

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, February 18, 2014
MINUTES**

5 CALL TO ORDER

Vice-Chair Lonni Oldham called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, February 18, 2014 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Karen Langhenry, Geri Rizzo, Jake Marino, Deb Waters, and Diana Carpenter and Vice-Chair Lonni Oldham

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MEMBERS ABSENT: Chairperson Donna Britton

ALSO PRESENT: Planner James Williams

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PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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A. A MOTION was made to approve the January 21, 2014 Historic Preservation Commission Meeting Minutes with the following changes:

Page 3, Line 29, replace “suggest” with “suggested”

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MOVED: Commissioner Rizzo
SECONDED: Commissioner Waters
AYES: Commissioners Langhenry, Rizzo, Marino, Waters, and Carpenter and Vice-Chair Oldham
NAYS: None
ABSTAIN: None
MOTION CARRIED 6:0:0

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5. Old Business

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A. Discussion – 2014 Work Plan

Commissioner Carpenter stated that she met with Planner Williams on Thursday, January 30th to discuss the format and content of the draft 2014 Work Plan provided to the Historic Preservation Commission as part of the packet for this evening’s meeting. Commissioner Carpenter noted that the draft 2014 Work Plan was not “set in stone”, but rather serves a guide for historic preservation initiatives to engage in through the course of this calendar year.

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After a brief discussion it was agreed to revise item (H) **inform and educate**, Project 3. Interview homeowner for “Pride in Historic Home Ownership” for VOH website to Pride in Preservation event, as well as add Projects 4. Look at Local History Month; 5. Activities coordinated with Farmers Market; and 6. Collaboration with other local historical preservation groups.

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B. Discussion – Historic Survey Request Letter

5 Planner Williams distributed the following items to the Historic Preservation Commissioners: Huntley Town Square self-guided tour map, Elgin’s Historic District information and Oak Park’s Downtown Oak Park and Avenue Business District information.

Commissioner Carpenter stated that she believed that these items, and perhaps other information, may be attached to the letter to the Village Board requesting funding of a comprehensive historic survey of Huntley.

10 Commissioner Carpenter also noted that a map of the suggested survey area prepared by Staff would also be included with the historic survey request correspondence.

15 Planner Williams noted that Chairperson Britton had suggested adding the properties adjacent to the Route 47/Algonquin Road intersection as well as along Borden and Fourth Streets and Commissioner Carpenter agreed these locations should be included on the survey map sent to the Village Board.

C. Discussion – Art Contest

20 Commissioner Rizzo outlined the planning for the art contest program to-date.

The judges for the artwork have been selected, including an alternate, as well as selection of the criteria judges responsible for review of the research information to be included with each artwork piece.

25 There will be three (3) categories: middle school, high school and adult, with a first prize and honorable mention awards for each of the three categories. Additionally, a Best of Show will be determined from the three first prize award winners with additional prize awarded for this yet to-be-determined.

30 Discussion ensued regarding the art contest application and it was decided to integrate the waiver for use of the submitted artwork within the application form.

The schedule for the art contest is as follows:

35	March 1-8	Press releases and application on VOH website with links on the Huntley Area Public Library and Huntley Historical Society websites with art contest flyers available at Huntley Village Hall, Library and Park District
	March 1-April 25	Entrants sign out canvas board/illustration paper at Library and Park District
	May 1-9	Entries due with submittal centers at Library and Park District
	May 10	Judging takes place at Park District
40	May 24	Farmers Market display, winners announced and people’s choice voting/award

D. Discussion - Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

45 No specific information discussion regarding this item.

Pride in Preservation

Discussion ensued regarding potential nominee properties including the following:

50 11109 S. Myrtle Street
11210 S. Myrtle Street
11302 Grove Street

Commissioner Langhenry suggested awarding the Pride in Preservation designation award quarterly in order to spread out the promotion of historic preservation.

- 5 Planner Williams will prepare a letter to be sent to the prospective Pride in Preservation nominee property owners to determine their willingness to participate in the program, then, a determination will be made on how/when the designations will be done. Planner Williams stated that the draft letter will be sent to Vice-Chair Oldham for her review of the form and content of the letter.

10 Library Historical Documentation Storage

Vice-Chair Oldham asked if there was any additional information regarding the issue of the Library's request from the Village for funding to accommodate sensitive document storage.

- 15 Planner Williams stated that he had no additional information regarding this matter.

6. New Business

Sawyer-Kelley Building

- 20 Planner Williams noted that he is aware of no further information regarding the redevelopment of the Sawyer-Kelley Building site.

7. Adjournment

- 25 At 7:31 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Carpenter. Motion carried unanimously.

Respectfully submitted,

- 30 ***James Williams***
Planner
Village of Huntley