

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, February 16, 2016
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, February 16, 2016 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino, and Diana Carpenter,
Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

25 A. **A MOTION was made to approve the January 19, 2016 Historic Preservation Commission meeting minutes with the following changes:**

Page 1, Line 49, replace "11503" with "11513".

MOVED: Vice Chair Oldham

SECONDED: Commissioner Carpenter

30 **AYES: Commissioners Rizzo, Carpenter, Marino and Vice Chair Oldham**

NAYS: None

ABSTAIN: Chairperson Britton

MOTION CARRIED 4:0:1

35 Chairperson Britton noted that since the last Historic Preservation Commission meeting, she and the Village Staff have investigated the possibility of a comprehensive survey of historic properties in Huntley being funded or partially funded through a grant from the Grand Victoria Riverboat Fund Program (GVRFP). However, a GVRFP representative has notified the Village Staff that the proposed history survey project is ineligible given that the benefiting properties are in the McHenry County-portion of Huntley and not Kane County.

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5. Old Business

A. Second Street Historic District / Landmark Designations

45 Chairperson introduced the discussion of future steps to take encouraging the landmarking and additions to the Huntley historic district of the properties along Second Street.

Chairperson Britton noted that previous discussions included scheduling a reception where Second Street residents and previous Pride in Preservation recipient property owners are invited to hear a local realtor discuss the advantages of historic preservation and value it adds to properties and neighborhoods.

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Commissioner Carpenter stated that the realtor she had spoken to suggested that an appraiser may be better equipped to make such a presentation.

Chairperson Britton noted that a realtor contact she had spoken with remarked that younger people appear more inclined to make the investment on historic properties and that those homebuyers are often concerned with how they can retrofit those historic homes to be more energy efficient.

5 Discussion ensued regarding the type of event to hold, as well as an appropriate date for the event. Second Street property owners and previous Pride in Preservation recipient-property owners will be invited to the event and specific Second Street property owners that have shown interest in historic designation of their properties in the past would be the focus.

10 A cover letter will be prepared for the Historic Preservation Commission meeting in March to accompany the Daily Herald article detailing the Village Board's approval of Vice-Chair Oldham's residence (11618 Second Street) into the Huntley Historic District that will then be mailed to all Second Street property owners.

15 B. May 2016 – Look at Local History Month

Chairperson Britton provided an outline of the six (6) items slated for this May's commemoration of Local History Month including:

20 (i.) Farmer's Market – Saturday, May 28, 2016.

The Huntley History Alliance will staff the booth which will include the customary historic information and artifacts that may include additional artifacts from the Huntley Historical Society's collection of local historical items.

25 (ii.) Village Board Proclamation of May as Local History Month

Chairperson Britton noted the proclamation at a Village Board meeting could be scheduled for late April or early May dependent upon the Village Board's meeting schedule and volume of other agenda items.

30 (iii.) Pride in Preservation awards

Chairperson Britton noted that the latest Pride in Preservation recipient-properties will be recognized at a Village Board meeting, including 11302 Grove Street and 11879 Main Street, awarded last Autumn, and any additional nominated properties receiving the award this Spring.

35 (iv.) Scavenger Hunt

Chairperson Britton stated that the specific details of the architectural-themed scavenger hunt have yet to be finalized but that it will most likely involve the submittal of clue answers in written form as opposed to the previously considered digital photographs submittal.

40 (v.) Second Street Stroll

Chairperson Britton recalled that a Woodstock Street stroll event was previously held [2008] which included actors portraying the original Woodstock Street residents and a similar event along Second Street may be staged with scripts based on the narratives from the Second Street self-guided tour map.

Discussion continued as to how the Second Street stroll event would be organized and when it may be held and it was tentatively planned to hold the event this fall.

50 (vi.) Huntley history placemat distribution to local restaurants

Chairperson Britton suggested the placemats produced several years ago should be revised to reflect any necessary updates and/or corrections and reproduced for distribution to the various downtown restaurants through the month of May.

5 Commissioner Marino provided the necessary corrections to the “Creameries” placemat to Planner Williams.

Vice Chair Oldham noted that she is also investigating the possibility of “labeling” items within the Town Square (bell, mortar,...etc.) as part of the streetscape program dedication later this spring.

10 *Historic Preservation Ordinance Revisions*

Chairperson Britton requested an update on the status of this item and Vice Chair Oldham noted that the “Purpose Statements” and “Goals/Duties/ Powers” from various Illinois communities was distributed at the November, 2015 Historic Preservation Commission meeting.

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Chairperson Britton requested that Staff send copies of the two (2) documents to her and Commissioner Marino and this agenda item will be considered at the March Historic Preservation Commission meeting. .

20 *2016 Work Plan*

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Discussion included how best to include addressing endangered properties within the 2016 Work Plan and it was agreed to amend Goal “Address Loss of Significant Properties” to include “Endangered Properties”.

A MOTION was made to approve the 2016 Work Plan as amended.

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MOVED: Commissioner Carpenter
SECONDED: Vice Chair Oldham
AYES: Commissioners Carpenter, Marino and Rizzo, Vice Chair Oldham and
Chairperson Britton
30 NAYS: None
ABSTAIN: None
MOTION CARRIED 5:0:0

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35 6. New Business

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A. Pride in Preservation Nominee Properties

Chairperson Britton noted that the properties nominated for the Pride in Preservation award included 11513 Main Street and 11610 Main Street and, because of issues with the former property, only the Post Family at 11610 Main Street were sent a nomination-notification letter. The Post Family subsequently accepted the nomination and will be notified soon regarding the specific meeting date when the certificate will be awarded.

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The Historic Preservation Commission then nominated the property at 11012 Myrtle Street and directed Staff to send a letter notifying the property owner of the Pride in Preservation award nomination.

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B. Certificate of Appreciation Properties

Chairperson Britton noted that Commissioner Marino had agreed to develop criteria under which the two (2) types of Certificate of Appreciation would be awarded: one, for property owners that have performed an exemplary job of restoring/rehabilitating their places of business; and two, for those proprietors that have displayed and promoted local history at their places of business.

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Commissioner Marino stated he drafted criteria for the latter of the two (2) types of Certificate of Appreciation (i.e.

those businesses that display and promote local history) by weighing the worthiness of those businesses receiving the award in the following five (5) ways:

- 5 i. Amount of historical information/artifacts
- ii. Composition of historical information/artifacts
- iii. Upkeep and maintenance of historical information/artifacts
- iv. The proprietors' ownership/pride of the historical information/artifacts on display
- v. Does the historical information/artifacts on display relate specifically to Huntley past?

10 *Publicity Plan*

Chairperson Britton noted that this was an item included on last month's Historic Preservation Commission meeting agenda and wanted to know if there was any additional information regarding its status.

- 15 Vice Chair Oldham stated that Commissioner Langhenry had indicated that she is working on a plan for distributing historic preservation information and events to various news outlets.

Meeting with Village Trustee Hoeft

- 20 Commissioner Carpenter stated that she, Commissioner Marino and Village Trustee Hoeft have a lunch meeting scheduled for Monday afternoon, February 22, 2016 at her residence.

McHenry County Commission Openings

- 25 Chairperson Britton noted that the flyer from the Joint Council of Historic Groups distributed by Director Nordman did not include the Membership Commitment Form and she agreed to send that to Director Nordman following this evening's meeting.

Illinois Association of Historic Preservation Commissions (IAHPC)

- 30 Chairperson Britton requested an update regarding the status of the Village's membership to the IAHPC and Staff stated that they will continue to work to confirm the Village's membership to the IAHPC.

- 35 Commissioner Carpenter noted that she has reached out to her contact regarding alternatives for funding a survey of the historic properties in Huntley and it was suggested that the Art Institute of Chicago may be a source for interns interested in working on such a project and she agreed to investigate this matter further and report back.

- 40 Commissioner Marino pointed out some discrepancies on the Second Street - Self Guided Tour Map including "Chris" Ahrens rather than "Clarence" under the narrative for 11613 Second Street and the name "Edith" misspelled under the narrative for 11615 2nd Street and the built-date being listed as "1920" while Commissioner Marino contends that the residence was more likely built prior to 1900.

7. Adjournment

- 45 At 8:00 p.m., A MOTION was made by Commissioner Carpenter to adjourn the meeting and was seconded by Commissioner Marino. Motion carried unanimously.

Respectfully submitted,

James Williams

- 50 Planner
Village of Huntley