

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, March 22, 2016
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, March 22, 2016 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Jake Marino, Deb Waters, Diana Carpenter, Karen Langhenry and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Geri Rizzo and Vice Chair Lonni Oldham

ALSO PRESENT: Planner James Williams

20 3. PUBLIC COMMENTS There were no public comments.

4. Approval of Minutes

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- A. **A MOTION was made to approve the February 16, 2016 Historic Preservation Commission meeting minutes with the following changes:**

Page 1, Line 49, replace “discussed” with “discuss”

Page 1, Line 52, delete “a”

Page 2, Line 2, replace “that” with “they”

30 **Page 2, Line 8, replace “focused on” with “the focus”**

MOVED: Commissioner Marino

SECONDED: Commissioner Carpenter

AYES: Commissioners Carpenter, Marino and Chairperson Britton

35 **NAYS: None**

ABSTAIN: Commissioner Water and Langhenry

MOTION CARRIED 3:0:2

40 5. Old Business

- A. Second Street Historic District / Landmark Designations

Commissioner Carpenter stated that she would be willing to host a reception at her residence (similar to the reception she hosted last September), but, suggested that it may be more appropriate for a reception to be held in closer proximity to the Second Street neighborhood where invited residents could hear the details of how to apply for landmark or historic district designation for their property.

Through the course of the discussion regarding the reception, Commissioner Carpenter noted that her urban planner contact with the village of Oak Park, Illinois, may be willing to take part in that presentation.

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Second Street Stroll

Chairperson Britton recalled that at last month's meeting a Second Street Stroll event was tentatively scheduled for either Saturday, October 15th or 22nd, 2016.

Commissioner Langhenry suggested an appropriate theme for the Second Street Stroll could focus on those properties that have, or have had, school teachers as residents.

Discussion ensued regarding which properties to include in the event and potential sources for actors to portray historical Second Street residents. Huntley High School drama students, Del Webb's Sun City residents and the McHenry County Historical Society were suggested as possible sources for actors, with the latter historical society potentially serving as a source for period costumes as well.

B. May 2016 – Look at Local History Month

Chairperson Britton recalled the Village Board Proclamation commemorating May as Historic Preservation Month was typically done on the first Village Board – Committee of the Whole meeting in May and this year that falls on Thursday, May 5th.

In addition to the Proclamation a Pride in Preservation (PiP) presentation will include the two (2) PiP recipient-properties awarded in October, 2015 (Zimmerman Residence - 11302 Grove and the McHenry County Tourism Bureau - 11879 Main) and the two (2) properties scheduled to receive the PiP award at the April 19th Historic Preservation Commission meeting (Post and Thackwray Residences – 11610 Main and 11012 Myrtle, respectively).

Additionally, on Saturday, May 28, 2016 the Farmer's Market historic preservation booth will be staffed by the Huntley History Alliance.

Chairperson Britton noted that Vice Chair Oldham has produced labels and lanyards to be displayed on items within the Town Square Park including the commemorative bell and mortar memorial.

Chairperson Britton also noted that the Huntley Historical placemats will be distributed through the month of May to four local restaurants including Sal's Pizza, Sammy's Restaurant, The Village Inn and Papa G's.

Scavenger Hunt

Chairperson Britton noted that the draft scavenger hunt she had prepared was included in the Commission meeting packet.

Chairperson Britton recalled that the plan is for the scavenger hunt to be distributed and collected at the library, Village Hall and possibly at the Huntley Park District. Award-winning scavenger hunts would be selected from completed and correct and receive to-be-determined monetary and/or gift certificates.

Commissioner Carpenter suggested that the scavenger hunt be alphabetized and reproduced on colored paper.

C. Pride in Preservation Nominee Properties

Chairperson Britton noted that the two Pride in Preservation nominated properties at 11610 Main Street and 11012 Myrtle Avenue would be commemorated at the Tuesday, April 19, 2016 Historic Preservation Commission meeting.

Chairperson Britton stated that the customary water refreshments would be supplied by the Village and Commissioner Langhenry volunteered to bring cookies that evening.

D. Historic Preservation Ordinance Revisions

5 Chairperson Britton suggested “tabling” the discussion of this Agenda item and the other Historic Preservation Commissioners agreed to “table this item.”

6. New Business

10 A. Certificate of Appreciation Properties

Chairperson Britton noted that at last month’s meeting Commissioner Marino had reviewed criteria he drafted for awarding the Certificate of Appreciation for businesses with historic displays.

15 Commissioner Marino stated that he had drafted a set of criteria for the awarding businesses with the Certificate of Appreciation for the restoration and maintenance of their property which included the following:

- 20 i. Use/Reuse of architectural materials/elements
- ii. Accurate to original construction or specified time period
- iii. Historically appropriate signage
- iv. Historically-appropriate materials

Nomination of Certificate of Appreciation – Restoration and Historic Display Businesses

25 *Certificate of Appreciation – Restoration Award*

Commissioner Marino nominated the building that includes Sal’s Pizza and Shampooch & Kitty and Commissioner Carpenter nominated Strode’s Furniture.

30 *Certificate of Appreciation – Historic Display*

Commissioner Marino nominated Starbucks and Sal’s Pizza.

35 Chairperson Britton noted that the schedule for presentation of the Certificate of Appreciation awards is at the Thursday, May 5th Village Board – Committee of the Whole meeting.

Meeting with Village Trustee Hoeft

40 Commissioners Marino and Carpenter recounted their meeting with Trustee Hoeft on Monday, February 22, 2016 at Commissioner Carpenter’s residence. The meeting’s discussion included reviewing with Trustee Hoeft the various historic preservation programs the Commission is focused on and it was noted that Trustee Hoeft expressed his interest in attending a future Historic Preservation Commission meeting.

45 Commissioner Carpenter noted that Trustee Hoeft was enthusiastic and excited about the prospect of a comprehensive survey of historic properties as well as the other historic preservation initiatives included within the 2016 Work Plan.

Illinois Association of Historic Preservation Commissions (IAHPC)

50 Chairperson Britton noted that the Welcome Letter from the IAHPC was included in the Historic Preservation Commission’s meeting packet and Commissioner Carpenter volunteered to contact the IAHPC chairman to determine the privileges available to the Historic Preservation Commission through the IAHPC membership.

Commissioner Carpenter also noted that she continues to research if the Art Institute of Chicago may be a source

for student interns available to assist with the implementation of a comprehensive survey of Huntley's historic properties.

McHenry County Joint Council of Historic Groups

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Chairperson Britton reminded the Historic Preservation Commission of the McHenry County Joint Council of Historic Groups meeting scheduled for Wednesday evening, March 23, 2016 at the McHenry County Archives facility (15615 Nelson Road, Woodstock, IL), followed by a meeting at the Hartland Township offices (15813 Nelson Road, Woodstock, IL).

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7. Adjournment

At 7:35 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Waters. Motion carried unanimously.

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Respectfully submitted,

James Williams

Planner

Village of Huntley