

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, January 21, 2014  
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, January 21, 2014 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Karen Langhenry, Geri Rizzo, Jake Marino, Deb Waters, and Diana Carpenter, Vice-Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: None

ALSO PRESENT: Planner James Williams

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

25 **A. A MOTION was made to approve the December 17, 2013 Historic Preservation Commission Meeting Minutes with the following changes:**

Page 2, Line 2, replace "suggested" with "suggest"

Page 2, Line 31, replace "effect" with "affect"

30 **MOVED: Commissioner Waters**  
**SECONDED: Commissioner Marino**  
**AYES: Commissioners Marino, Waters, and Carpenter, and Vice-Chair Oldham**  
**NAYS: None**  
**ABSTAIN: Chairperson Britton and Commissioner Langhenry**  
35 **MOTION CARRIED 4:0:2**

5. Old Business

40 A. Second Street Historical Data Organization

Chairperson Britton stated that the historical data compiled by former Historic Preservation Commissioner Tom Conley has been converted and consolidated into a digital format by Commissioner Carpenter's daughter in order to more easily store and provide that data to Second Street property owners interested in researching the history of their properties.

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Commissioner Carpenter requested that a copy of the Second Street historical document be e-mailed to the Historic Preservation Commissioners in order for their suggestions for additions/corrections to the document to be more easily accommodated. Additionally, Commissioner Carpenter suggested that future steps in the process may include dividing the individual Second Street properties among commissioners for additional research to be performed on each parcel.

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6:06 p.m. - Commissioner Rizzo arrived.

Planner Williams distributed copies of the correspondence drafted by Commissioner Carpenter from the Historic Commission to the Village Board requesting that a comprehensive historic survey be funded and performed for the properties in and around the downtown area and west along West Main Street to Bonnie Brae.

5 Chairperson Britton suggested including estimated costs for the type of historic survey requested as well as closing the correspondence to the Village Board with the names of each of the Historic Preservation Commissioners. Vice-Chair Oldham suggested adding the contact information provided by the Oak Park personnel for companies that provide the type of historic survey work that is being requested.

10 Discussion ensued regarding the draft 2014 Work Plan, and Chairperson Britton noted that a map of the streets the Historic Commission believes would be appropriate for inclusion within a comprehensive historic survey should also be added to the request letter to the Village Board. Therefore, the correspondence to the Village Board requesting the historic survey should include (1) a map designating the survey area; (2) the type of historic survey defined and; (3) contact information for companies that do this sort of historic survey work.

15 Commissioner Carpenter stated she would work with the Village Staff to compile this information prior to the next Historic Preservation Commission meeting.

20 B. Discussion - Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

Commissioner Marino recalled former Historic Commissioner Tom Conley's comments at this past November's Historic Preservation Commission meeting regarding the potential sale of the Kelley House at 11708 Coral Street which may leave the property vulnerable to redevelopment. Commissioner Marino agreed to investigate the possibility of a historic designation for the site.

25 Art Contest

30 Vice-Chairperson Oldham stated the preliminary planning for the Art Contest she and Commissioner Rizzo have discussed includes involving the Huntley Historical Society in the planning and implementation of the program if they are willing. Vice-Chair Oldham is planning to attend the Huntley Historical Society's first meeting of the year on Tuesday, February 4<sup>th</sup> to present the program and enlist their assistance.

35 Discussion ensued regarding the parameters of the Art Contest including producing an entrant application to be posted on the Village's website and distributed to area art teachers. The theme proposed includes art work based on Huntley's pre-automobile period including research that would then be submitted along with the artwork. Additionally, it was discussed that contest entry applications, research and artwork deposited into an envelope and submitted to the Development Services Department prior to a *yet-to-be-determined* deadline. Awards considered include submittal of art to "create a postage stamp", the use of award-winning art in Society's fundraising efforts and display on the Village website and/or other outlet.

40 Proposed Meetings with Village Board Members

45 Commissioner Carpenter stated that following completion of the 2014 Work Plan she will begin to coordinate the program for possible meetings with various Village Board members to discuss historic preservation issues and policies.

6. New Business

50 Sawyer-Kelley Building

Planner Williams noted that he is aware of no further information regarding the redevelopment of the Sawyer-Kelley Building site.

5 Commissioner Rizzo reminded Staff that the Historic Commission's involvement in this program is integral and Planner Williams acknowledged this and stated that he will investigate how best to keep the Historic Commission involved in this process.

Hackett House

10 Chairperson Britton noted that Commissioner Marino recently sent Vic Narusis, Village of Huntley Economic Development Business Recruitment Coordinator, information about the subject property and asked if Staff had knowledge of where this project was in the development cycle. Similarly to the previously discussed site, Planner Williams stated he is unaware of any recent developments in the planning process but will check with other Village Staff members to see if there is anything to report.

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Library Historical Documentation Storage

20 Chairperson Britton noted that the Huntley Area Public Library had contacted the Village of Huntley regarding assisting with the library's sensitive document storage needs and Planner Williams stated, while he is unaware of the library's initial inquiry to the Village or any response to the inquiry from the Village, he will investigate any recent developments surrounding the issue.

May – Local History Month Commemoration

25 In addition to coordination of the art contest into the month's festivities, discussion ensued regarding possible plans for the commemoration of May as Local History Month including possible topics and themes as well as the possible annual installment of the Pride in Preservation (PiP) program.

30 Commissioner Waters suggested the Pride in Preservation awarded to the residences of significant local historical figures. Discussion also included the possibility of celebrating the Pride in Preservation program not just in the month of May, but on a quarterly or year-round basis. Nominations of properties, decisions of how to conduct the Pride in Preservation program, and, if the decision is made to continue the PiP program, deciding upon the number of PiP signs to have made will be considered at the next Historic Preservation Commission meeting.

35 7. Adjournment

At 7:39 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Vice-Chair Oldham. Motion carried unanimously.

40 Respectfully submitted,

*James Williams*

Planner

Village of Huntley