot 2A				
Width	220.00 ft.	202.00 ft.	200 ft.	No
Area	90,564 sf	80,430 sf	43,560 sf	No
Lot 6 / Lot 3A				
Width	237.67 ft.	340.77 ft.	200 ft.	No
Area	99,268 sf	142,329 sf	43,560 sf	No

Site Plan Review

The proposed development plan will include the construction of a 3,747 square foot building on Lot 1A and a 7,977 square foot building on Lot 2A. The 3,747 square foot building on Lot 1A will include two (2) tenant spaces, including a drive-through. The 7,977 square foot building on Lot 2A will include three (3) tenant spaces, including a drive-through for Jimmy John's.

The proposed building elevations primarily utilize a brick veneer with a stone accent at the base of each pilaster. Canvas awnings will be located over the storefront windows. Rooftop mechanical equipment will be located at the low points on the roof and screened by the building's parapet wall. The trash enclosure will utilize matching brick and will have metal gates. Material and color samples have been provided by the petitioner and will be available at the meeting.

The parking lots have been configured to allow cross-access and shared parking between the two properties. The proposed site plan provides 35 parking spaces on Lot 1A and 91 spaces on Lot 2A for a total of 126 parking spaces between the two lots (one parking space would be provided for every 93 square feet of gross building area). An additional 28 parking spaces will be landbanked within the 100 foot landscape buffer. At the recommendation of the Plan Commission and Village Board, the petitioner has removed the golf cart parking spaces that were shown on the concept plan and replaced them with standard parking spaces. The following table summarizes the parking requirements for each lot.

	BLDG. AREA	REQUIRED SPACES	PROVIDED SPACES
Lot 1A	3,747 sf	27 (1,850 sf retail and 1,897 sf restaurant)	35
Lot 2A	7,977 sf	73 (1,280 sf retail and 6,697 sf restaurant)	91
Total	11,724 sf	100	126*

**not including 28 landbanked parking spaces.*

The proposed parking lot lighting utilizes a shoebox style fixture, similar to the style of fixture used for the Walgreens, Chase Bank, and the multi-tenant retail center which are located immediately north of

the subject site. The proposed Challenger II Medium fixture is a flat lensed fixture that provides full-cut off. The photometric plan complies with minimum parking lot lighting requirements and maximum light levels permitted at property lines. The wall mounted lighting will utilize a Doral Series fixture to provide lighting for walkways and security purposes. The Doral Series fixture utilizes a flat lens that provides full cutoff.

The proposed signage package includes ground signs on each lot adjacent to Route 47 that would measure 10'-3" in height and 56 square feet in area per side. The signs are proposed to be setback 30 feet from the Route 47 right-of-way. The Regency Square Guidelines require that signs do not exceed 6'-8" in height, 54 square feet in area and are located at least 100 feet from the Route 47 right-of-way. Relief will be required from the Regency Square Guidelines for the proposed ground signs. Ground signs are also proposed on each lot adjacent to the Princeton Drive. The proposed signs will measure 6 feet in height and 24 square feet in area per side. The proposed Princeton Drive signs will require relief from the Regency Square Guidelines to allow a second ground sign on each lot.

Building wall signage has been presented for Jimmy John's and Rookies Pub and Grill. Generic signage has been shown on the building elevations for future tenants. The proposed wall signage will be internally illuminated channel letters mounted on a raceway. End-cap tenants will be allowed an additional sign on the side of their tenant space. Rookies Pub and Grill is also proposing the installation of signage on the projecting metal canopies located on the front and side elevations of their tenant space and a wall sign on the rear of the building. No other wall signage is proposed on the rear of the either building, although it would be allowed by the Regency Square Guidelines. Rookies is also proposing signage that will be painted directly on the building's side and rear elevations; however, no details have been provided for design of these signs.

Special Use Permits

The Regency Square Guidelines require drive-through restaurants to obtain approval of a Special Use Permit. The proposed site plan provides a drive-through on Lot 1A for Unit D and another drive-thru on Lot 2A for Unit A. The drive-through for Unit A will be for Jimmy John's Gourmet Sandwiches. A tenant has not been announced for Unit D; however, it is expected that it will be for food service.

The Regency Square Guidelines require stacking for five (5) vehicles in a drive-through lane. The drive-through for Unit A (Jimmy John's) provides stacking for six (6) vehicles whereas the drive-through for Unit D provides stacking for up to eight (8) vehicles.

Staff Analysis

The following relief from the Regency Square Development Guidelines is required for the proposed development plans:

Preliminary/Final Plat of Subdivision

1. The minimum width for a lot containing a drive-through is 200 feet. A lot width of 144 feet is proposed for Lot 1A.

Site Plan

1. A side yard setback of 20 feet is required. A side yard setback of 10 feet is proposed on Lot 2A and a side yard setback of 17.5 feet is proposed on Lot 1A.
2. A drive-through side yard setback of 10 feet is required. A drive-through setback of 5.1 feet is proposed on Lot 1A.
3. A building to building setback of 35 feet is required. A building to building setback of 27.5 feet is proposed between the buildings on Lots 1A and 2A.

4. A parking lot setback of 100 feet is required from Route 47 right-of-way. An 82-foot setback is proposed (a 39-foot setback would be provided if the landbanked parking is constructed).
5. Curb cuts for any drive-through establishment shall not be permitted within 100 feet of any street intersection or corner. A setback of 62.9 feet is proposed from the Princeton Drive intersection.
6. A side yard parking setback of ten (10) feet is required. A parking setback of 5.5 feet is proposed adjacent to the south lot line of Lot 2A.
7. Drive-through lanes must be separated from open parking areas, drive-through aisles or adjacent commercial uses by a planted median of no less than ten (10) feet in width. A landscaped median of four (4) feet in width is proposed on Lot 2A.

Landscaping

1. One tree is required for each parking lot island. The proposed landscape plan does not provide trees in the parking lot islands.
2. The landscaping within the 100' landscape buffer shall be "installed at a density described in the Final Landscape Plan Development Plan". The existing landscaping within the 100-foot landscape buffer, which was planted in accordance with the Final Landscape Plan, will be removed as part of the proposed project. Village staff notes the existing landscaping has been unmaintained and much of it has become overgrown; however, the proposed landscape plan does not propose to replace the landscaping to be removed (with exception to landscaping at the base of each ground sign and a row of landscaping adjacent to the parking lot).

Signage

1. A ground sign must setback 100 feet from Route 47 right-of-way. A setback of 30 feet is proposed on each lot.
2. A ground sign may not exceed 54 square feet per side. A ground sign of 56 square feet is proposed on each lot.
3. A ground sign may not be greater than 6'-8" inches in height. A ground sign of 10'-3" is proposed on each lot.
4. One (1) ground sign is permitted per lot. Two (2) ground signs are proposed on each lot.
5. The total area of wall signage per tenant cannot exceed one square foot per lineal foot of tenant frontage and the length of the sign cannot occupy more than 60% of the tenant's linear frontage. The tenant space for Jimmy John's is 25 feet in width, therefore allowing a wall sign of 25 square feet in area and 15 feet in length. The proposed Jimmy John's sign is 40 square feet and covers 64% of the tenant's linear frontage.
6. One (1) wall sign per tenant or one (1) per street frontage (must be located on street frontage face of the building) is allowed. Both lots front on Route 47 and Princeton Drive; therefore, allowing two wall signs for each tenant (one on the Route 47 building frontage and one on the Princeton Drive building frontage). Relief is required to allow the end-cap tenants to have an additional sign on the side of their tenant spaces (similar relief was allowed for Outlot 6 in Huntley Grove). Additionally, Rookie's Pub and Grill requires relief to allow a total of four (4) additional wall signs (2-signs on metal canopies, 2-signs painted on brick wall).

Village Board Conceptual Review

The Village Board reviewed the conceptual plans on June 7, 2012, and provided the following comments:

1. Concern was expressed whether there was enough parking for the restaurant uses. *The petitioner has added 28 landbanked parking spaces to the site plan.*
2. Concern was expressed regarding the location of drive-through stacking on Lot 4 (Lot 4 is identified as Lot 1A on the current plans). *The petitioner has revised the drive-through to increase stacking from seven (7) to eight (8) vehicles.*

3. It was recommended that the ground signs be wrapped in brick to be consistent with other signs in Regency Square. *The petitioner has added brick to the ground signs.*
4. It was recommended that the patio area be expanded by moving the handicap parking spaces. *The petitioner has relocated two handicap spaces to create a larger patio area.*
5. It was recommended that the golf cart parking spaces on Lot 5 be converted to regular parking spaces. *The petitioner has removed the golf cart parking spaces and added standard parking stalls.*

Plan Commission Recommendation

The Plan Commission reviewed the petition at their meeting on July 23, 2012. The Plan Commission requested the petitioner investigate adding either a faux window on the rear elevation of Lot 2A or add stone lintels over doors on the rear elevation. In response, the petitioner has indicated that they will add stone lintels over the rear doors. Following discussion, the Plan Commission unanimously recommended approval by a vote of 6-0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioners will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The petitioners will comply with all revisions to the Final Plat of Subdivision to be approved by the Village Engineer and Development Services Department.
4. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management.
5. In accordance with the Section 155.221(A)(5) of the Subdivision Ordinance, the owner shall record the Plat of Subdivision with the Recorder of Kane County within three (3) months of approval by the Village Board. Failure to record the Plat of Subdivision within three (3) months shall make it null and void.
6. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
7. As dictated Section 156.106 (H)(3) of the Zoning Ordinance, the Village Board shall have the right, in its sole discretion, to terminate the landbanking of required parking and require the property owner to increase the number of parking spaces provided for the development. Furthermore, the authorization to landbank required parking includes the stipulation that the property owner maintains and reserves the subject property as open space.
8. The allowable size of future tenant wall signage shall not exceed (2) square feet for each one (1) lineal foot the tenant's frontage and the length of the sign shall not exceed the linear frontage of the tenant's storefront.
9. The proposed Rookies Pub and Grill signage to be painted on the north and west elevations of their tenant space shall be presented to the Village Board for approval once a design has been finalized.
10. No building plans or permits are approved as part of this submittal.
11. No sign permits are approved as part of this submittal.

Director of Development Services Nordman reported that Jeff Possin and Bob Gudmundson were in attendance to answer questions.

Mayor Sass stated that he was happy to see that the petitioners addressed the concerns of the Board discussed during the conceptual review.

Mayor Sass asked if the Board had any comments or questions.

Trustee Leopold said that he was happy about the signage and he would support larger signs due to the setback. Trustee Leopold asked if the leases for Rookies and Jimmy John's have been signed and Mr. Possin said that they were signed. Trustee Leopold stated that he would like a couple of trees planted between the parking and Route 47.

Trustee Piwko stated he applauds the petitioner for adding the brick to the ground sign. Trustee Piwko asked how they accomplished the additional stacking in the Unit A drive through lane; Mr. Possin stated that they changed the radius of the driveway. Trustee Piwko noted the sidewalk along Unit E and asked the petitioner to add pedestrian crossing markings; Mr. Possin reported that there will be an aluminum fence along the sidewalk for safety reasons but will also look at adding the pedestrian signage.

Trustee Fender asked what the depth of the sidewalk is in front of Units A, D and C. Mr. Possin stated that the patio is about 20 feet deep and about 25-30 feet wide. He also mentioned that the boxes on the plans are planter boxes with seat walls.

Trustee Hahn noted the paved area behind Unit C and was concerned that someone might park in it; Mr. Possin reported that he will add signage that it is not a parking area. Trustee Hahn stated that he agreed with Trustee Leopold regarding the signage.

Trustee Kanakaris stated that he agreed with adding trees between Route 47 and the property and mentioned that he does not like the 100 foot setback from Route 47; Village Manager Johnson reported that with the relief to be granted that the buffer will only be 82 feet. Trustee Kanakaris asked if the petitioner could relocate the two handicapped spaces adjacent to the patio; Mr. Possin reported that they are needed and necessary at that location.

Trustee Hanson stated that he liked the proposal.

Mayor Sass asked if there was a consensus of the Committee to add five (5) or six (6) trees along Route 47; Mr. Possin reported that Lot 1A had a Maple tree at the northeast corner at Route 47 and there was a Maple tree more south at the parking isle; then hedges along the parking and plantings around the ground signs.

Mr. Possin also reported that the signage, as proposed, will accommodate the tenants and they would not need larger signs.

Mayor Sass asked if the Committee had any additional comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2012-08.34 – An Ordinance approving Special Use Permits for Drive-Through Food Service Establishments within the “C-2-PDD” Regional Retail – Planned Development District, Preliminary and Final Plat of Subdivision, and Site Plan Review, including approval of such relief as may be necessary to allow development in accordance with the site plan that has been submitted to, and is on file with, the Village of Huntley, pursuant to the requirements of Village of Huntley Ordinance (O) 1999.08.12.04 establishing the Regency Square

Development Guidelines – Lots 4, 5 and 6 in Regency Square Phase 2A.

- d) Discussion – Approval of Payout Request No. 1 to Plote Construction, Inc. – 2012 MFT Street Program

Mayor Sass reported that on April 26, 2012 the Village Board approved Resolution (R)2012-04.15 - To appropriate \$715,930.00 in Motor Fuel Tax Funds for Contract Construction for the 2012 Street Improvement Program and Resolution (R)2012-04-16 - Execution of the Construction Contract to the lowest responsible bidder, Plote Construction, Inc., in the amount not to exceed \$695,930.00.

The Village’s project engineer, CBBEL, has submitted the first payout request under the 2012 MFT Street Program.

Staff Analysis

The program is approximately 11% complete as of Payout Request #1. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention (10%)</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$82,580.41	\$8,258.04	-0-	\$74,322.37

Financial Impact

The original Plote Construction Option No. 1 bid amount, as presented at the April 19th Committee of the Whole meeting, exceeded the budgeted amount of \$645,000 for the 2012 Street Improvement Program (\$600,000 in MFT funds, \$45,000 from the Cemetery Fund). The total cost was originally \$789,330 (\$695,930/bid + \$93,400/engineering). Staff recommended moving forward with Option No. 1 as to complete street improvements in the area north of Algonquin Road and east of Route 47. Due to the uncertainty of receiving additional MFT funds from the State’s High Growth Allotment program and the Illinois Jobs Now program, the MFT fund was budgeted very conservatively for FY2012. However, \$176,800 was received in 2011 through these programs, and as a result, the current estimated FY2011 fund balance within the MFT fund is \$500,000. Staff recommended funding the additional cost of \$144,330 from the current MFT fund balance. At the April 26, 2012 meeting, the Village Board authorized additional work in the amount of \$65,000 to be included in the 2012 Street Improvement Program bringing the total cost for the 2012 Street Improvement Program to \$854,330 (\$789,330 + \$65,000), including engineering.

The Engineering Department recommends payment to Plote Construction, Inc. in the amount of \$74,322.37.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payout Request No. 1 to Plote Construction, Inc. in the amount of \$74,322.37 for the work completed under the 2012 MFT Street Program.

- e) Discussion – Approval of Resolution (R)2012-08.28 - Submittal of Village of Huntley Federal Aid Urban (FAU) route improvements and local cost share to the McHenry County Council of Mayors Call for Projects for Federal Fiscal Years 2015-2017

Village Manager David Johnson reported that the McHenry County Council of Mayors (McCOM) announced earlier this year the call for projects for federal fiscal years 2015-2017. Project applications are to be submitted to McCOM for review and ranking.

To be considered, projects must meet the following requirements:

1. Must be an eligible FAU route
2. Must be funded for the local share (20%)
3. Must be programmed for federal fiscal years 2015, 2016, or 2017

Staff Analysis

A brief summary of the five proposed projects are found below:

Reed Road Extension*	Local Share	Federal Share	Total Cost
Phase I Engineering (3%)	\$90,270	\$0	\$90,270
Phase II Engineering (8%)	\$240,720	\$0	\$240,720
Construction Costs	\$1,509,000	\$1,500,000	\$3,009,000
Phase III Engineering (10%)	\$300,900	\$0	\$300,900
Total:	\$2,140,890	\$1,500,000	\$3,640,890

