

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, June 17, 2014
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, June 17, 2014 at 6:02 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino, and Diana Carpenter and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters, and Vice-Chair Lonni Oldham

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

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PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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A. A MOTION was made to approve the May 20, 2014 Historic Preservation Commission minutes as written

MOVED: Commissioner Rizzo
SECONDED: Commissioner Carpenter
AYES: Commissioners Rizzo and Carpenter and Chairperson Britton
NAYS: None
ABSTAIN: Commissioner Marino
MOTION CARRIED 3:0:1

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5. Old Business

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A. May 24, 2014 Farmers Market Activities – *Re-cap*

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Chairperson Britton began with the re-cap of the activities at the May 24th Farmers Market noting that the location of the Historic Preservation Commission booth on Coral Street in front of the Old Village Hall was ideal and the art contest display inside the Old Village Hall worked very well. Chairperson Britton estimated that based upon the number of persons who voted on the artworks over 100 persons viewed the art work display.

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Commissioner Rizzo stated that the art contest included submittal of eight (8) art works and mentioned that she was happy with the extensive framework for how the art works were judged. Commissioner Rizzo noted that suggestions for future art contests included that photography should be included as part of the contest and she also reviewed the winners as follows:

A tie for first place adults - Rich Grusdis and Linda Carney

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First place middle school - Emilee Harris

Second place adult - Todd Weber

Third place adult - Linda Fenneman

Three (3) honorable mention adult - Bryan Kennedy, Arnold Kinast, Elaine Kadakia

Commissioner Rizzo announced that the People's Choice Award as awarded to Linda Carney.

Commissioner Rizzo also mentioned that the eight (8) art pieces will on display in the Village Hall display cases for about three to four weeks starting Friday, June 20, 2014.

Commissioner Rizzo agreed to send thank you notes to the art contest judges as well as TCF Bank, Jewel and hairstylist Linda Barry for the money, gift cards and services provided that were then awarded to the art contest participants.

In regard to future events such as the farmers markets and business expo, Chairperson Britton stated that Vice-Chair Oldham has created a list of materials, including the downtown and Second Street walking tour maps, that should be stored in a bin and replenished prior to each event.

Additionally, Chairperson Britton suggested the purchase of a "Historic Preservation Commission" banner and also noted that the UPS Store on south Route 47 produced this type of banner for approximately \$75.00.

Director Nordman stated that the easiest way to purchase the banner would be if one of the Commissioners purchased the banner and then submitted the sales receipt for reimbursement. Additionally, in regard to a storage bin for historic materials to be taken to various events, Director Nordman suggested searching the Quill office supply website and then notifying Village Staff of which item would be appropriate and Village Staff will make the purchase through that office supply website.

Commissioner Carpenter mentioned that she may have a storage bin that may be appropriate that she would be willing to donate for storage of the historic preservation information.

Second Street Historical Information on the Village's website

Chairperson Britton asked if the Second Street historical information was available on the Village of Huntley website and Planner Williams stated that the information has been uploaded to the Village's website on the Historic Preservation Commission's webpage.

Chairperson Britton encouraged Staff to investigate ways to make information on the historic preservation webpage more easily accessible.

Promotion of Historic Preservation

Chairperson Britton stated that Village Clerk Rita McMahon has notified her that if there is any historic preservation news that it can be submitted to the Village Clerk's attention for publication in the Village's e-news which is published and distributed weekly.

Chairperson Britton and Commissioner Carpenter agreed to draft a summary of the Hartmann Pride in Preservation award recipient property at 11210 Myrtle Street which was awarded at the May Historic Preservation Commission meeting.

Additionally, Chairperson Britton reminded the Historic Commission members that the Village Trustees had encouraged the use of the message board sign at the southeast corner of Route 47 and Main Street for appropriate historic preservation-themed messages.

Commissioner Carpenter reminded the Historic Commission members that the interval of messages changing on the message board sign was relatively quick, Director Nordman noted that the interval is approximately ten seconds, and therefore, any messages would need to be crafted to take advantage of this short interval.

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Sawyer-Kelley Mill Update

Chairperson Britton noted that work had begun on Thursday, June 12th to salvage materials from the structure and raze the building and that the inventory of items compiled on April 24th was provided to Village Staff to pass along to the contractor performing the building demolition work.

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Chairperson Britton mentioned that as she understands it, some salvaged building materials will be sold by the contractor while other salvaged materials may be incorporated into the design of the building proposed to replace the razed structure.

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Director Nordman agreed that some salvage building materials may be incorporated into the replacement structure, but that the details of how this may occur have yet to be determined.

Chairperson Britton stated that entering the Sawyer-Kelley Mill building now that is in the process of being deconstructed requires permission and escort from the Village of Huntley personnel and/or the contractor razing the building.

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Additionally, Chairperson Britton requested that Staff investigate the possibility of the public being able to pose for pictures on the front steps of the building and Director Nordman stated that he would look into whether this could be accommodated and would try and provide an answer by Thursday afternoon, June 19th.

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6. New Business

A. Summary Documentation of Items Discussed at Trustee Meetings

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Chairperson Britton and Commissioner Carpenter discussed the letter summarizing items discussed with Village Board members during the series of meeting over the last few months. After a brief discussion, it was decided to make a few minor corrections to the letter, add all Historic Preservation Commission members' names to the end, place it on Village letterhead and provide it to the Village Board in their June 26th meeting packet.

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Chairperson Britton suggested providing similar historic preservation updates to the Village Board of Trustees members and that with Commissioner Carpenter's assistance she will prepare the next update message to review at the July 22, 2014 Historic Preservation Commission meeting.

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Additional activities discussed included the possibility of staging photos on the steps of the Sawyer-Kelley Mill Building similar to the historical photos taken of individuals at that same location.

Chairperson Britton asked Staff what the timetable was for the demolition of the Sawyer-Kelley building and Director Nordman stated that the submittal of bids from companies interested in performing the demolition work were due on Wednesday, May 28, 2014, and at this time there is no specific timeframe in place for when the building may be razed.

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Catty Building

Chairperson Britton mentioned that she is aware that Staff at the Huntley Area Public Library was contacted by the Village of Huntley Staff regarding historical facts about the Catty Building and she was curious if there was any information about the future of this site.

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Director Nordman stated that Village Staff was simply interested in putting together as much historical information about the building in order to provide that information to prospective purchasers of the site.

5 7. Adjournment

At 7:05 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

10 Respectfully submitted,
James Williams
Planner
Village of Huntley