

**VILLAGE OF HUNTLEY  
COMMITTEE OF THE WHOLE MEETING  
May 15, 2014  
MINUTES**

**CALL TO ORDER:**

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, May 15, 2014 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees Ronda Goldman, Nick Hanson, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** Trustee Niko Kanakaris

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Police Chief John Perkins and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC COMMENTS:** None

**ITEMS FOR DISCUSSION:**

- a) Discussion – Approval of the April 10, 2014 Village Board and April 17, 2014 Committee of the Whole, April 24, 2014 Village Board and May 1, 2014 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Committee had any questions or changes to the Minutes; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the April 10, 2014 Village Board and April 17, 2014 Committee of the Whole, April 24, 2014 Village Board and May 1, 2014 Committee of the Whole Meeting Minutes*

- a) Discussion – Approval of the May 22, 2014 Bill List in the amount of \$ 799,135.12

Mayor Sass reported that \$427,170.32 or (53.5%) of the total Bill List is attributed to payment of Impact Fees and payment to IDOT for the Village's share of the Kreutzer Road Extension project.

Mayor Sass asked if the Committee had any comments or questions regarding the bill list; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the May 22, 2014 Bill List in the amount of \$ 799,135.12.*

- b) Discussion – Consideration of an Ordinance Approving a Modification to the Special Use

## Permit for the Huntley High School Campus, 13719 Harmony Road

Village Manager David Johnson reviewed a Power Point Presentation and reported that Consolidated School District #158 is proposing an expansion to the existing Huntley High School located on the District's Harmony Road campus. The proposed expansion will include a field house and locker room addition, a 2-story classroom addition, a new main entrance addition, and several modifications to the interior of the existing High School. Proposed improvements to the campus also include the expansion and reconfiguration of staff, student, visitor and bus parking.

The District has also been working with a traffic engineer and McHenry County to implement road and intersection enhancements that will facilitate improved access to the campus. Specifically, the County recently approved a contract for the installation of temporary traffic signals at Main Street/Marengo Road and Harmony Road/Hemmer Road. The construction of a new student access into the High School campus is also proposed to facilitate improved circulation on the campus.

### Staff Analysis

District 158's Harmony Road Campus is subject to an Annexation Agreement entered into between the Village and the District on June 24, 1999. Concurrently, a Special Use Permit was approved by Ordinance No. 99-06-24-02 which allowed the use of the property for a campus school site. The Agreement and Special Use Permit allowed the construction and operation of a secondary school, middle school, elementary school, athletic fields, and related educational and community uses on the property in accordance with the site development plan. The School District is required to seek a modification of the Special Use Permit through the submission of an application to the Village of Huntley if any proposed development activity on the campus constitutes a modification of the original Special Use Permit and the accompanying site development plan.

In accordance with the Annexation Agreement, the proposed building additions and site improvements have been reviewed by the Village Manager and determined to be a modification of the original Special Use Permit and site development plan.

The review of the modification to the Special Use Permit shall be limited to determining if the proposed use of the campus is consistent with the original Special Use Permit which allows the construction and operation of a secondary school, middle school, elementary school, athletic fields, and related educational and community uses. The building elevations have been provided for informational purposes and are not part of the formal review.

### ***Parking***

The Zoning Ordinance requires one parking space for every five (5) students. At full capacity the high school will have as many as 3,000 students, which requires 600 parking spaces. The proposed site plan dedicates 1,050 parking spaces for the high school (this is in addition to the 35 bus spaces).

### ***Landscaping***

The proposed landscaping for the site is limited to fourteen (14) Norway Spruce to be located at the southeast corner of the expanded parking lot, adjacent to Sun City. Other landscaping is limited to planters at the school's main entrance and the entrance to the field house.

### Conceptual Review and Open House

The Harmony Road campus expansion project was conceptually reviewed by the Village Board at a 05.15.14 COW Minutes

joint meeting with the District #158 School Board on January 21, 2014. Following a detailed presentation by the District's design team, the Village Board referred the project to the Plan Commission to begin the formal development review process. The Plan Commission conceptually reviewed the project at their February 10, 2014, meeting.

Additionally, District #158 and the Village held an open house on Tuesday, April 29, 2014, that was attended by 52 neighboring property owners. The open house provided an opportunity for neighboring property owners to learn more about the project and ask questions of District #158 staff and the project design team.

#### Plan Commission Action

The Plan Commission is scheduled to review the petition and conduct the required public hearing on Monday, May 12, 2014.

Should the Plan Commission forward a positive recommendation to the Village Board, staff is recommending the following conditions be applied to their recommendation:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management. The petitioner, its agents and assignees are responsible for not increasing the rate of stormwater runoff and will be required, to the extent practicable, to minimize any increase in runoff volume through "retention" and design of multi stage outlet structures.

Village Manager Johnson reported that School Superintendent Dr. John Burkey was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked staff for an update on the new traffic signals; Village Manager Johnson reported that the County is working to have the signals installed before the start of school in August.

Trustee Goldman asked if the storm water issue with the farm to the east is being addressed; Village Manager Johnson reported that the issue is historical in nature and that D158 is working with the property owner.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an Ordinance Approving a Modification to the Special Use Permit for the Huntley High School Campus, 13719 Harmony Road.***

- c) Discussion – Consideration of an Ordinance Approving an Amendment to the Final Planned Unit Development Grading and Landscape Plan for Centegra Hospital

***Mayor Sass reported that at the request of the petitioner this agenda item was TABLED.***

- d) Discussion – Authorization to Seek Bids for the Demolition of the Sawyer-Kelley Mill, 11801 Main Street

Village Manager David Johnson reported that in order for the Village to deliver the site at 11801 Main Street to Billitteri Enterprises, LLC in accordance with the Redevelopment Agreement previously approved by the Village Board on April 10, 2014, the Village is required to perform a number of tasks including demolition of the building.

#### Staff Analysis

The proposed bid scope requires only that the structure above the foundation and the contents of the basement be removed. Removal of the foundation, basement floor and stairways will occur as part of the environmental remediation process so as to minimize subsequent environmental monitoring costs. Parking in the municipal parking lot will be limited during the demolition process. Staff will notify affected businesses in advance of the work.

The bid does not anticipate salvage of large amounts of the structure, although the bid form attempts to identify how limited salvage activities may affect cost and demolition duration. In addition to requiring a single demolition cost amount, the proposed bid form requires that the bidders also identify the ability to accommodate salvage activities, the number of days required for possible salvage activities, and additional cost, if any, associated with salvage activities.

Due to the need to have the site made immediately available after demolition for environmental remediation and construction of the new building, any salvaged material must be removed from the site as the building is demolished. No salvaged materials will be allowed to remain on the site after completion of demolition activities, which are anticipated to last approximately three days. Removal, transportation and storage of any salvaged items would be the responsibility of the Village.

During the past 60 days, two firms which specialize in salvage of barns and old buildings have been contacted but have expressed no interest in any elements of the building. Further conversations with previous demolition firms have identified additional costs of up to \$500 per day for each piece of idle equipment, and \$3,100/day for idle crew during salvage activities. However, some firms have stated they would be willing to work with parties interested in salvage of limited elements of the building so long as such activities do not cause the number of days associated with salvage activities to extend beyond a non-salvage oriented demolition.

#### Financial Impact

Three demolition quotes received by Village staff earlier this year ranged from \$30,800 to \$33,200; this does not include the additional costs associated with salvage operations.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Hanson asked if prior to demolition the Historic Society might be able to remove some items; Village Manager Johnson stated that the Historic Society will have time to remove items.

Trustee Leopold stated that he was concerned with the potential additional fees associated with salvage operations. Village Manager Johnson stated the final draft has been revised to address this concern.

Village Manager Johnson reported that with the Committee's approval the bid document will be

distributed on May 16<sup>th</sup>; the Committee was in favor.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to Authorize Staff to Seek Bids for the Demolition of the Sawyer-Kelley Mill, 11801 Main Street.***

- e) Discussion – Consideration of an Ordinance Declaring Prior Tenant Personal Property at 11801 Main Street as Surplus Property

Village Manager David Johnson reported that the Village acquired the property at 11801 Main Street which contains items of personal property left behind by previous tenants. Various local historical organizations have expressed an interest to remove and ultimately display the items in local business establishments or at area historical facilities. If the items are not removed, they will be disposed of during the demolition process.

#### Staff Analysis

In order to make the items available to the public, the items must be declared as surplus property. Miscellaneous items of interest include timbers, former mill/grain storage equipment, and other items left behind by previous tenants. These items have reached the end of their useful life with the Village. Any unclaimed items will be disposed of in association with demolition of the building.

#### Financial Impact

No expenses will be incurred in removal, and no revenues generated, as salvaged items will not be sold.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if the previous renters needed to be notified; Village Manager Johnson reported that the items were left behind by the previous renters as unwanted items.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an Ordinance Declaring Prior Tenant Personal Property at 11801 Main Street as Surplus Property.***

- f) Discussion – Consideration of a Resolution Approving FY2014 Budget Amendments to the Downtown Improvement Fund in the amount of \$200,000 and the Water Capital Development Fund in the amount of \$150,000

Assistant Village Manager Lisa Armour reported that the FY2014 budget for the Downtown Improvement Fund includes \$600,000 for the following expenditures:

- \$50,000 – Façade Improvement Program
- \$550,000 – Streetscape Improvements (Hackett House improvements, municipal parking lot improvements, property improvements to the northwest corner of Rt. 47 and Main Street, and alley improvements)

The FY2014 budget for the Water Capital Development fund includes \$114,000 for various capital projects.

Staff Analysis

A budget amendment would provide additional funds to accommodate the redevelopment of the Sawyer-Kelley Mill (SKM) property. Redevelopment costs include razing the building and associated site and environmental remediation work to be performed by the Village as outlined in the Redevelopment Agreement between the Village and Billitteri Enterprises as approved by the Village Board on April 10, 2014. With the budget amendment, the \$400,000 would be available to complete the necessary parking lot improvements and improvements to the northwest corner of Rt. 47 and Main Street.

When the TIF District for the Downtown was approved, one of the qualifying factors for the TIF was inadequate utilities, which included old and undersized water mains. This first new construction project and the improvements to be made to the municipal parking lot provide the opportunity to make improvements to the water system to replace old, undersized mains with new mains that will improve water flow and pressure by looping the system in this area. The project will include connection of an 8-inch watermain to an existing 12” watermain at the south intersection of Woodstock Street and Coral Street. The 8” watermain will be routed south with a connection to the existing 6” watermain on Main Street and continue south adjacent to the Sawyer-Kelley Mill property and extend to the former Well No. 4 site where it will connect to an existing 4-inch watermain Overall, approximately 465 lineal feet of 8-inch watermain would be installed.

Financial Impact

In the FY2014 budget, the Downtown Improvement Fund was projected to have an ending fund balance as of December 31, 2013 in the amount of \$96,169. Based upon initial results of the FY2013 audit, the ending fund balance is \$212,000, resulting in an increase of \$115,831. This increased fund balance can accommodate the budget amendment.

