

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
January 10, 2013
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, January 10, 2013 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Director of Finance and Human Resources Jennifer Chernak, Human Resources Coordinator Jan Stevens and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS:

Mr. Mack Titus, 12156 White Tail, Huntley made comments regarding the proposed establishment of a TIF District and asked the Village Board to vote no on the agenda item.

Mr. Jay Kadakia, 13278 Stonebridge, Huntley asked for information on how a TIF District works.

There were no other public comments.

SPECIAL PRESENTATION:

United Healthcare Presentation – Village of Huntley Wellness Award

Director of Finance and Human Resources Jennifer Chernak recognized Human Resources Coordinator Jan Stevens for her work in coordinating employee wellness program and reported that over 60% of the employees participated in the program in 2012.

Ms. Annie Manna and Ms. Diane Vojtas from United Health Care thanked the Village for offering a wellness program and reported that 67 companies submitted applications for the award and the Village of Huntley was the only entrant in Illinois that won the award. Ms. Manna and Ms. Vojtas presented the Village with a \$500 check to be put towards the employee wellness program and gift bags for each employee that included a pedometer, book and other fitness related materials.

Trustee Fender asked what the program included; Human Resources Coordinator Stevens reported that a

health fair was held, employees took a physical fitness test, a weight loss challenge was offered and other types of workout/training programs.

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Approval of the December 13, 2012 Village Board, December 20, 2012 Liquor Commission Hearing and December 20, 2012 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve December 13, 2012 Village Board, December 20, 2012 Liquor Commission Hearing and December 20, 2012 Village Board Meeting Minutes.

MOTION: Trustee Leopold
SECOND: Trustee Fender
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- b) A Resolution Granting an Extension of a Temporary Use Permit to allow the continuation of a temporary structure at the Huntley Area Public Library, 11000 Ruth Road

Senior Assistant to the Village Manager Lisa Armour reported that the Huntley Area Public Library, 11000 Ruth Road, received approval of a Temporary Use Permit to place a temporary structure on the east side of the Library in September, 2009, via Resolution (R) 2009-09.57. The ± 2,722 square feet temporary structure provides space for the children’s collection and additional activity and office space. The approval was granted for a period of three years. The Library is requesting an extension of the Temporary Use Permit.

Staff Analysis

The exterior of the structure matches the materials and color of the main building. It is covered with wood siding painted white to match the existing siding on the Library and a wood apron was installed around the base of the structure. The wood apron was painted to match the stone on the Library. Additional landscaping was installed around the structure. The Library plans to complete repainting of the exterior in Spring, 2013. Thirteen (13) additional parking spaces were added west of the main building to accommodate required parking.

Recommended Conditions of Approval

1. The temporary structure and adjacent landscaping shall be maintained in good condition at all times.
2. The Temporary Use Permit shall be extended for a period of five years (through January 31, 2018), with additional extensions subject to Village Board approval.

Ms. Armour reported that the Library Director, Patrick McDonald, was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a resolution granting an extension of a Temporary Use Permit to allow the continuation of a temporary structure at the Huntley Area Public Library, 11000 Ruth Road.

MOTION: Trustee Fender

SECOND: Trustee Hahn

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- c) An Ordinance Granting approval of a temporary sign for the Centegra Healthcare facility property at the corner of Algonquin Road and Haligus Road

Mayor Sass reported that Centegra Health System is requesting approval to install a double-sided Temporary Sign on the Centegra property at the southeast corner of the property fronting Algonquin Road. The proposed sign, with the wording: *Thanks for Your Support, Future Home of Centegra Hospital – Huntley, centegra.org/huntley*, will measure 8'-0" x 16'-0" (128 square feet – per side) and will have an overall height of 12'-0" (the sign will be installed upon a 4'-0" base). The request was previously on the November 15, 2012 Village Board agenda but was tabled to conduct further review of the originally proposed location.

Staff Analysis

In accordance with Section 156.120 (E) of the Zoning Ordinance, *Temporary Signs* may measure up to fifty (50') square feet per side and shall not exceed 8'-0"-tall. A temporary sign is allowed for a period no greater than thirty (30) days and may be installed up to three (3) times within a calendar year (with no less than fifteen (15) days in between postings of temporary signs).

The proposed temporary sign exceeds the allowable size and height requirements and will also be installed for longer than 30 days (the sign will remain up through the construction of the new hospital).

Staff recommends the following conditions be added should the Village Board approve the Temporary "Future Home" sign request for the Centegra property:

1. The petitioner shall obtain a sign permit from the Development Services Department upon receiving approval from the Village Board.
2. The sign is to be placed no closer than 10'-0" from all property/right-of-way lines.
3. The sign shall be removed prior to the issuance of a certificate of occupancy for the hospital.
4. The sign shall be maintained in good condition at all times.

Financial Impact

The basic sign permit fee of \$50.00 applies with the refundable \$100.00 Compliance Bond.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an ordinance granting approval of a temporary sign for the Centegra Health System Campus, Algonquin and Haligus Roads.

- MOTION:** Trustee Kanakaris
- SECOND:** Trustee Hanson
- AYES:** Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

d) An Ordinance Granting approval of Off-Premise Sign Permits for the Huntley Youth Baseball Association

Mayor Sass reported that the Huntley Youth Baseball Association (HYBLL), a youth baseball organization, located in Huntley, IL serving over 600 young athletes is a non-profit 501(C)3 organization that relies solely on the support of parents and sponsors to provide the financial support necessary to provide proper equipment, uniforms, league fees, tournament fees, and related team expenses.

This January HYBLL is requesting Village approval to place “Open Registration” banners on Friday, January 11, 2013 through Saturday, February 2, 2013 at the following locations:

- Northwest corner of Route 47 and Mill Street intersection (Village right-of-way)
- Southwest corner of Reed Road and Haligus Road intersection (Village right-of-way)
- Either northwest corner or southwest corner of Algonquin Road and Haligus Road intersection (private property or Village right-of-way)
- Southwest corner of Lois Lane and Main Street (Park District property)
- Entrance to Huntley High School/Leggee Elementary School Campus (Harmony Road)

The Board of Trustees may only approve those signs within the corporate limits and within the Village of Huntley rights of way.

The Village’s Sign Regulations allow off-premise signs provided they receive Village Board approval and adherence to certain standards and criteria. The below table details the criteria and the proposed sign:

Criteria	Proposed
Sign adjacent to and intended to be viewed from Route 47 Only	The Deicke Park ball field banners are located adjacent to Route 47
Prohibited within a residentially zoned property	Some of the property is zoned residential, but the banners will be placed in the right-of-way.
Maximum area of a sign face, whether a single sign face, two back-to-back, or a V-shaped type sign is 100 square feet	The banners are 3’ x 8’ – 24 square feet
Maximum height is 15 feet above grade	The banners will be mounted on the ground between metal posts – height of the banner no more than three (3’) feet off the ground

The location shall not obscure or interfere with an official traffic control device or railroad safety signal or sign, or obstruct or interfere with a driver's view of approaching, merging or intersecting traffic for a distance of 500 feet	The banner height of no greater than three (3') feet will meet this requirement.
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Staff Analysis

Staff recommends the following conditions be added should the Village Board approve the off-premise sign permit request:

1. The banners shall be maintained in good condition at all times.
2. The approval shall be in effect for three years (2013, 2014, 2015) for the same three week period in January/February.
3. All banners shall be removed the day following the approval period.
4. The petitioner shall obtain a sign permit from the Development Services Department upon receiving approval from the Village Board.

Financial Impact

The petitioner has requested a waiver of the applicable sign permit fees.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Zoning Ordinance - Sign Regulations §156.121 (G) (1) which addresses Off-Premise Signs.

Mayor Sass recommended that the signs be placed farther back to allow for a heavy snow and plowing.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an ordinance granting off-premise sign permit for the Huntley Youth Baseball Association:

- MOTION: Trustee Fender**
- SECOND: Trustee Hahn**
- AYES: Trustees Fender, Hahn, Hanson, Kanakaris and Leopold**
- NAYS: None**
- ABSENT: None**
- ABSTAIN: Trustee Piwko**
- The motion carried: 5-0-0-1**

- e) Ordinances Relating to the establishment of the Downtown Tax Increment Financing District:
 - i. An Ordinance Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the Downtown TIF Redevelopment Project Area
 - ii. An Ordinance Designating the Downtown TIF Redevelopment Project Area of the Village of Huntley, Illinois, a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act
 - iii. An Ordinance Adopting Tax Increment Allocation Financing for the Downtown TIF Redevelopment Project Area

Village Manager David Johnson reported that on December 6, 2012, the Village conducted a Public

Hearing as required by the Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4.1) for the proposed Downtown TIF District prior to consideration of adoption of the three ordinances designating the proposed TIF District. Two residents made public comments.

Upon conclusion of the Public Hearing the Village Board has 14-90 days to adopt the three ordinances necessary to implement the TIF.

The first ordinance approves the Redevelopment Plan and Project for the Downtown Tax Increment Financing (TIF) District. The second ordinance establishes the Project Area for the Downtown TIF District. The third ordinance adopts the tax increment allocation financing for the Downtown Tax Increment Financing (TIF) District.

Legal Analysis

The Village Attorney has reviewed the draft ordinances and found them to be consistent with the requirements of the TIF statute(s).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to an Ordinance Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the Downtown TIF Redevelopment Project Area.

MOTION: Trustee Leopold
SECOND: Trustee Hanson
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve an Ordinance Designating the Downtown TIF Redevelopment Project Area of the Village of Huntley, Illinois, a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act.

MOTION: Trustee Fender
SECOND: Trustee Hanson
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve an Ordinance Adopting Tax Increment Allocation Financing for the Downtown TIF Redevelopment Project Area.

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT’S REPORT:

Mayor Sass asked the Village Board to respond to Barb or Rita if they will be attending the January McCOG meeting.

UNFINISHED BUSINESS:

Trustee Leopold stated that at the last meeting he asked how many Huntley residents subscribed to Fox Valley Internet and staff provided the following information: Fox Valley Internet currently services 530 customers living in Huntley; 330 of those customers are being serviced from equipment on the towers in Huntley and the other 200 are being serviced from towers in other nearby communities like Union, Pingree Grove, Lakewood and Hampshire.

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:20 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary