

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, July 16, 2013
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, July 16, 2013 at 6:02 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Deb Waters, Diana Carpenter and Karen Langhenry, and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Jake Marino and Vice-Chair Lonni Oldham

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

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Public Comment There were no public comments.

4. Approval of Minutes

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A. Approval of the May 21, 2013 Historic Preservation Commission Meeting Minutes

Approval of the Minutes was “tabled” until the next meeting.

B. A MOTION was made to approve the June 18, 2013 Historic Preservation Commission Meeting Minutes with the following changes:

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Page 1, Line 6, replace “Country” with “County”

Page 1, Line 18, add “for”

Page 1, Line 37, replace “consider another program to replace” with “reevaluate”

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Page 2, Line 5, add “Additionally, Village Manager Johnson and Village President Sass were concerned with the legality of the proposed demolition process including that it not interfere with the sale of the property.”

Page 2, Line 19, replace “stated that” with “inquired about” and “proposed for below” with “to”

Page 2, Line 41, add “drinking” before “fountain”

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MOVED: Commissioner Waters

SECONDED: Commissioner Carpenter

AYES: Commissioner Waters, Carpenter and Chairperson Britton

NAYS: None

ABSTAIN: Commissioner Langhenry

MOTION CARRIED 3:0:1

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5. Old Business

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Chairperson Britton reminded the other Historic Commissioners of the discussion from last month’s meeting regarding the former Huntley Hotel property (11879 Main Street) near the southeast corner of Route 47 and Main Street and whether or not current architectural elements such as the porch and rooftop gable features were original to the structure. Following last month’s meeting, Commissioner Marino provided a historic photo which captured the subject structure in the background confirming that while the rooftop gable element was original the porch had

previously not been enclosed as it is today. Chairperson Britton also stated that Village Manager Johnson, who had also been provided with a copy of the historic photo, was appreciative of the information revealed by the historic photo that had been provided by Commissioner Marino.

5 A. Discussion - Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

Chairperson Britton indicated the Mullanes are still interested in landmarking their property at 11608 Second Street.

10 Commissioner Waters reviewed a draft letter intended to be sent to property owners of historic homes encouraging them to contact the Historic Preservation Commission members to learn about the landmark/historic district designation process.

15 Commissioner Carpenter suggested adding the applicable titles, i.e. Chairperson or Vice-Chair, to the Commission member contact list at the end of the letter.

After a brief discussion it was decided to revise the draft letter accordingly based on the suggestions made at this evening's meeting and reconsider the draft letter at the next Historic Preservation Commission meeting.

20 Chairperson Britton inquired as to the status of the Request for Proposal (RFP) for the Rehabilitation and Re-Use of the Sawyer-Kelley Mill Building at 11801 E. Main St. the Huntley Village Board is currently considering.

Director Nordman stated the Sawyer-Kelley Mill Building Request for Proposal process is still on-going.

25 B. Demolition Process Information

Chairperson Britton asked the Development Services Department Staff if they have received any additional information from the Village Manager's office and/or Village Attorney regarding the proposed demolition process the Historic Preservation Commission has been working over the last several months and Director Nordman stated he had not received any additional direction from the Village Manager's office regarding this matter.

30 C. Pride in Preservation Program – Replacement Signs Cost Estimate

35 Planner Williams reviewed the cost for the replacement of the Pride in Preservation signs is approximately \$231.00 for single-sided signs, including posts, and approximately \$260.00 for doubled-sided signs including posts.

Chairperson Britton stated she noticed that a 2012 recipient property on West Main Street may still have a Pride in Preservation sign, but was reluctant to retrieve the sign and Planner Williams reminded the Historic Commissioners that an opportunity such as retrieving these signs also provides an opportunity to speak with the property owner about a historic designation for their home.

40 6. New Business

45 A. Discussion – Other Future Projects and Initiatives

Commissioner Langhenry suggested a "Home of the Year" and/or "Business of the Year" as possibilities for new programs serving to recognize historic preservation efforts in the Village.

50 Chairperson Britton suggested instituting a program that integrates something like the recent National Preservation Trust theme of "This Place Matters" into a local program that may recognize a residence for the season four times throughout the year.

Additionally, Chairperson Britton suggested an educational outreach program focusing on local historic preservation efforts that takes advantage of the large crowds already gathered at Village events such as the last Farmer's Market and/or the holiday event the first Saturday in December.

5 Commissioner Carpenter asked the level of funding in the Historic Preservation Commission's budget and Director Nordman reported that it stands at \$500.00.

10 Commissioner Carpenter suggested researching the cost of a historic survey of an area within Huntley and/or a Huntley street and believed that she may have contacts in and around Oak Park who do this type of survey work and may be able to perform the work at a reasonable cost.

7. Adjournment

15 At 6:47 p.m., A MOTION was made by Commissioner Carpenter to adjourn the meeting and was seconded by Commissioner Langhenry. Motion carried unanimously.

Respectfully submitted,

James Williams

Planner

20 Village of Huntley