Line Item

Downtown Improvement Fund	Budget	Increased	Revised
<u>Streetscape Improvements</u>	<u>Amount</u>	<u>(Decreased)</u>	<u>Amount</u>
06-10-4-7712	\$550,000	\$200,000	\$750,000
Water Capital Development Fund	Budget	Increased	Revised
<u>Capital Projects</u>	<u>Amount</u>	<u>(Decreased)</u>	<u>Amount</u>
20-10-4-6900	\$114,000	\$150,000	\$264,000

The costs associated with these improvements are eligible TIF costs and can be recouped through future TIF increment revenue.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold noted that the business owner at the northwest corner of Main Street and Route 47 installed a stone wall on their property and asked about a permit; Village Manager Johnson stated that a permit was not required and also noted that Staff has met with the business owners.

Village Manager Johnson reported that the 50/50 Façade Program will be discussed at the June 5<sup>th</sup> Committee of the Whole meeting.

There were no other comments.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution Approving FY2014 Budget Amendments to the Downtown Improvement Fund in the amount of \$200,000 and the Water Capital Development Fund in the amount of \$150,000.***

- g) Discussion – Approval of a Resolution to Adopt a Mutual Aid Agreement for the Illinois Law Enforcement Alarm System (ILEAS)

Chief John Perkins reported that ILEAS is the largest and most effective law enforcement mutual aid organization in the United States. Over 900 counties, cities and other units of local government have joined ILEAS. ILEAS member agencies employ over 95% of the law enforcement officers in Illinois. ILEAS' motto is "Strength through Cooperation." Its continuing mission is to reduce costs and increase effectiveness of local law enforcement through the combining and sharing of resources and statewide coordination of mutual aid. ILEAS has been recognized by state and federal authorities as having one of the most robust law enforcement mutual aid capabilities in the United States.

When joining ILEAS, every city, county or special district which has a law enforcement capability signs the same Law Enforcement Mutual Aid Agreement. This agreement 1) provides the capability to request or to deploy law enforcement resources both regionally and across the State of Illinois at no cost, and 2) creates the organization called ILEAS which coordinates mutual aid requests 24 hours a day and 365 days a year. Examples include the historic Southern Illinois Flooding (2011), the tornadoes that struck Harrisburg (2012) and Washington (2013). Those affected Chiefs of Police made one call to ILEAS, which coordinated the response statewide. Dozens of local law enforcement officers responded to each of those calls for help – at no cost to the requesting agencies. Additionally, the ILEAS mutual aid agreement provides a mutual understanding of liability with regard to insurance coverage and worker's compensation.

Huntley has been a member of ILEAS for many years, signing the first Mutual Aid Agreement with ILEAS entered into on November 15, 2002.

#### Staff Analysis

This new ILEAS agreement builds on the strength of the original agreement and puts ILEAS on more solid legal footing. It provides capabilities, such as the ability to amend the agreement, that were previously unavailable. ILEAS is not changing the most important roles it has played in mutual aid and support to local law enforcement.

ILEAS is a much needed resource for the Huntley Police Department. Over the last several years the Police Department has activated ILEAS several times to provide extra manpower for major events. In addition, Deputy Chief Michael Klunk is the Executive Officer for the Region 3 North Mobile Field Force under ILEAS. Two other Huntley Police Officers serve on the Mobile Field Force.

#### Financial Impact

Annual dues to be an active member of ILEAS are \$120.

#### Legal Analysis

The Village Attorney has reviewed the agreement and all is in order for Village Board approval.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Hanson asked if the Sheriff's Department is also part of the group; Chief Perkins reported that the Sheriffs' Department was also part of ILEAS.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution to Adopt a Mutual Aid Agreement for the Illinois Law Enforcement Alarm System (ILEAS).***

- h) Discussion – Consideration of a Resolution Approving the Purchase of a 2014 John Deere XUV 825i Utility Vehicle from AHW, LLC in the amount of \$21,127.95

Mayor Sass reported that the FY 2014 Budget included funding for the purchase of a new Utility Vehicle equipped with a 72-inch snowplow attachment. Amount budgeted is \$21,000.00. The vehicle can be used for various functions such as spraying weeds, weed cutting, and picking up trash. The vehicle can also be used by the Police Department at events such as the fireworks.

#### Staff Analysis

Staff obtained two proposals, one from the National Joint Powers Alliance (NJPA), and the second from the Illinois Association of County Board Members and Commissioners (IACBMC) through joint purchasing contract 14-04-00777-A. Both of these programs satisfy Village formal bidding process when purchasing equipment over \$20,000.00. Both programs also identify the regional franchise supplier for John Deere Utility Vehicles as AHW, LLC located in Elburn, IL. Staff purchased the current utility vehicle from AHW, LLC in 2010 and has been very satisfied with its performance.

#### Financial Impact

Staff has received two (2) bid proposals:

- NJPA - \$21,705.17 (16% Discount)
- IACBMC - \$21,127.95 (17% Discount)

The FY 2014 Budget identified \$21,000.00 for purchasing a new 2014 Utility Vehicle in Fund 02-10-4-7720. The \$127.95 overage can be accommodated by other purchases in this fund that are under budget.

Mayor Sass asked if the Committee had any comments or questions; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving the Purchase of a 2014 John Deere XUV 825i Utility Vehicle from AHW, LLC in the amount of \$21,127.95.***

- i) Discussion – Consideration of a Resolution to Waive the Formal Bidding Process and Contract with Bonnell Industries, Inc., as sole vendor, in the amount of \$37,335.00 for the Rehabilitation of Vehicle #1803 – 1996 Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, and new stainless steel 6" under tailgate spreader)

Mayor Sass reported that as part of the FY2014 Budget, the Village Board approved funding for rehabbing Vehicle 1803, 1996 Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, and new stainless steel 6" under tailgate spreader).

### Staff Analysis

Staff identified the need for rehabbing the tandem axle dump truck based on the vehicle's age, operating condition, down time for repairs, and body condition. The vehicle is used year round for hauling materials and snowplowing.

### Financial Impact

The cost to restore the vehicle is \$37,335.00. Funds for the rehabilitation will come out of Sewer Equipment Replacement Fund #12-10-4-7730, which has \$39,000.00 budgeted.

### Legal Analysis

The Village Board is required to approve purchases over \$20,000.00. Because the truck equipment has been standardized to allow more efficient interchanging between vehicles, it is more cost effective to continue purchasing equipment through the same vendor, Bonnell Industries, Inc. All snowplowing vehicles utilize Bonnell equipment. Therefore, staff is requesting that the formal bidding process be waived.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if the vehicle would be painted; Village Manager Johnson reported that some cosmetic improvements will also be made to the vehicle.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution to Waive the Formal Bidding Process and enter into an Agreement with Bonnell Industries, Inc., as sole vendor, in the amount of \$37,335.00 for the Rehabilitation of Vehicle #1803 – 1996 Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, and new stainless steel 6” under tailgate spreader).***

- j) Discussion – Transmittal of the First Quarter 2014 Financial and Investment Reports for the Village of Huntley

Village Manager David Johnson reported that transmitted for review and acceptance are the Village's first Quarter 2014 Financial and Investment Reports.

### Staff Analysis

At the end of the first quarter 2014 activity ended as projected. Revenues are low due to cyclical property tax receipts, remittances from the counties will begin in June 2014. Expenditures are within budgeted thresholds except for road salt and overtime due to 2014 snow events.

Notes to consider when reviewing this report:

### Revenues

- Property Taxes: The General Fund, Insurance Fund, Cemetery Fund, Police Pension Fund and SSA#5 will not realize property tax revenue until June 2014.
- 01-00-0-4020 Sales Tax: Sales tax collection is in arrears. The 1<sup>st</sup> quarter 2014 revenue amount of \$382,300.09 is 2013 revenue which will be adjusted during the 2014 audit process.

- 01-00-0-4021 Local Use Tax: Local Use Tax received during the first quarter of 2014 totals \$126,410.23 and includes \$36,933.35 of 2013 revenue which will be adjusted during the 2014 audit process.
- 01-00-0-4025 Income Tax: Income tax revenues during the 1<sup>st</sup> quarter of 2014 are \$494,690.93 which includes \$271,509.88 of 2013 revenue which will be adjusted during the 2014 audit process.
- 01-00-2-4210 Building Permits: The Village starts off in a strong position for 2014 Building permit revenue due to large commercial development projects (Centegra Hospital) paid in the 1<sup>st</sup> quarter. Revenues collected for the 1<sup>st</sup> quarter of 2014 are 57.3% of the total 2014 budget.

### Expenditures

The 2013-2014 snow season impacted the 2014 budget in the following line items:

- 01-60-1-6020 Overtime – Streets
- 01-60-3-6665 Road Salt – Streets
- 10-80-1-6020 Overtime – Water Operating
- 11-90-1-6020 Overtime – Sewer Operating

Fuel costs are also currently within budget, but are expected to exceed their 2014 budgeted amounts as almost 70% of the 2014 budget has been spent as of March 31, 2014.

Road salt supplies are currently at 300 tons on hand. Public Works has estimated an additional 1,200 tons would be needed by late October, early November. New contract pricing has not been determined at this time, however using last year's contract pricing of \$54.18/ton an additional \$65,000 will be spent for road salt this year. A budget amendment will be required once the final contract pricing has been determined.

1<sup>st</sup> Quarter 2014 snow event impact:

- # of events = 50
- Snow (inches) = 55
- Salt (tons) = 2,247
- Fuel (gallons) = 11,165

Cost:

- Salt = \$158,353.43 (includes on hand supply)
- Fuel = \$ 38,407.60
- Personnel = \$106,927.39

At the end of the 1<sup>st</sup> quarter of 2014, the Village's General Fund expenditures are 21% of the 2014 budget excluding the 2012 one-time revenue transfer of \$1,055,478 which was allocated to the Tollway Fund (\$255,478), Street Improvement Fund (\$200,000) and the Downtown Fund (\$600,000) as part of the 2014 budget process.

The Village's Water Operating Fund 1<sup>st</sup> quarter 2014 expenditures are 16.72% of the 2014 budget. Sewer Operating Fund 1<sup>st</sup> quarter expenditures are 17.53% of the 2014 budget.

### Investment Report

The Village's investment report as of March 31, 2014 provides detail of the Village's cash position by financial institution, maturity and allocation by fund.

Village Manager Johnson reported that the Village is waiting for the State Joint Bids before evaluating the amount of salt to purchase for the 2014-15 winter season.

Mayor Sass asked if the Committee had any comments or questions; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board to accept and place on file the First Quarter 2014 Financial and Investment Reports for the Village of Huntley.*

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:**

Trustee Leopold asked if the bridge replacement on West Main Street will be completed before the start of school; Village Manager Johnson reported that was McHenry County Division of Transportation's plan. Assistant Village Manager Armour reported that the County plans to begin the project on June 9<sup>th</sup>.

Trustee Westberg asked that Staff include all new business registrations to the weekly report as well as include the information on the Village's website.

**VILLAGE PRESIDENT'S REPORT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:**

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

**A MOTION was made at 7:32 p.m. to enter into Executive Session for c) Property Acquisition, Purchase, Sale or Lease of Real Estate.**

**MOTION:** Trustee Piwko

**SECOND:** Trustee Leopold

**The Voice Vote noted all ayes and the motion carried.**

**A MOTION was made at 7:46 p.m. to exit Executive Session.**

**MOTION:** Trustee Hanson

**SECOND:** Trustee Leopold

**The Voice Vote noted all ayes and the motion carried.**

**ACTION ON CLOSED SESSION ITEMS:**           None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:47 p.m.**

**MOTION:   Trustee Westberg**

**SECOND:   Trustee Piwko**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary