

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, July 19, 2016
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, July 19, 2016 at 6:03 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo and Diana Carpenter, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20 3. PUBLIC COMMENTS There were no public comments.

4. Approval of Minutes

25 A. **A MOTION was made to approve the June 21, 2016 Historic Preservation Commission meeting minutes with the following changes:**

- Page 2, Line 35, replace “that” with “at”
- Page 2, Line 38, replace “invited” with “inviting”
- Page 3, Line 20, replace “women” with “woman”
- Page 3, Line 32, replace “Cahir” with “Chair”

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MOVED: Commissioner Rizzo
SECONDED: Vice Chair Oldham
AYES: Commissioners Rizzo and Carpenter, Vice-Chair Oldham and Chairperson Britton
NAYS: None
ABSTAIN: None
MOTION CARRIED 4:0:0

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40 5. Old Business

A. Certificate of Appreciation Properties Awards – Saturday, September 10, 2016

45 Chairperson Britton noted the Certificate of Appreciation award-presentation at the September 10, 2016 Farmers Market will include the restoration award winning properties and the historic display award-winning properties and asked what time would be appropriate for the presentation to begin that day.

Vice Chair Oldham suggested noon as an appropriate time for the presentation and requested confirmation that the theme of this particular Farmers Market was historic preservation.

50 Director Nordman confirmed that historic preservation was the theme of the September 10th Farmers Market.

Vice Chair Oldham stated that she believe that Pam Kampwerth with the Huntley Area Public Library should have the updated Downtown Square walking tour map completed by the September 10th event for distribution.

5 Chairperson Britton mentioned that reservation of a booth-space may also be necessary for the September 10th event.

B. Second Street Stroll / Reception

10 Chairperson Britton reminded the Historic Commission members and Staff the Second Street stroll event was scheduled for Saturday, October 1st and the Second Street reception is planned for Thursday evening, October 6, 2016.

15 Chairperson Britton noted that previous discussion regarding the October 6th Reception included Commissioner Langhenry hosting the event.

Chairperson Britton stated that she has discussed with Village Trustee Ronda Goldman the possibility enlisting members of the Huntley High School National Honor Society and/or Del Webb Sun City residents to portray historical characters as part of the Second Street Stroll Event.

20 Chairperson Britton noted that to-date eight (8) individuals have volunteered to participate as actors in the Second Street October 1st event.

25 Vice Chair Oldham noted that she has heard the volunteers are interested in scheduling a rehearsal as soon as possible.

Chairperson Britton recalled that the following properties have been discussed for inclusion as part of the Second Street Stroll event:

- | | | |
|----|------------------------|-------------------------|
| 30 | 1) 11600 Second Street | 7) 11614 Second Street |
| | 2) 11604 Second Street | 8) 11615 Second Street |
| | 3) 11606 Second Street | 9) 11618 Second Street |
| | 4) 11610 Second Street | 10) 11620 Second Street |
| | 5) 11612 Second Street | 11) 11622 Second Street |
| | 6) 11613 Second Street | 12) 11002 Church Street |

35 Chairperson Britton encouraged the Second Street Stroll to present information about carriage houses where applicable.

40 Discussion ensued regarding the possibility of music, concessions and when the event would begin and it was agreed that the event would begin at noon and conclude at around 3:00 p.m.

45 Commissioner Carpenter agreed to research the question of concessions for the event. Additionally, Commissioner Carpenter stated that she would research additional information regarding the twelve (12) properties and pass that information along to the other Commission members to craft the individual scripts for each of the selected properties.

50 Discussion regarding the publicity of the October 1, 2016 Second Street Stroll event ensued including promotion of that event with correspondence included with the Village's water bill and/or through the Village's e-news publication.

Significant discussion regarding the proposed Thursday evening, October 6th reception where Second Street property owners would be invited to discuss the Village's historic preservation program and it was decided to investigate scheduling the reception sooner, perhaps as early as Thursday, August 11, 2016.

5 Vice Chair Oldham stated that she would contact Commissioner Langhenry to determine if her schedule would accommodate hosting the event and if so, Vice Chair Oldham will draft an invitation to the perspective attendees to be sent out as soon as possible.

6. New Business

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A. Historic Preservation Ordinance Revisions

15 Vice Chair Oldham stated she has yet to determine which section of the Huntley Historic Ordinance she would like to review next. Vice Chair Oldham stated that once the next section of the Village's Ordinance to review is determined, she will follow-up with information from that section of other Illinois municipalities' historic ordinances to contrast and compare with Huntley's historic ordinance.

Tom Conley's Letter to the Village Board regarding 11708 Coral Street

20 Commissioner Rizzo asked if there has been any information regarding the subject property on Coral Street addressed by Mr. Conley's letter.

Director Nordman stated that he did not know.

25 Commissioner Rizzo asked if the subject property could qualify for TIF funds.

Director Nordman stated that there is a possibility those funds would be available if the property was converted to a non-residential use.

30 *Property to the North of the Trinity Lutheran Church*

Vice Chair Oldham asked if the Village is in receipt of any request from Trinity Lutheran Church impacting the property at 11008 North Church that they have recently acquired.

35 Director Nordman stated that there has been no action requested by Trinity Lutheran Church for that site.

7. Adjournment

40 At 7:45 p.m., A MOTION was made by Commissioner Carpenter to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

Respectfully submitted,

James Williams

Planner

45 Village of Huntley