

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
February 4, 2106
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, February 4, 2016 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Village Engineer Timothy Farrell, Police Chief Robert Porter, Director of Finance and Human Resources Jennifer Chernak, Director of Public Works Jim Schwartz and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS:

Gayle Fors, 13509 Delaney, asked the Village Board to consider installing signs to limit parking to only 2-hours from 7:00 am to 9:30 am and stated that Sun City was not developed to accommodate overflow parking for the high school and that students have been unlawfully trespassing on their properties, speeding and being very disrespectful.

Ted Heise, 11251 Kiley Drive, stated that they own a rental property on Kiley Drive and the proposed downtown truck restrictions will make it very difficult for the trucks to go west on Algonquin Road in order to get to Route 47.

Ted Heise Sr., 11251 Kiley Drive, stated that he was going to make the same comment as his son.

Art Grieshaber, 13442 Delaney, stated that he is the Neighborhood 38 Representative in Sun City and that he supported the comments of Ms. Fors. He stated that they know that parking on the street is legal but they are trying to stop trespassing and this issue just started this school year. Mr. Grieshaber asked the Village Board to install signs for no parking during the week between the hours of 6:30 a.m. and 9:30 a.m.

ITEMS FOR DISCUSSION:

- a) Discussion – Approval of the January 14, 2016 Village Board and January 21, 2016 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes to the Minutes; there were none.
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It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the January 14, 2016 Village Board and January 21, 2016 Committee of the Whole Meeting Minutes.

- b) Discussion – Approval of the February 11, 2016 Bill List in the Amount of \$1,460,588.78

Mayor Sass reported that \$1,379,182.23 of the bill list expenditures was from the FY15 Budget and the remaining \$81,406.55 is from the FY16 Budget. \$1,265,237.56 (or 87%) of the total bill list is attributable to Payout#4 to Alliance Contractors Inc. for the Downtown Streetscape Improvements Project.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the February 11, 2016 Bill List in the Amount of \$1,460,588.78.

- c) Discussion – Consideration of an Ordinance Approving a Special Use Permit to operate an Indoor Recreation Facility within the “M (PUD)” Manufacturing – Planned Unit Development District-zoned property at 10735 – 10739 Wolf Drive / Next Level Travel Baseball

Director of Development Services Charles Nordman reported that Next Level Travel Baseball has applied for a Special Use Permit for Indoor Recreation within the “M (PUD)” Manufacturing – Planned Unit Development-zoned property at 10735 – 10739 Wolf Drive. The Special Use Permit will allow the Next Level Travel Baseball to train and store their equipment within the 7,500 square foot lease space. Next Level Travel Baseball has two business components: travel baseball and private lessons and camps. The three (3) travel teams are divided among three (3) age groups; thirteen, fourteen, and fifteen-year-olds and compete against other baseball teams primarily within Illinois. Baseball training within the facility provides the fundamentals of pitching, fielding and hitting to players in the summer months, between April and September, and the off-season between October and March.

Summer Hours (April through September):	Winter Hours (October through March):
Monday - Friday 12:00 to 7:00 p.m.	Monday - Thursday 5:00 to 7:00 p.m.
Saturday - Sunday 8:00 a.m. to 5:00 p.m.	Friday 5:00 to 10:00 p.m.
	Saturday - Sunday 8:00 a.m. to 6:00 p.m.

Similar indoor recreation facilities currently operating within the Wolf Business Park include Huntley Gymnastics Academy, CrossFit Huntley, Center Stage Dance Academy and the recently approved petition for Huntley Cheer Association.

Staff Analysis

Indoor Amusement/Indoor Recreation is allowed as a Special Use within the “M” Manufacturing, “B-2” Highway Service and “B-3” Shopping Center Business Districts.

The facility will serve as a practice facility exclusively for the Next Level Travel Baseball participants with most athletes being dropped-off and picked-up for practice sessions. The adjacent parking lot provides 178 parking spaces that are shared by the nearby tenants within this portion of the Wolf Business Center, which include Authorized Food Equipment Services, Custom Collision Restoration (CCR), Kennametal, U.S Postal Service, Complete Auto Repair Service, and several vacant tenant

spaces.

Plan Commission Recommendation

The public hearing to consider the Special Use Permit was held before the Plan Commission on Monday, January 25, 2016. No one spoke in opposition to the petition. Having considered the standards for Special Use Permits and having fully heard and considered testimony, the Plan Commission recommended approval by a vote of 5 to 0, subject to the following conditions:

1. All improvements must occur in full compliance with all applicable Village Municipal Services (Engineering, Public Works, Planning and Building), practices and permit requirements.
2. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
3. No Signage is approved as part of the Special Use Permit.

Financial Impact

The petitioner is required to pay any applicable occupancy and sign permit fees.

Director Nordman reported that the petitioner, Juan Acevedo, was in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Goldman told Mr. Acevedo that he did a great job and wished him well.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an Ordinance Granting a Special Use Permit to operate an Indoor Recreation Facility for Next Level Travel Baseball within the “M (PUD)” Manufacturing zoned lease space at 10735 - 10739 Wolf Drive.

- d) Discussion – Downtown Truck Restrictions and Village Truck Routes
 - i. Approval of an Ordinance Restricting Traffic in Downtown Huntley to Vehicles Less than 12,000 Pound Gross Vehicle Weight Rating (GVWR)
 - ii. Approval of a Resolution Authorizing Preferred Truck routes for the Village of Huntley

Village Engineer Timothy Farrell reviewed a Power Point presentation and reported that the safe and efficient movement of goods and services is critical for the Village’s vibrant economy. In certain cases, physical limitations may require truck restrictions. A system of truck restrictions working together with designated or preferred truck routes can maintain corridor connectivity while improving safety and efficiency.

The Village has recently completed construction of the Downtown Streetscape Improvements creating a more pedestrian-friendly atmosphere in the downtown. Consistent with the 2016-2020 Strategic Plan, staff has researched prospects for restricting trucks in the downtown and establishing truck routes on local roads to improve traffic flow as well as improve safety of both pedestrians and motorists. The following is a summary of findings and recommendations:

Staff Analysis

Downtown Truck Restrictions: One of the current challenges experienced downtown is the truck turning movements that cause traffic disruptions and has the potential for parkway damage. Another concern is the safety of pedestrians with respect to large trucks navigating the downtown streets. These challenges can be limited by restricting truck access and turning movements in the downtown where possible. In review of potential truck traffic patterns with an objective of limiting downtown truck traffic but to allow current businesses continued truck deliveries, staff has prepared the attached Truck Restriction exhibit. The limits of the proposed truck restrictions are highlighted in red and are identified in the attached draft ordinance.

Truck Routes: There are three classes of truck routes that follow the Illinois Department of Transportation (IDOT) truck route designations. Class I Truck Routes include interstate highways and expressways. Class II Truck Routes include arterials with minimum 11 foot lanes, and Class III Truck Routes are state and local roads with lanes under 11 feet wide. IDOT has established another category, Preferred Truck Routes, which include non-designated roadways that local authorities would prefer legally loaded trucks to use while travelling on the local roads. Local authorities can designate local roads in their jurisdiction as Class II, Class III or Preferred Truck Routes.

IDOT is required to post designated Truck Routes on their website. In the Village limits, the Tollway is designated as Class I, IL Route 47 is Class II (State) and Algonquin Road is Class II (County). Otherwise, there are no designated truck routes in Huntley according to the IDOT map. Class II and III Truck Routes must be designated by ordinance or resolution whereas Preferred Truck Routes do not have to be. Therefore, a Preferred Truck Route designation could be advantageous. Staff has prepared the attached Truck Route Designation exhibit to identify recommended Village road Preferred Truck Routes.

Following direction from the December 10, 2015 Village Board meeting, staff conducted business outreach to solicit feedback for optimal practical application of the recommendations. A public information meeting was conducted on January 19, 2016. Some areas of concern brought up at the meeting were as follows:

- 1) The ambiguity associated with a “truck” restriction and the definition of a truck. Therefore, it is recommended to include a weight limit along with the truck restriction. A 12,000 pound gross vehicle weight limit will allow larger passenger trucks to pass but still prohibit the larger commercial trucks. Vehicles with a “D” license plate or lower identify a 12,000 pound maximum weight limit for that vehicle.
- 2) A grace period for drivers to become accustomed to the new restriction. Staff suggests a 90 day grace period in which warning tickets will be issued for first time offenders.
- 3) Additional travel times and distances to navigate the bypass for the businesses east of the restriction. Staff completed a comparative analysis to verify the difference. The following is a summary of findings:
 - a. To go northbound on Route 47, starting from Main Street at Huntley-Dundee Road, the additional travel time was 1 minute and a distance of 0.3 miles to travel east to Ruth Road, north to Algonquin Road, and west to Route 47 in lieu of traveling Main Street to Route 47 to Algonquin Road.
 - b. To go southbound on Route 47, starting from Main Street at Huntley-Dundee Road, the additional travel time was 2 minutes and a distance of 2.3 miles to travel to Kreutzer Road to Route 47 in lieu of traveling Main Street to Route 47 to Kreutzer Road.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a Strategic Priority, and “explore implementation of truck bypass around the downtown” as an objective.

Financial Impact

The FY2016 Budget includes \$30,000 in the Signs/Striping Supplies Line Item 01-60-3-6730 under Public Works Streets & Underground of the General Fund. The signs and posts are estimated to cost \$1,000.00.

Legal Analysis

Chapter 15 of the Illinois Vehicle Code (625 ILCS 5/Ch. 15 heading) governs vehicle requirements for size, weight, load and permits. Sec. 15-316 regulates “When the Department or local authority may restrict right to use highways.” To summarize, the Village has the authority to restrict trucks on local roads with passage of a resolution or ordinance and proper public notice in accordance with these regulations.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold noted that if the trucks were coming from Kiley Drive as opposed to beginning at a Main Street business then the route would be even shorter. Trustee Leopold asked about taking Huntley-Dundee Road to Kreutzer Road. Engineer Farrell reported that route would be difficult because of the turning radius onto Kreutzer; Trustee Leopold suggested improving that intersection. Village Manager Johnson reported that the Huntley-Dundee and Kreutzer Road intersection is not under the jurisdiction of the Village of Huntley.

Trustee Kanakaris stated that he was not in favor of the proposed truck routes and stated that the trucks should continue to use Main Street.

Trustee Hoeft stated that he appreciated the Staff’s work and stated that the timing and mileage work if the trucks need to go north of Route 47 but if the trucks need to go west on Main Street it adds an additional 11 minutes. Trustee Hoeft also noted that it would not be safe for trucks on Ruth Road making the turn west onto Algonquin Road. He also said that trucks would not be able to make the turn onto Kreutzer Road from Huntley-Dundee Road. He suggested opening up Haligus Road through Wing Pointe or allowing truck traffic to continue on Main Street.

Trustee Goldman agreed that it is difficult for vehicles to turn left onto Algonquin Road from Ruth Road during peak hours. Trustee Goldman also stated that she couldn’t envision people sitting outside at Morkes with trucks driving on Main Street.

Trustee Piwko stated that after the Village spent \$4 million on the downtown to bring trucks through on Main Street did not seem like a good idea. Trustee Piwko stated that Deans trucks are able to and have been making turns onto Route 47 from Mill Street and that the Board should keep semi’s out of the downtown.

Trustee Westberg stated that truck traffic should continue to use Main Street only and not the other smaller streets.

Mayor Sass stated that the Committee members had some valid concerns but asked how the Village would be able to police trucks only being allowed on Main Street. Mayor Sass also stated that the use of Ruth Road turning onto Algonquin Road is not that difficult.

Trustee Leopold suggested that a count of trucks currently using Main Street should be done to establish the impact.

Mayor Sass asked that a Roll Call Vote be taken on this agenda item.

- e) Discussion – Consideration of a Resolution Approving the Bid Award to Corrective Asphalt Materials, LLC for the Village of Huntley 2016 Asphalt Rejuvenator Program

Village Engineer Timothy Farrell reported that asphalt rejuvenator is an emulsion made up of specific oils and resins applied to the surface of an asphalt street that has been surfaced within the last three (3) years. Once applied, the product penetrates into the voids of the pavement sealing out the air and water thereby fending off the oxidation that starts immediately after a new asphalt surface is laid and extending the life of the surface by maintaining the flexibility of the asphalt.

On January 14, 2016 sealed bids were opened and read aloud for the 2016 Asphalt Rejuvenator Program. The bids were evaluated based on a material cost price per square yard with a not-to-exceed cost of \$45,000. The lowest bidder, Corrective Asphalt Materials, LLC met all the requirements of the bid specifications.

The following bid was received:

Corrective Asphalt Materials, South Roxana, IL	\$0.84/SY
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Staff Analysis

The bid was reviewed by Staff. The Engineering Division recommends that the bid for the 2016 Asphalt Rejuvenator Program be awarded to Corrective Asphalt Materials, LLC from South Roxana, IL.

The streets to receive asphalt rejuvenator include Wing Pointe east of Haligus Road which were resurfaced in 2014 MFT Program; Residents in the project area will be notified.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The Fiscal Year 2016 budget amount for this program is \$45,000. The amount is budgeted for in the Road & Bridge Fund 43-05-4-7501.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko asked if this was the same material that was applied to Manhattan Street; Village Manager Johnson replied no.

Trustee Westberg asked if it is an epoxy base; Engineer Farrell stated that it was an oil base product and was much like a driveway sealer which dries in one-hour.

Trustee Goldman asked how long is the extended lifespan of the road. Engineer Farrell reported that

when the road project is grinding and overlay the life span of the work is approximately 15 years and the application of the asphalt rejuvenator would extend the road another 3-5 years.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving the Bid Award to Corrective Asphalt Materials, LLC from South Roxana, IL for the Village of Huntley 2016 Asphalt Rejuvenator Program with a not-to-exceed cost of \$45,000.

- f) Discussion – Consideration of a Resolution Approving the Bid Award to Michels Pipe Services in the amount of \$75,850 to Complete Sewer Televising, Jetting and Lining

Village Engineer Timothy Farrell reported that sewer lining allows the Village to repair sewers more cost effectively with minimal disruption to traffic. On January 21, 2016 the Village received bids from three (3) contractors for the 2016 Sewer Televising and Lining Program. The bid results are summarized as follows:

Michels Pipe Services	\$75,850.00
Hoerr Construction, Inc.	\$77,435.00
Visu-Sewer of Illinois	\$80,629.00

Michels Corporation was the lowest responsible bidder in the amount of \$75,850. The 2016 program will consist of televising, jetting and lining all the sanitary sewers and manholes identified in the target area. The target area is highlighted in the attached exhibit and includes:

- Church Street: Alley to Mill Street
- Mill Street: Rt. 47 to Church Street

The total length of sewer televising and lining is approximately 1,720 lineal feet along with lining 10 manholes. The proposal also includes televising 500 lineal feet of 8” sanitary sewer at a location to be determined such that staff can develop an understanding of the current condition of the sanitary sewer and evaluate potential repair options for future budget cycles if necessary. Work is anticipated to begin in the spring.

Staff Analysis

The bids have been reviewed by staff. The Engineering Division recommends that the bid for the 2016 Sewer Televising and Lining Program be awarded to Michels Pipe Services from Brownsville, WI. As has been done in previous years, residents and businesses in the project area will be notified.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The FY2016 Budget includes \$75,000 for the Sewer Lining Program. The funding of this project is coming from the Sewer Capital Fund, 30-90-4-6955.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving the Bid Award to Michels Pipe Services in the amount of \$75,850.00 for sewer televising, jetting and lining in the target area.

- g) Discussion – Consideration of a Resolution Approving the Bid Award to Behm Pavement for the Village of Huntley 2016 Crack Sealing Program

Village Engineer Timothy Farrell reported that on January 21, 2016 sealed bids were opened and read aloud for the 2016 Crack Sealing Program. The bids were evaluated based on a material cost price per pound with a not-to-exceed cost of \$35,000. Bidders were required to be pre-qualified by the Illinois Department of Transportation (IDOT) and provide a Certificate of Eligibility with their bids. The lowest bidder, Behm Pavement Maintenance, Inc. is pre-qualified and met all the requirements of the bid specifications.

The following bids were received:

Behm Pavement Maintenance, Inc., Crystal Lake	\$1.149/lb
SKC Construction, Inc., West Dundee	\$1.249/lb
Patriot Pavement Maintenance, Inc., Des Plaines	\$1.27/lb

Staff Analysis

The bids have been reviewed by Staff. The Engineering Division recommends that the bid for the 2016 Crack Sealing Program be awarded to Behm Pavement Maintenance, Inc. from Crystal Lake.

The streets to be crack sealed are:

- Highlands and Woodcreek area as shown on the attached exhibit
- Main Street Between Donald Drive and Church Street as shown on the attached exhibit

As has been done in previous years, residents in the project area will be notified.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The FY2016 budget amount for this program is \$35,000. The amount is budgeted for in the Road & Bridge Fund 43-05-4-7501.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold noted that during a previous crack sealing project, the work was performed on a Friday and no one returned until Monday to sweep up the sand. Trustee Leopold directed staff to be sure that the crack sealing project was done so that the sand could be cleaned up the next day.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving the Bid Award to Behm Pavement Maintenance, Inc., from Crystal Lake for the Village of

Huntley 2016 Crack Sealing Program with a not-to-exceed cost of \$35,000.

- h) Discussion – Consideration of a Resolution Approving a General Services Agreement with Layne Christensen Company for the Maintenance and Repair of Village Wells and Pumps

Village Engineer Timothy Farrell reported that since 2011, the Village Board has entered into a general services agreement with Layne Christensen Company for the maintenance and repair of Village wells and pumps. Layne Christensen Company has been drilling and servicing Village wells and pumps for over 20 years. Because of this long-standing business relationship, Layne Christensen is continuing to offer a loyalty discount of 5% to 10 % based on work performed.

Staff Analysis

Layne Christensen is a sole vendor for all five wells currently installed at all Village facilities. The proposed contract is for one-year and can be renewed based on satisfactory performance. The Well No. 7 pump is planned for maintenance as part of the FY2016 Budget. Well No. 7 is the Village's southernmost well and is located next to the Weber-Stephen facility, north of Freeman Road.

Financial Impact

Savings will vary depending on the type of work performed. The 2014 services rates on Schedule B in the Service Agreement are still in effect in 2016.

Legal Analysis

All is in order for approval.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution for a General Services Agreement with Layne Christensen Company for the Maintenance and Repair of Village Wells and Pumps.

- i) Discussion – Consideration of a Resolution to Waive the Formal Bidding Process and Contract with Bonnell Industries, Inc., as Sole Vendor in the amount of \$63,205.51 for the Rehabilitation of Vehicle #1696 – 2002 International 6-Wheeler Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, reinstall spreader, add 6100 Controller)

Director of Public Works Jim Schwartz reported that as part of the FY2016 Budget, the Village Board approved funding for rehabbing Vehicle 1696, 2002 International 6-Wheeler Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, reinstall spreader, add 6100 Controller).

Staff Analysis

Staff identified the need for rehabbing the tandem axle dump truck based on the vehicle's age, operating condition, down time for repairs, and body condition. The vehicle is used year round for hauling materials and snowplowing.

Financial Impact

The cost to restore the vehicle is \$63,205.51. Funds for this restoration will come out of Equipment Replacement Fund 48-10-4-7760, which has \$64,000.00 budgeted.

Legal Analysis

Because the truck equipment has been standardized to allow interchanging parts between vehicles, the Village needs to continue purchasing equipment through the same vendor, Bonnell Industries, Inc. Therefore, staff is requesting that the formal bidding process be waived.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Hoeft asked how long this work would extend the life of the vehicle; Director Schwartz stated the vehicle's life would be extended another 5-10 years.

Trustee Leopold asked if this work included rust removal and painting; Director Schwartz reported that the dump body exterior would be repainted.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution to Waive the Formal Bidding Process and Contract with Bonnell Industries, Inc., as Sole Vendor in the amount of \$63,205.51 for the Rehabilitation of Vehicle #1696 – 2002 International 6-Wheeler Tandem Axle Dump Truck (dump body, hydraulics, plow controls, electrical and warning lights, reinstall spreader, add 6100 Controller).

- j) Discussion – Consideration of a Resolution Approving the Purchase of a 2016 Ford F250 Pickup Truck equipped with Snowplow, from Morrow Brothers Ford, Inc. in the amount of \$38,469.00 through the Illinois State Joint Purchase Contract

Director of Public Works Jim Schwartz reported that the FY2016 budget included the purchase of a new Ford F250 Pickup Truck equipped with snowplow. This vehicle will be replacing vehicle 1908, 2003 Ford F250 with 86,000 miles.

Staff Analysis

The new F250 will be utilized by the Streets and Underground division throughout the year for utility projects and plowing of cul-de-sacs.

Financial Impact

Cost to purchase the vehicle will come out of Sewer Equipment Replacement Fund, 12-10-4-7730, budgeted amount of \$39,045.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board a Resolution Approving the Purchase of a 2016 Ford F250 Pickup Truck equipped with Snowplow from Morrow Brothers Ford Inc., in the amount of \$38,469.00 through the Illinois State Joint Purchase contract.

- k) Discussion – Consideration of a Resolution Approving the Lease-Purchase Financing for a 2016 Elgin Whirlwind Street Sweeper from Standard Equipment Company

Director of Public Works Jim Schwartz reported that the Village's existing Johnston street sweeper unit purchased in 2003 has reached the end of its useful life. The maintenance of the unit is becoming more

costly with continued repairs. Compounding the maintenance challenges, the manufacturer of the unit, the Johnston Company, has gone out of business and therefore manufacturer support is non-existent. With the departure of the Johnston Company, a parts pool has been diminishing in the market place and will soon be non-existent.

The proposed replacement for the Johnston unit is an Elgin Whirlwind street sweeper, which is designed on a state-of-the art total air technology thus limiting the potential for mechanical failure. Also, due to the proximity of the manufacturer in Elgin, IL, vehicle support and parts are easily accessible.

Staff Analysis

Staff reviewed two options for street sweeping: contracting and lease-purchase.

Option 1, Contracting: Staff solicited proposals for street sweeping services and received a proposal from Hoving Clean Sweep, LLC. Based on the number of lane miles and the number of times per year the Village streets are swept, the annual cost of contracting is \$120,000.

Option 2, Lease-Purchase: Staff has obtained a proposal directly from Elgin Sweeper through the publicly bid National Joint Powers Alliance (NJPA) and their financier, Tax Exempt Leasing Corp. Elgin Sweeper operating through their representative, Standard Equipment, offers a lease-to-own program that will provide the Village with the Elgin Whirlwind type street sweeper while making payments during the financing period. At the completion of the financing period, the Village will own the sweeper.

The terms of the lease-purchase agreement includes a \$50,000 down payment and a \$13,000 trade-in credit for the Village's existing street sweeper, with annual payments of \$46,232.74 starting one year after the contract date and continuing for the next five years (2017 – 2021) at an interest rate of 2.79%. The terms of the agreement also include a three-year warranty on the vehicle. The total final purchase price is \$263,005.

Financial Impact

The Village budgeted \$50,000 in the FY16 Public Works Department – Streets, Underground Utilities and Fleet Services line item 01-60-2-6487 for Street Sweeping Services. It is recommended that the down payment come from this line item and future payments will come from the Equipment Replacement Fund.

Mayor Sass asked if the Committee had any comment or questions.

Trustee Leopold asked if the sweeper had the capacity to pick up leaves; Director Schwartz replied that it had the capacity but did not recommend it be used for that purpose.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a Resolution Approving the Lease-Purchase of a 2016 Elgin Whirlwind Street Sweeper from Standard Equipment.

- 1) Discussion – Consideration of Payout Request No. 4 in the amount of \$1,265,237.56 to Alliance Contractors, Inc. for the Downtown Streetscape Improvements

Village Engineer Timothy Farrell reported that on May 14, 2015 the Village Board of Trustees awarded
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a contract for the Downtown Streetscape Improvements to Alliance Contractors, Inc. The contract amount was \$2,857,772.58. On October 22, 2015, the Village Board of Trustees approved Change Order No. 1 adjusting the contract amount to \$2,801,968.04.

Alliance Contractors, Inc. has submitted the fourth payout request for the Downtown Streetscape Improvements. The Village’s project engineer, CBBEL, has reviewed the request and recommends approval of the payout request No. 4.

Staff Analysis

<u>Pay Request</u>	<u>Total Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$213,434.85	\$21,343.49	\$0.00	\$192,091.36
#2	\$682,701.12	\$68,270.11	\$192,091.36	\$422,339.65
#3	\$1,515,595.71	\$151,559.57	\$614,431.01	\$749,605.13
#4	\$2,682,932.35	\$53,658.65	\$1,364,036.14	\$1,265,237.56

Financial Impact

The FY2015 budget included funds for the Streetscape Improvements project(s) in the Downtown TIF Fund 16-10-4-7712.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Payout Request No. 4 in the amount of \$1,265,237.56 to Alliance Contractors, Inc. for the Downtown Streetscape Improvements.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT:

Trustee Goldman announced that Officer Linda Hooten was being awarded the 2016 Everyday Hero Award from the Northwest Herald.

Trustee Leopold asked what was happening with D158 parking issue. Chief Porter reported that the school district is considering a fence and looking into the current parking situation on campus.

VILLAGE PRESIDENT’S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an

- Employee of the Village of Huntley
- e) Collective Bargaining
 - f) Appointment, Discipline or Removal Public Officers
 - g) Appointment of a Public Officer
 - h) Review of Closed Session Minutes
 - i) Other

A MOTION was made to enter into Session at 7:56 p.m. for d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley and h) Review of Closed Session Minutes.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

The Voice Vote noted all ayes and the motion carried.

A MOTION was made at 8:04 p.m. to exit Executive Session.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEMS: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:05 p.m.

MOTION: Trustee Westberg

SECOND: Trustee Piwko

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary