

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
March 17, 2106
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, March 17, 2016 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: Trustee JR Westberg

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Village Engineer Timothy Farrell, Director of Finance and Human Resources Jennifer Chernak and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – Approval of the February 25, 2016 Village Board and March 3, 2016 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes to the Minutes; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the February 25, 2016 Village Board and March 3, 2016 Committee of the Whole Meeting Minutes.

- b) Discussion – Approval of the March 24, 2016 Bill List in the Amount of \$963,957.62

Mayor Sass reported that \$488,842.82 of the total bill list expenditures was from the FY15 Budget and the remaining \$475,114.80 is from the FY16 Budget; \$628,656.70 (or 65%) of the total bill list is attributable to the payment of development impact fees to other taxing bodies (\$163,461.00), TIF Sales Tax (\$176,632.26), Sales Tax Rebate to Viking – TDC Huntley, LLC (\$107,817.57), and the final payment to COMED for the Downtown Utility Relocation Project (\$180,745.87)

Mayor Sass asked if the Committee had any comments or questions regarding the Bill List; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the March 24, 2016 Bill List in the Amount of \$963,957.62.

- c) Discussion – Consideration of a Resolution Authorizing an Agreement between the Village of Huntley and the Huntley Area Veterans Foundation, NFP for the Huntley Veterans Memorial Project located in the Huntley Town Square

Assistant Village Manager Lisa Armour reported that the Huntley Area Veterans Foundation was founded in 2014 with the purpose of honoring area veterans with the initial goal of building a veterans memorial. In 2015, the Village Board approved the use of the southeast corner of the Town Square for the location of the memorial to be incorporated into the overall redevelopment of the Square.

Staff Analysis

The Veterans Foundation has been conducting fundraising efforts and seeking in-kind donations of labor and materials to construct the memorial. As part of the FY2016 budget process, the Village approved funding of \$45,000 to assist with completion of the project. In order to formalize the location of the memorial in the Square and the use of funds, an agreement is required between the Village and the Veterans Foundation. The agreement also provides for a hold harmless agreement to be executed by any individuals or businesses donating labor for the project.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote New Business Development, Retention, and Expansion* as a Strategic Priority, and “complete Town Square improvements, including Veterans Memorial” as an objective.

Financial Impact

The FY2016 budget includes \$45,000 in the Downtown TIF Fund, Line Item 16-10-4-7712 for the Huntley Veterans Memorial.

Legal Analysis

The Village Attorney has reviewed the agreement.

Assistant Village Manager Armour reported that Ms. Lonni Oldham was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko asked if once the memorial is completed if it is then owned by the Village; Assistant Village Manager Armour said that it would then be owned by the Village.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Authorizing an Agreement between the Village of Huntley and the Huntley Area Veterans Foundation, NFP for the Huntley Veterans Memorial Project located in the Huntley Town Square.

- d) Discussion – Consideration of a Resolution Approving a Temporary Use Permit for Rotary Club of Huntley to Hold a Carnival in the Walmart Parking Lot and Temporary Sign Request
- Village Manager David Johnson reported that the Village of Huntley Zoning Ordinance allows for the

issuance of a temporary use permit (TUP) for temporary signs and carnivals.

Temporary signs are subject to the following conditions: 1) not to exceed 30 days, 2) maximum size of 50 square feet and no more than 8 feet above ground, 3) not to be displayed on a fence or tree, and 4) not to be located in the rights-of-way.

Carnivals are subject to the following conditions: 1) approval on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties, 2) limited to a period not to exceed five (5) days, and 3) adequate fire extinguishers, refuse containers and clean up of the site upon termination of the event.

The Rotary Club of Huntley is seeking approval to hold a carnival over the Memorial Day weekend (May 27th – 30th). The Rotary Club of Huntley is working jointly with the Lake in the Hills Rotary and funds raised from this event will be split between the two clubs.

Staff Analysis

The Village is in receipt of a request from the Rotary Club of Huntley for the following:

1. To post 15 (3'x 8') banners in the following locations listed below. These will be posted beginning May 13th and will be removed on May 31st:
 - a) Route 47 and Reed Road
 - b) Route 47 and Algonquin Road
 - c) Route 47 and Mill Street
 - d) Route 47 and Del Webb Boulevard
 - e) Route 47 and Kreutzer Road
 - f) Route 47 and Regency Parkway
 - g) Route 47 and Huntley Crossings
 - h) Algonquin Road and Haligus Road
 - i) Huntley/Dundee Road and Haligus Road
 - j) Kreutzer Road and Haligus Road
 - k) Reed Road and Haligus Road
 - l) Haligus Road and Main Street
 - k) Huntley/Dundee Road and Main Street

The Rotary Club of Huntley acknowledges that some sites are not under the Village's jurisdiction and others may not be feasible in the noted location. No signs will be posted on private property without prior authorization of the property owner.

2. To post directional signage on the days of the event at the following locations:
 - a) Route 47 at Kreutzer
 - b) Route 47 at Regency Parkway

A variation from the Ordinance is required to locate the signs in the Village's rights-of-way.

3. To hold a carnival in the Walmart parking lot. The hours of the carnival will be May 27nd from 6:00 p.m. to 10:30 p.m.; May 28th and 29th from 11:00 a.m. to 10:30 p.m. and May 30th from 11:00 a.m. to 8:00 p.m.

Recommended Conditions of Approval:

- Snow fencing is to be installed along the east, west and north portion of the carnival site and portions of the south carnival site.
- Music will be played during the event and an amplification permit must be obtained from the Huntley Police Department.
- A dumpster will be located on site as well as trash receptacles throughout the carnival location and the area must be cleaned at the end of the event.
- If traffic control is warranted, the Rotary Club of Huntley will be billed \$70/hour/officer.
- Certificate of Liability Insurance with required Village limits and listing the Village of Huntley as additionally insured.

Financial Impact

It is being requested that the temporary use permit fee of \$75.00 be waived for the carnival. The temporary sign permit fees are waived by Section 156.115 of the Zoning Ordinance.

Legal Analysis

None required.

Village Manager Johnson reported that representatives from the Rotary Club of Huntley and Lake in the Hills were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Goldman asked if the Rotary approached the surrounding businesses about the event; Rotary Club of Huntley President Jim Uszler stated they had not as the request was not yet approved but he would do so if approved.

Trustee Kanakaris stated that the Walmart parking lot was a much better location for this event.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution granting the issuance of a Temporary Use Permit to hold a Carnival and Temporary Sign Permit and the Waiving of Fees to the Rotary Club of Huntley.

- e) Discussion – Consideration of a Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District

In preparation for the annual Independence Day Fireworks Display on July 4, 2016, it is proposed the event be held again in Deicke Park and Warrington Park.

Staff Analysis

Parking and Traffic

As outlined in the agreement, the Village is responsible to obtain permission from the owner of the old North school parcel for off-site parking. Village Staff will set up the parking lanes on the old North school site in a manner comparable to the parking program used for Huntley Fall Fest. With the

assistance of CPA Volunteers and staff, the Village will coordinate safe and efficient parking in the designated parking areas.

The Police Department will conduct traffic control before and after the event and, to accommodate additional parking, the east side of Kreuzer Road from Princeton Drive to Main Street will be available for overflow and is an optimal viewing area for the public.

Event Set Up / Clean Up

Village Staff will assist Park District staff with the installation of snow fencing and/or barriers, around the required, closed area designated as the area where the display will be conducted.

The Village will work with the Park District to ensure that sufficient port-o-lets and trash receptacles are placed throughout Deicke Park and Warrington Park.

As it is done each year, Mad Bomber will obtain the appropriate approvals from the Huntley Fire Protection District for the display. Mad Bomber will also name the Huntley Park District and the Village of Huntley as an additional insured on the Certificate of Liability Insurance obtained for the event.

As done each year, the Village will be responsible for clean up after the event.

Financial Impact

Expenses for the Independence Day Fireworks Display come from line item 01-10-2-6351 (Special Events). \$15,000 will be used for Mad Bomber and other expenses such as port-o-lets, trash receptacles and other supplies needed for the event are included in the FY2016 Budget, as they are incurred yearly.

Legal Analysis

The Village Attorney and the Park District Attorney have reviewed the agreement and it will also go before the Park District Board for approval.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution Authorizing the Fireworks Display Agreement with the Huntley Park District.

- f) Discussion – Consideration of a Resolution Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$15,000

Management Assistant Barbara Read reported that on February 11, 2016 a Request for Proposals (RFP) was published for the Independence Day Fireworks Show. One (1) RFP was received from Mad Bomber Fireworks Productions (Mad Bomber). The Village has contracted with Mad Bomber for the annual fireworks displays from 1997 through 2001 and again from 2004 through 2015. The annual fireworks display is held at Deicke Park and Warrington Park on July 4th.

Staff Analysis

In past years, Mad Bomber presented a 22-25 minute show for \$10,000. This year's RFP required the show to be a minimum of 30 minutes. Mad Bomber has a contracted amount of \$15,000 with the option of extending the contract for three (3) additional years at the same amount.

Financial Impact

The contract amount of \$15,000 is budgeted in FY2016 Budget Line Item 1-10-2-6351 (Special Events).

Legal Analysis

The Agreement has been reviewed and all is in order for consideration.

Management Assistant Read reported that Mark Lowe from Mad Bomber was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Kanakarlis stated that he was happy that the length of the show is extended.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution Authorizing a multi-year Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$15,000.

- g) Discussion – Consideration of a Resolution Approving a Contract with Apex Landscaping, Inc. for the Village of Huntley 2016 Lawn Mowing and Maintenance Program in the amount of \$32,990

Village Engineer Timothy Farrell reported that the Village distributed a Request for Proposals for Lawn Mowing and Maintenance Services and received nine proposals on February 19, 2016. Areas to be mowed and maintained include Route 47 medians (Rainsford Dr. south past I-90 Tollway), Reed Road berm, Southwind common areas (SSA provides funds), Municipal Complex property, and Tuliptree Lane Outlot.

Staff Analysis

The proposals have been reviewed by Staff. The proposals, shown below, ranged from \$32,990 to \$176,210. Apex Landscaping, Inc. from Hawthorn Woods submitted the lowest proposal of \$32,990. The contract period will begin on May 1st and end on October 31st.

Vendor	Proposal Amount
Apex Landscaping	\$32,990.00
KCG Management	\$35,747.00
Alaniz Landscaping	\$40,653.00
Whitetail Landscaping	\$41,840.00
C.T. Veach	\$43,191.00
Evergreen Landscaping	\$58,513.00
William Ruth Landscape	\$59,570.00
Acres Group	\$63,218.00
Winters Landscape	\$176,210.00

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a priority and “Improve Appearance of Public and Private Properties” as a goal.

Financial Impact

The FY2016 budget amount for this program is \$70,000 in line item 05-10-2-6379. The balance of the funds will go for Downtown landscape maintenance. A separate proposal will be solicited for maintenance of these areas.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving a Contract with Apex Landscaping, Inc. for the Village of Huntley 2016 Lawn Mowing and Maintenance Program in the amount of \$32,990.

- h) Discussion – Conceptual Review of Proposed Drainage Improvements to Property Located at the Northwest Corner of Route 47 and Jim Dhamer Drive and Referral to the Plan Commission to begin the Formal Development Review Process

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that Huntley Development Limited Partnership (Horizon Group) is requesting conceptual review and referral by the Village Board to proceed with the necessary applications to relocate Eakin Creek northwest of the Route 47 and Jim Dhamer Drive intersection. The relocation of the creek will occur entirely on property owned by the Horizon Group. The creek, which flows from east to west, will still enter the property at the northwest corner of the Route 47 and Jim Dhamer Drive intersection. From this point it would be relocated so that it runs parallel to Route 47 along the east edge of the property and then will turn west along the north side of the property.

The relocation of the creek is intended to make the property better suited for future development by maximizing the contiguous developable area. The creek currently bisects the property and makes the property prohibitive for locating large users because of the complications associated with the significant number of creek crossings that would be required.

Staff Analysis

The Horizon Group property at the northwest corner of Route 47 and Jim Dhamer Drive is zoned “O” Corporate Office Park and “P” Parks and Open Space. The proposed Wetland Mitigation Plan Concept indicates a “Development Area” which includes a portion of the property zoned “P” Parks and Open Space. Should the Horizon Group proceed with the relocation of the creek they would be doing so at their own risk as there is no guarantee that a request to rezone the “P” Parks and Open Space portion of the property would be approved in the future.

It is possible that surrounding property owners in Sun City may receive public notices on this proposal from one or more of the agencies listed below. Permits and/or reviews are anticipated to be required from the agencies listed below. The Village of Huntley will be required to sign off on certain forms to obtain these permits.

- Village of Huntley – Site Plan Review
- Kane County Stormwater Management Ordinance (administered through Huntley)
- Kane DuPage SWCD (Erosion Control)
- United States Army Corp of Engineers (US ACE) for wetland/Waters of the US impacts
- United States Fish and Wildlife Service
- Illinois Department of Natural Resources (Threatened & Endangered Species)
- Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR)

- FEMA Conditional and Final Letters of Map Revision (LOMR)
- Illinois Environmental Protection Agency (Section 401 Water Quality Certification and Stormwater Pollution Prevention Plan)

Director Nordman reported that representatives of the petitioner were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions or if the representatives would like to make a comment.

Dwayne Gillian, V3 Consultants, reported that the current configuration of Eakin Creek at this location is not the original configuration.

Trustee Leopold asked if there will be a public hearing before this item moves forward. Director Nordman stated that a public hearing will take place for the rezoning only.

Trustee Hoeft asked why they wanted the change in configuration at this time. Mr. Gillian reported that the process to reconfigure the creek is a two-year process and with the area being so highly traveled, it would be a positive step for future development of the corner.

Trustee Piwko stated that in the last 15 years the petitioner has only brought forward the Jewel and Taco Bell and asked why they have waited so long to consider development of the corner. Phil Waters, Huntley Development Limited Partnership, LLC (Horizon Group), stated that the completion of the full interchange has helped interest in development. Trustee Piwko asked if they could build a bridge between the two (2) sections of the property; Mr. Waters stated that leaving the creek in its current configuration is not suitable for an end user as parking would be not be attached to the building and people won't walk the distance.

Trustee Leopold asked if they could run the creek west along Jim Dahmer Drive and then north. Mr. Gillian reported that they looked at that option but the topography is not suitable and the creek would have to travel under the parking lot. Trustee Leopold suggested that with this configuration they could possibly have access from Route 47; Mr. Waters stated that he was not sure that they would be able to get approval for Route 47 access.

Trustee Goldman asked the distance between the creek and the homes; Mr. Gillian stated that he thought the development would be quite a distance from the homes but said that he did not know the exact distance from the creek to the homes.

Mayor Sass stated that before they proceed to the Plan Commission that they will need to have the engineering completed and stated that the petitioner will need to come back before the Committee of the Whole with that engineering before they will be allowed to begin the development review process.

Trustee Piwko stated that he would like to see the actual visual distance and asked that the petitioner mark the distance on site with a flag or marking.

Trustee Leopold stated that he needs more detail.

Trustee Hoeft stated that he needs the topographic.

Trustee Leopold stated that after the Committee sees the engineering that he suggests that a meeting is held with the adjoining residents.

Village Manager Johnson stated that Staff will work with the petitioner to set a return target date next month.

There were no other comments or questions.

- i) Discussion – Consideration of a Resolution Authorizing a Contract with Blu Petroleum to Supply Petroleum (Gasoline and Diesel) for the Village

Village Engineer Timothy Farrell reported that in 2015 the Village’s petroleum supplier, Palatine Oil, was acquired by RelaDyne, LLC. The existing fuel tanks and equipment are approximately 15 years old and are approaching the end of their useful life. The equipment is often inoperable, causing a negative impact on Village operations. As a result, staff has investigated potential options for partnering with another vendor for Village petroleum needs.

Staff Analysis

Staff has received a proposal from Blu Petroleum. The terms of the contract require Blu Petroleum to remove the existing aging gasoline and diesel fuel supply equipment located at the Public Works Facility and replace with new equipment including tanks, monitors, pumps, meters, hoses, nozzles, etc. The existing tanks and equipment are the property of RelaDyne and they will be asked to retrieve it. If RelaDyne does not retrieve the equipment in a timely fashion, Blu Petroleum will dispose of at no additional charge. The Blu Petroleum equipment has a value of nearly \$24,000 and would be on loan to the Village at no cost, similar to the arrangement with RelaDyne. In return for the new fuel supply equipment, the Village would purchase gasoline and diesel fuel from Blu Petroleum. The new equipment is compatible with the Village’s existing fuel management software, as well.

Staff conducted a desktop side-by-side comparison of fuel costs between RelaDyne and Blu Petroleum and found Blu Petroleum to have a lower unit cost in every case. Staff also performed reference checks on Blu Petroleum with very favorable feedback. In fact, Blu Petroleum supplies fuel to Huntley Consolidated School District 158. Therefore, because they are in the Village daily to service the school vehicles, increased customer service to the Village can be expected.

Financial Impact

The Blu Petroleum equipment has a value of nearly \$24,000 and would be on loan to the Village at no cost.

Legal Analysis

The Village Attorney has reviewed the agreement.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution Authorizing a contract to replace the existing fuel supply equipment on loan to the Village and purchase gasoline and diesel fuel from Blu Petroleum.

- j) Discussion – Consideration of a Resolution Accepting Membership as a Member of the

Northern Illinois Health Insurance Initiative (NIHII) Sub-Pool, Which is a Member of the Intergovernmental Personnel Benefit Cooperative (IPBC)

Director of Finance and Human Resources Jennifer Chernak reported that the instability of the health insurance marketplace and recent changes in the health insurance industry has increased the future possibility of substantial premium increases for the Village. In an effort to minimize these annual expenses related to health insurance benefits the Village began exploring all available options. The Intergovernmental Personnel Benefit Cooperative (IPBC) is an entity created under Illinois state law, which allows municipal groups to band together for the purposes of insurance. The IPBC was established in 1979 and currently includes over 90 municipalities or municipal entities as members.

Staff Analysis

The purpose of the IPBC is to provide economies of scale and risk pooling that will allow members more financial stability than offered by the commercial insurance market. The IPBC allows the Village to access greater buying power through pooling with other municipalities that together help stabilize costs in the health care arena to gain the buying power advantage of a large group. Another advantage of this group is that large individual (catastrophic) claims can be mitigated by spreading the cost among a large group rather than bearing the entire cost alone.

Individual IPBC members retain the right to create and change their plan design, allowing the Village to choose among many different networks and to model plans in ways that are cost effective and most appropriate for employees.

The IPBC Board approved the membership of the Village of Huntley on Wednesday, March 9th and is contingent on the Village passing the resolution within the next 30 days. The transition takes approximately 90 days to complete; therefore the timing of this resolution allows the transition to be completed in conjunction with the Village's annual open enrollment period.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority.

Financial Impact

Annually staff goes through a time consuming process to negotiate the best rate for a group our size. The Village has done a good job of reviewing and modifying plans for ways to improve cost-savings measures, share costs with employees and offer alternative options for coverages. However, with all these efforts the Village is too small to be able to negotiate in these medical insurance markets alone compared to the buying power of an intergovernmental pool. This also allows the employees greater access to medical networks that may have been cost prohibitive in the past as an individual entity.

Joining IPBC allows for a more stable and cost effective means to provide employee health insurance. Since 2010, the Village has averaged premium increases of 11% annually. Typical annual renewals from the consortium for the same time period have averaged 3% annually. A portion of the savings of the Village's claim experience comes back to the Village in the form of dividends. The IPBC dividend program has paid an average of 5% back to its members which have never before been available to the Village of Huntley.

Village of Huntley Estimated Future Five Year Savings

5 year Trend	Huntley 11%	IPBC 3%	Est Savings 8%	Est Dividends 5%
Current Annual Premiums	\$ 1,163,084	\$ 1,163,084	0	0
Estimated 2017 Premiums	\$ 1,291,023	\$ 1,197,977	\$ 93,047	\$ 35,939
Estimated 2018 Premiums	\$ 1,433,036	\$ 1,233,916	\$ 199,120	\$ 37,017
Estimated 2019 Premiums	\$ 1,590,670	\$ 1,270,933	\$ 319,736	\$ 38,128
Estimated 2020 Premiums	\$ 1,765,643	\$ 1,309,061	\$ 456,582	\$ 39,272
Estimated 2021 Premiums	\$ 1,959,864	\$ 1,348,333	\$ 611,531	\$ 40,450
	\$ 9,203,320	\$ 7,523,304	\$ 1,680,016	\$ 190,806

The Village also pays separately for an Employee Assistance Program (EAP), which is included in the IPBC membership in addition to also offering a wellness component which can offer future additional cost savings. Additionally, because of the buying power of the group, the Village will be able to take advantage of reduced dental and life insurance rates.

By joining this pool, a long term commitment is essential as the longer a member is in the pool, reserves can be built up to mitigate spikes in future claim years. This method is similar to the MICA liability insurance pool which has benefited the Village since our participation in 2009. Each year thereafter, the Village would remain a member in the consortium; however, plan designs and benefit packages could be changed in accordance with workforce needs.

Legal Analysis

The Village attorney has reviewed the contract and by-laws for the Intergovernmental Personnel Benefit Cooperative (IPBC) and the Northern Illinois Health Insurance Initiative (NIHII) sub-pool which is a member of the IPBC.

Director Chernak reported that a representative was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko asked if we would still look into our own coverage options or go with the pool; Director Chernak reported that the Village would go with the pool, which would be to continue with United Health Care at the same coverage levels.

Mayor Sass stated that if the Village is not happy, how long would we be locked into this contract; Director Chernak stated that a 120-day notice would have to be given by either party to exit.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for Approval a Resolution Accepting Membership as a Member of the Northern Illinois Health Insurance Initiative (NIHII) Sub-Pool, Which is a Member of the Intergovernmental Personnel Benefit Cooperative (IPBC).

- k) Discussion – Consideration of an Ordinance Approving the 2016 Village of Huntley Zoning Map Update

Mayor Sass reported that annually, in accordance with the Huntley Zoning Ordinance, the Village is required to formally adopt an updated zoning map. The required notice, informing the public of the revised map, appeared in the Northwest Herald during the week of March 7, 2016.

Staff Analysis

The following zoning reclassifications and updates are reflected on the proposed map:

- (1) *11510 Main Street* - The map has been updated to reflect the rezoning from “O-1” Office to “B-4” Adaptive Reuse Business District per Ordinance 2015-08.33.
- (2) *Dean Foods Transportation Facility* - 11710, 11716 and 11718 Mill Street - The map has been updated to reflect the rezoning from “B-2” Highway Service and “R-2” Single Family Residence District to “M” Manufacturing per Ordinance 2015-11.45.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board approval of an Ordinance adopting the 2016 Village of Huntley Zoning Map Update.

- l) Discussion – Draft Economic Development Strategic Plan

Assistant Village Manager Lisa Armour reported that the Village Board was provided with the draft 2016-2020 Economic Development Strategic Plan in early February. An overview of the plan was presented at a workshop meeting on February 12th.

Staff Analysis

Based upon feedback received from the Board, a revised draft has been prepared and is presented for review and approval. Trustee comments are highlighted.

Assistant Village Manager Armour asked how the Committee wanted the following to read:

Page 1: Weaknesses included the appearance of public and private properties, *limited local job opportunities (per Trustee Goldman: “I question this as we offer more new jobs than surrounding communities”)*, lack of entertainment options, lack of public transportation, and limited new housing options.

It was the consensus of the Committee of the Whole to remove “limited local job opportunities”.

Page 4: Objective 1: Conduct annual visits with top 10 employers and top 10 taxpayers to assess local business climate and to identify issues impacting Huntley location (*Per Trustee Goldman: “Why not a mix; what about the small business owners?”*)

It was the consensus of the Committee of the Whole that visits should take place with a mixture of employers.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote New Business Development, Retention, and Expansion* as a Strategic Priority, and “update and implement Economic Development Strategic Plan” as an objective.

This item was included for discussion purposes only.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEMS: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:45 p.m.

MOTION: Trustee Hoefft

SECOND: Trustee Piwko

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary