

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, February 17, 2015
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, February 17, 2015 at 6:01 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Deb Waters, Karen Langhenry, and Diana Carpenter,
Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Jake Marino

ALSO PRESENT: Director of Development Services Charles Nordman

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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- A. A MOTION was made to approve the January 20, 2015 Historic Preservation Commission minutes with the following changes:**

Page 2, Line 17, add “and Commissioner Carpenter”

Page 2, Lines 20 and 21, delete “Commissioner Carpenter suggested notifying the Village Manager’s office and the Village Board about the availability of the Second Street historical data.”

30 **Page 2, Line 41, replace “municipality’s” with “municipalities”**

MOVED: Vice Chair Oldham

SECONDED: Commissioner Rizzo

AYES: Commissioners Langhenry, Rizzo, Waters and Carpenter and Vice Chair Oldham

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NAYS: None

ABSTAIN: Chairperson Britton

MOTION CARRIED 5:0:1

40 Chairperson Britton stated that she would write and send a thank you note to the Village Board acknowledging the Historic Preservation Commission’s appreciation for the restoration of the Hackett House.

5. Old Business

- 45 A. Second Street Website Data Format / Executive Summary

The Historic Preservation Commission discussed the information that would be provided to and/or scheduled with the Second Street property owners including:

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- Letter of Introduction describing the Second Street historic data.
- Brochures/Information including Historic Preservation Commission brochure, Second Street walking tour map; Historic District/Landmark Application, Huntley Historic Districts and Landmarking Brochure and the historic data specific to their property.

- Follow-up letter with realtor information outlining the value-added to properties that receive a historic designation.
- Meeting over coffee with individual property owners at Village Hall or other location to discuss their property and the historic designations that may be available.

The Historic Preservation Commission members noted that the information regarding the Second Street property historical data will not be sent out until Commissioner Marino is afforded the time to finish formatting the Second Street data in a form ready to be provided to the individual Second Street property owners.

B. Look at Local History – May 2015

Activities for the commemoration of Look at Local History Month – May 2015 were discussed including:

- The winners of the 2015 Historic Huntley Photo Contest, which will begin on Monday, March 2, 2015, will be announced at the Huntley Farmers Market on Saturday, May 23, 2015.

Commissioner Rizzo noted that she is working to find sponsors willing to donate prizes and/or prize money to be presented to the photo contest winners.

- The Huntley Historic Preservation Commission will have a booth at the Saturday, May 23, 2015 Farmers Market
- The Huntley Area Public Library is preparing a geocache event in May.
- The May 7, 2015 Village Board – Committee of the Whole meeting will include a ten minute presentation of the Pride in Preservation recipient properties awarded since May, 2014.

Discussion regarding the Sawyer-Kelley Building site and the possibility of a plaque commemorating the building that previously occupied the site was discussed.

Chairperson Britton suggested the possibility of landmarking the Hackett House.

C. Discussion - Possible Historic Ordinances Revisions

Commissioner Langhenry reviewed information about various historic preservation commissions around Illinois including Jacksonville/Morgan County, O’Fallon/St. Clair County, Lake Forest/Lake County and Plainfield/Will County.

Discussion continued regarding other historic preservation ordinances in other municipalities that are being reviewed to determine if there are elements within these ordinances that may be used in Huntley’s historic preservation ordinance.

- Commissioner Marino will review Algonquin historic ordinance;
- Commissioner Carpenter will research Sycamore’s historic ordinance and;
- Chairperson Britton was exploring the Crystal Lake historic ordinance.

Chairperson Britton asked about the 2015 Historic Preservation budget status.

Director Nordman noted that the \$2000.00 budgeted for historic preservation in 2015 is significantly greater than the \$500.00 allotted in 2014.

5 Additionally, Director Nordman noted that while funds required for an extensive historic survey were not accommodated in the 2015 budget, funds for such a historic survey may be secured through outside grant programs that may be available.

6. New Business

10 A. Demolition Property – Inspection/Documentation

15 Commissioner Carpenter stated that she had spoken to the property owner of 11613 Main Street at the southeast corner of Main and Grove Streets and arranged for Commissioner Marino to enter the property. In addition to the photos that Commissioner Marino took of the interior of the residence, it was discussed that perhaps he could also complete survey forms providing additional details regarding the interior of the structure.

Commissioner Carpenter noted that she is interested in receiving copies of correspondence that the Village Board has received regarding historic preservation.

20 7. Adjournment

At 7:36 p.m., A MOTION was made by Commissioner Rizzo to adjourn the meeting and was seconded by Commissioner Carpenter. Motion carried unanimously.

25 Respectfully submitted,

James Williams

Planner

Village of Huntley