*from Talamore west to Coyne Station Road

Kreutzer Road Resurfacing*	Local Share	Federal Share	Total Cost
Phase II Engineering (5%)	\$30,250	\$0	\$30,250
Construction Costs	\$121,000	484,000	\$605,000
Phase III Engineering (10%)	\$12,100	\$48,400	\$60,500
Total:	\$163,350	\$532,400	\$695,750

*from eastern Village limits to the Union Pacific RR

Haligus Road Resurfacing*	Local Share	Federal Share	Total Cost
Phase II Engineering (5%)	\$23,250	\$0	\$23,250
Construction Costs	\$93,000	\$372,000	\$465,000
Phase III Engineering (10%)	\$9,300	\$37,200	\$46,500
Total:	\$125,550	\$409,200	\$534,750

* from Kreutzer Road north to Algonquin Road

Main Street Resurfacing*	Local Share	Federal Share	Total Cost
Phase II Engineering (5%)	\$16,500	\$0	\$16,500
Construction Costs	\$66,000	\$264,000	\$330,000
Phase III Engineering (10%)	\$6,600	\$26,400	\$33,000
Total:	\$89,100	\$290,400	\$379,500

* from Church Street to Haligus Road

Del Webb Blvd. Resurfacing*	Local Share	Federal Share	Total Cost
Phase II Engineering (5%)	\$48,125	\$0	\$48,125
Construction Costs	\$192,500	\$770,000	\$962,500
Phase III Engineering (10%)	\$19,250	\$77,000	\$96,250

Total:	\$259,875	\$847,000	\$1,106,875
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* from Route 47 west to Hemmer Road

Financial Summary

The Village is responsible for the local share costs of each project as identified in the summary. If the applications are successful, the Village will budget for each project in the appropriate fiscal year.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko asked why the Main Street project stopped at Haligus; Village Manager Johnson reported that the condition of the pavement in the area proposed is in worse condition and the portion of Main Street east of Haligus will be part of the 2013 Crack Sealing Program.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for Approval Resolution (R)2012-08.28 – Submittal of Village of Huntley Federal Aid Urban (FAU) route improvements and local cost share to the McHenry County Council of Mayors Call for Projects for Federal Fiscal Years 2015-2017.

- f) Discussion - Accept and Place on File the Quarterly Financial Reports – Transmittal of the Second Quarter Financial Reports for the Village of Huntley

Village Manager David Johnson reported that the second quarter activity ended as projected. Now at the halfway point for the year, revenues have increased to budgeted projections due to the receipt of property tax payments. Expenditures are within or below expected thresholds.

Notes to consider when reviewing this report:

Revenues

- **01-00-0-4020 Sales Tax:** Sales tax is collected in arrears; however receipts are current through June 2012. Distributions to the TIF are in arrears by three months due to lag reporting from the Department of Revenue.
- **01-00-0-4025 Income Tax:** Income tax revenues are \$1,080,571.25 which includes 2011 revenues in the amount of \$566,244.12. The State has issued vouchers through June 2012 which, once received, will bring the total income tax as of June 2012 to \$1,190,233.55. (State payments currently lag with the May and June vouchers totaling \$465,694.37.)
- **01-00-0-4021 Local Use Tax:** Local Use Tax received as of June 30, 2012 totals \$187,040.87. The amount to be recorded as FY 2011 revenue is \$28,672.96 resulting in a total of \$215,546.64 second quarter FY 2012 revenue once the State vouchers have been received.
- **01-00-2-4210 Building Permits:** Conservative building permit revenue projections have produced a higher than anticipated 2nd quarter revenue total of \$391,473.14 or 30.4% over the budget estimate.

Expenditures

- **01-10-2-6307 Police Commission:** The Legislative Department line item is over budget due to additional background checks of potential new hires for 2012 budgeted positions.

- **01-60-2-6499 Miscellaneous Contractual:** This line item in the Streets and Underground Department is over budget due to an unexpected animal control issue near Dhamer Drive stormwater management areas.
- **01-70-2-6323 Outside Consultants:** This line item in Development Services is over budget; however 70% of these costs are billed out as part of the plan review process.

Overall, through the second quarter, the Village's General Fund expenditures are at 46.5% of the total 2012 budget. All departments are within or less than budget at the end of the second quarter.

The Village's Water Operating Fund expenditures are at 47.56% of the total 2012 budget and the Sewer Operating Fund expenditures at 42.84% of the total 2012 budget at the end of the second quarter.

Investment Report

The Village's investment report as of June 30, 2012 provides detail of the Village's cash position by financial institution, maturity and allocation by fund. A liquid cash balance is required for operations at this time due to cyclical revenues and the expected Tollway Project payout to be processed in the near future. All funds are fully insured and/or collateralized and placed in interest bearing accounts as allowed by State Statutes.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if the revenues could be backed into 2011; Finance Director Chernak reported that they have to be recorded when received.

Trustee Fender noted the building permit statistics and asked what portions are residential and commercial; Village Manager Johnson reported that just about all the building permits are residential with 51 residential building permits being issued.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board to Accept and Place on File the Second Quarter 2012 Financial and Investment Reports for the Village of Huntley.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Village Manager David Johnson reviewed a Power Point presentation on the status of the Village's water system.

Water System - The Village water system is comprised of 5 deep wells that are all interconnected and controlled by one central computer (SCADA). This makes it virtually impossible to determine which individual subdivision is using the most water. What makes our system somewhat unique compared to our surrounding communities is that we have over 3,000 second meter and irrigation systems installed. This has a significant impact on our system's peak demand time, which is early morning.

Impact of Requests for Voluntary Conservation - We put out a brief Public Notice on June 28th, which had no effect. On July 20th a more-in depth second Public Notice went out, which sparked numerous phone calls to the Village and over the last two weeks seems to have increased awareness.

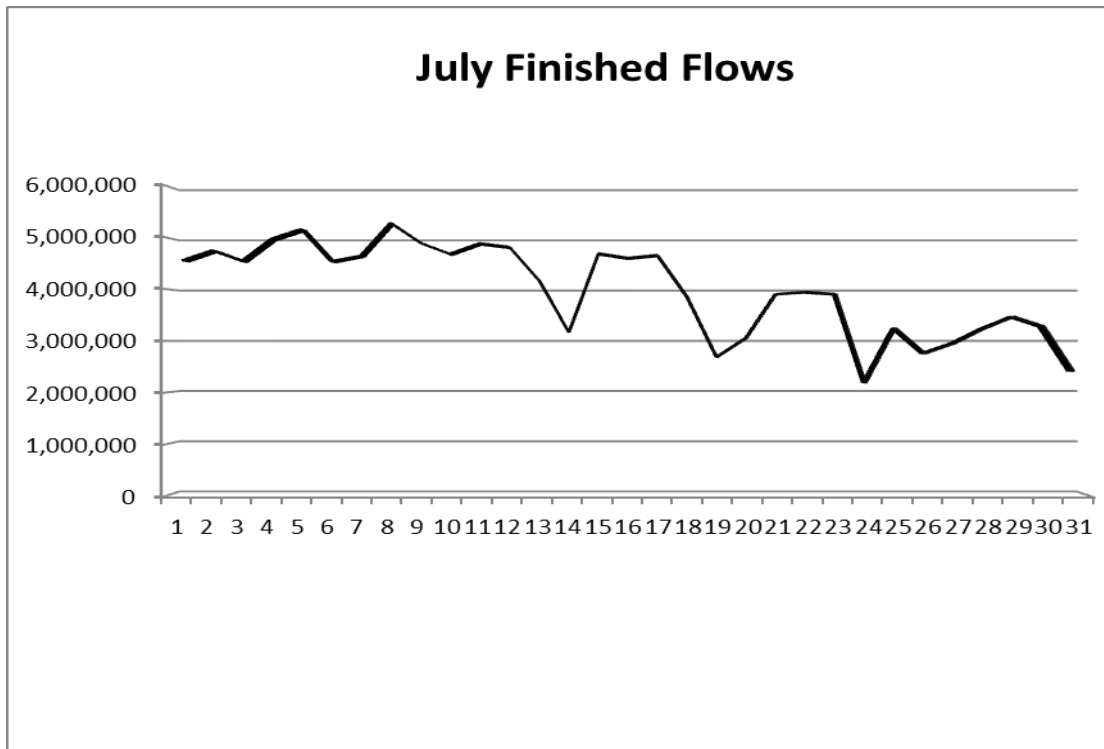
The most dramatic change in pumping has come after a rainfall (over 1 million gallon drop in

pumping). Over the last 14 days our average daily pumping rate has dropped to 3.2 million gallons. We believe this is due to voluntary cut backs by residents, several rainfalls, and decreased temperatures. To date, staff has handed out approximately 50 warnings to residents and (3) \$50 violation tickets were issued.

How does Huntley compare to Crystal Lake? Crystal Lake on a normal day will use 4.5 million gallons but has gone up to nearly 6 million gallons during this drought, a 1.5 million increase. Huntley’s normal daily pumping rate is 1.5 million gallons but has spiked up to 5.3 million gallons, a 3.8 million increase. Over the last two months Huntley’s average pumping rate has been 4 million gallons per day. For the first 12 days of July we pumped over 4.5 million gallons per day, which is Crystal Lakes’ normal daily pumping rate.

July	Well 7	Well 8	Well 9	Well 10	Well 11	Daily Totals	Rain
1	720000	720000	1172000	838000	1109000	4,559,000	0
2	818000	840000	1064000	960000	1072000	4,754,000	0
3	747000	820000	852000	1031000	1098000	4,548,000	0
4	917000	820000	1094000	1057000	1093000	4,981,000	0
5	777000	812000	1452000	969000	1157000	5,167,000	0
6	756000	806000	786000	1026000	1169000	4,543,000	0
7	783000	790000	1036000	958000	1083000	4,650,000	0
8	905000	973000	1276000	840000	1295000	5,289,000	0
9	829000	746000	1032000	1021000	1276000	4,904,000	0
10	739000	804000	1195000	923000	1028000	4,689,000	0
11	818000	829000	1096000	1002000	1148000	4,893,000	0
12	784000	951000	938000	982000	1167000	4,822,000	0
13	643000	698000	989000	843000	998000	4,171,000	0
14	538000	517000	693000	676000	743000	3,167,000	0.24
15	867000	697000	1173000	819000	1143000	4,699,000	0
16	791000	785000	1011000	980000	1043000	4,610,000	0
17	749000	784000	993000	935000	1205000	4,666,000	0
18	683000	798000	828000	816000	733000	3,858,000	0
19	482000	280000	564000	569000	785000	2,680,000	0.83
20	538000	542000	599000	819000	558000	3,056,000	0
21	623000	623000	913000	845000	906000	3,910,000	0
22	667000	641000	967000	685000	987000	3,947,000	0
23	673000	610000	801000	970000	856000	3,910,000	0
24	404000	376000	493000	406000	499000	2,178,000	0.34
25	582000	528000	651000	750000	736000	3,247,000	0.02
26	472000	421000	592000	641000	629000	2,755,000	0.1
27	521000	487000	534000	791000	619000	2,952,000	0.07
28	584000	563000	723000	607000	760000	3,237,000	0
29	592000	533000	795000	712000	836000	3,468,000	0
30	309000	597000	815000	775000	785000	3,281,000	0.01
31	480000	396000	408000	607000	515000	2,406,000	0.11

Total	20,791,000	20,787,000	27,535,000	25,853,000	29,031,000	123,997,000	1.72



Trustee Leopold stated that he is glad to see the volume getting into compliance range and noted that Sun City’s watering guidelines are being relaxed during the drought.

There were no other questions or comments about the water system.

Trustee Piwko noted the I-90 Interchange Project and stated that it has been taking him 10 minutes to go from Freeman Road to the entrance at 5:30 a.m. due to the traffic signal being so short. Village Manager Johnson stated that staff will pass that information on to the Tollway.

VILLAGE PRESIDENT’S REPORT:

Mayor Sass reported that the Committee received at the dais two agenda items that were added to the August 9, 2012 Village Board Meeting: 1) Fence petition in Cider Grove; and 2) South Union Road Paving as part of the 2012 MFT Program.

Mayor Sass also reminded the Committee that Tuesday, August 7th, is National Night Out and a memo with neighborhood locations was distributed.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:57 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary