

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
January 17, 2013
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, January 17, 2013 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris and John Piwko.

ABSENT: Trustee Harry Leopold

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION:

A special presentation was made to Mr. Tom Schaefer who retired from the Village of Huntley Police Commission Board in December 2012. He had served on the Commission since 2007. Mayor Sass read the following:

The Village Board is pleased to recognize and congratulate Mr. Tom Schaefer on his years of commitment and dedication to the Village of Huntley Police Commission. Tom was appointed in 2007 and was instrumental in assisting with the hiring of promising new police officers to the Village of Huntley police force. The Village Board extends their heartfelt thanks and appreciation for your contributions to our community. Thank you for your hard work and dedication.

Mr. Schaefer accepted his award, made a statement and thanked the Mayor and Village Board.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – Consideration of the January 24, 2013 Bill List in the Amount of \$471,765.36

Mayor Sass reported that \$457,698.78 of the bill list expenditures are from the FY12 Budget and the remaining \$14,066.58 is from the FY13 Budget. Mayor Sass also reported that \$205,241.47(or 44%) of the total bill list is attributable to Impact Fees, TIF & SSA Property Taxes.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the January 24, 2013 Bill List in the amount of \$471,765.36.

- a) Discussion – Consideration of an Ordinance Granting the Issuance of a Temporary Sign Permit and the Waiving of Fees to the Huntley Area Chamber of Commerce for the Installation of Temporary Banners for the Home and Business Expo

Mayor Sass reported that the Village is in receipt of a request from the Huntley Area Chamber of Commerce for the display of six (6) event sign locations, fifteen (15) directional sign locations and one (1) banner for the Home and Business Expo. The Expo will take place on Saturday February 23rd and Sunday February 24th at Marlowe Middle School at Reed and Haligus Roads.

Staff Analysis

The following signs would be installed on Friday, February 22nd and taken down on Sunday, February 24th. The directional signs are being requested for the following intersections:

Rt. 47 at Deicke Park	Rt. 47 at Kreutzer Road
Rt. 47 at Main Street	Rt. 47 at Algonquin Road
Rt. 47 at Reed Road	Haligus at Algonquin Road
Kreutzer Road at Haligus Road	Haligus Road at Dundee Road
Haligus Road at Main Street	Haligus Road at Algonquin Road
Haligus Road at Reed Road	Haligus Road at Scott Drive
Ruth Road at Algonquin Road	Haligus Road at Dundee Road
Haligus Road at Main Street	

Event signs would be installed at the following locations on Friday, February 8th and removed on Sunday, February 24th:

Rt. 47 at Kreutzer Road	Rt. 47 at Main Street
Rt. 47 at Algonquin Road	Rt. 47 at Reed Road
Haligus Road at Algonquin Road	Rt. 47 at Oak Creek Parkway

The 4’ x 10’ double sided banner is being requested to be posted two weeks prior to the event at the northwest corner of Main Street and Route 47. The Chamber has requested that the Village of Huntley install and remove the banner.

The Board of Trustees may only approve those signs within the corporate limits and within the Village of Huntley rights of way. The other signs noted in the letter are listed for informational purposes only.

The Village’s Sign Regulations allow off-premise signs provided they receive Village Board approval and adherence to certain standards and criteria. The below table details the criteria and the proposed sign:

Criteria	Proposed
Sign adjacent to and intended to be viewed from Route 47 Only	Ten of the proposed signs will be viewed from Route 47 and the others will be visible from other roads throughout the Village.
Prohibited within a residentially zoned property	Some of the property is zoned residential, but the banners will be placed in the right-of-way.

Maximum area of a sign face, whether a single sign face, two back-to-back, or a V-shaped type sign is 100 square feet	The largest sign is 4' x 10' (40 square feet). The other signs are small directional signs.
Maximum height is 15 feet above grade	The 4' x 10' banner will be mounted on the ground between metal posts – height of the banner no more than four (4') feet. The directional signs will be approximately three (3') feet high.
The location shall not obscure or interfere with an official traffic control device or railroad safety signal or sign, or obstruct or interfere with a driver's view of approaching, merging or intersecting traffic for a distance of 500 feet	The 4' x 10' banner and directional signs shall be installed so not to obstruct a driver's view of approaching, merging or intersecting traffic.

Financial Impact

The fee for the double sided banner is \$50. The Chamber is requesting that all fees be waived. The fees have been waived previously.

Legal Analysis

The Village Board's authorization for this request is required in accordance with Zoning Ordinance - Sign Regulations §156.121 (G) (1) which addresses Off-Premise Signs.

Mayor Sass reported that Rita Slawek and Bernice Bakley from the Chamber were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an ordinance granting Off-Premise Sign Permits and Waiving of Fees to the Huntley Area Chamber of Commerce for the installation of temporary signs and banner for the Home and Business Expo.

- b) Discussion – Consideration of an Ordinance Approving a Modification to the Final Planned Unit Development for the Estates of Lions Chase Subdivision to allow a new marketing sign package

Village Manager Johnson reported that DRH Cambridge Homes (DRH) has purchased the 98 remaining lots in the Lions Chase subdivision previously owned by Richmond American Homes and is requesting approval of a new marketing sign package for promoting the new product line and directing perspective home purchasers to the new model home/sales center.

Development History

The Richmond American Homes marketing sign package for the Lions Chase Subdivision was initially approved in 2004 as part of the Final Planned Unit Development which included a model home/sales center at the northern portion of the subdivision. As approved by the Village Board on November 15, 2012, the DRH model home/sales center will be located at the southern end of the subdivision on Lots 80 and 81, with a parking area constructed adjacent to the model sales area on Lot 54. The following table outlines the original and proposed marketing sign package for the Lions Chase residential subdivision:

<i>Original Marketing Sign Package</i>	<i>Proposed Marketing Sign Package</i>
One (1) - 8'x 10' (80 sq.ft.) ground post sign - SEC of Main and Kreutzer Road	One (1) twelve-foot (12') tall, 8'x 15' (120 sq.ft./side*) ground post sign - SEC of Main and Kreutzer Road
One (1) 8'x 10' (80 sq.ft.) ground post sign - SEC of Lions Chase Lane and Kreutzer Road	One (1) twelve-foot (12') tall, 8'x 10' (80 sq.ft./side*) ground post sign - SEC Lions Chase Lane / Kreutzer Rd.
One (1) 3' x 3'-6" (10.5 sq.ft.) ground post sign – Parking Area	One (1) twelve-foot (12') tall, 8'x 10' (80 sq.ft./side*) ground post sign – SEC Plymouth Lane / Kreutzer Road
One (1) 4' x 6' (24 sq.ft.) ground post sign-Sales Center	Four (4) seven-foot (7') tall, 4'x6' double-sided (24 sq.ft./side) ground post signs – on Lots 58, 60, 62 and 64 along the east side of Kreutzer Road
One (1) 1'-6" x 2'-6" (3.75 sq.ft.) ground post sign at each Model Home Site – <i>Total of five (5) signs</i>	
Nine (9) Signs - 189.25 total square feet	Seven (7) Signs – 376 total** square feet

* - Single-side square footage only – the reverse side includes significantly smaller signs including only the wording “Models” and “back to Models” on arrows/ribbons.

** - This calculation includes only the square-footage of the “front” sign faces.

Staff Analysis

Sign permits are required for all of the proposed signs and any sign installed upon property not owned/controlled by DRH must be accompanied with a letter allowing for the installation of the respective sign. Specifically, the proposed sign at Main/Kreutzer requires property owner approval.

Staff recommends the following conditions be added should the Village Board approve the amendment to the Final Planned Unit Development for the Estates of Lions Chase allowing the amended marketing sign package:

1. The Petitioner must follow the terms of the Fitzgerald Annexation Agreement, dated April 15, 2003; and all conditions of approval of Ordinance (O) 2003-07.64, Ordinance (O) 2004-11.68 and Ordinance (O) 2012-11.54 which remain valid unless specifically changed by this Ordinance.
2. The petitioner shall obtain a sign permit for each of the proposed signs from the Development Services Department upon receiving approval from the Village Board.
3. Signs are to be placed no closer than 10'-0" from all property/right-of-way lines.
4. The signs shall be removed immediately following the issuance of a certificate of occupancy for the final home site.
5. The signs shall be maintained in good condition at all times.
6. Property owner approval shall be provided prior to installation of any sign on property not owned by DRH.

Financial Impact

The basic sign permit fee of \$50.00 per sign applies with the refundable \$100.00 Compliance Bond for the entire sign package.

Legal Analysis

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The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval an ordinance approving a modification to the final planned unit development for the Estates of Lions Chase Subdivision to allow a revised marketing sign package.

- c) Discussion – Conceptual Review of a Proposed Site Plan and Elevations for a Senior Living Campus on 13-acres in the Regency Square Development / The Alden Network

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that the Alden Network is proposing to develop a senior living campus on approximately 13 acres within Regency Square at the northwest corner of Regency Parkway and Princeton Drive. Alden has been in existence for more than 40 years and currently operates 44 facilities throughout northeastern Illinois and southeastern Wisconsin. Alden's proposed campus will include 76 units of independent senior living, a 100 bed skilled nursing/rehab facility, and a 50 bed memory care facility.

Staff Analysis

The Regency Square development is regulated by an Annexation Agreement approved in 1998 and the Regency Square Development Guidelines. The Guidelines provide regulations for site planning, building design, landscaping and signage for development within Regency Square. The Guidelines were established as a substitute for the general regulations set forth in the Village of Huntley's Zoning Ordinance.

In accordance with the permitted uses provided within the Guidelines, a nursing home and sheltered care home are "special" uses in the C-2 district and congregate care is a "special" use in the BP district. Both Heritage Woods Assisted Living and Deer Path Supportive Living were developed as congregate care in the BP district. Staff is reviewing Alden's proposed uses with respect to possible classification as either sheltered care or congregate care and will determine if an amendment is necessary to add a new use to the Development Guidelines.

Site Plan

The proposed site plan includes a total of six buildings totaling 201,600 square feet. This includes a 1-story memory care facility (50 beds), 3-story skilled nursing/rehab facility (100 beds), 3-story independent senior living building (76 units), and three buildings of single story villas for independent senior living (15 units). The total number of units/beds for the campus is 241.

The main entrance to the campus is proposed on Regency Parkway and a secondary access is proposed on Princeton Drive. The front entrance to the buildings will front Regency Parkway or the inner courtyard of the campus. Staff will continue to evaluate the proposed screening of the loading area and trash enclosure that are located adjacent to Princeton Drive as further plans are developed. Staff will also continue discussion with the petitioner regarding the necessity to increase the width and density of the landscape buffer adjacent to future development to the north.

Parking for the campus will be provided entirely on surface parking lots with a total of 232 spaces proposed on the site. The Regency Square Development Guidelines require age restricted congregate living, assisted living, long-term care facilities and/or nursing homes to provide one parking space per

unit/bed; therefore, a total of 241 parking spaces are required for the campus. As proposed, the site plan provides nine less parking spaces than required.

Required Approvals

Alden's proposed site is unique because the proposed subdivision will split the BP and C-2 zoning districts, therefore, necessitating a zoning change for a portion of the site. Staff is in the process of reviewing whether such zoning change will require an amendment to the Annexation Agreement and Development Guidelines. In addition to the zoning change, the following review and approvals will be required from the Plan Commission and Village Board:

- Plat of Subdivision
- Map Amendment to rezone a portion of the Alden site (this may also require an amendment to the Annexation Agreement and Regency Square Guidelines)
- Special Use Permits for a nursing home, sheltered care and/or congregate care
- Site Plan Review, including any required relief

The proposed plan for a senior living campus is a notable deviation from the retail center style of development that was originally planned for this area of Regency Square. As such, staff is requiring that the property owner provide a master plan for future development for the remaining portions of Regency Square. Furthermore, prior to Alden proceeding with the submittal of a formal development application staff is also requiring the submittal of a comprehensive stormwater management plan and additional information regarding wetland mitigation on the underlying Regency Square property. These two items must be provided in conjunction with the master plan for Regency Square. This information is required because Alden's conceptual stormwater management plan is not consistent with the plans previously provided to the Village by the developer for regional detention facilities to serve Regency Square.

Financial Impact

Alden's development is expected to create approximately 200 jobs and have a multi-million dollar construction value.

Legal Analysis

As additional information is provided by the petitioner, staff will make a final determination of the required amendments and approvals necessary for the proposed development plan.

Director of Development Services Nordman reported that Ms. Randi Schlossberg-Schullo, President; Ms. Beth Demes, Executive Director; Mr. Robert Kim, Architect; and Mr. Mike Deacon, Broker were in attendance to answer questions.

Ms. Schlossberg-Schullo showed the Committee photos of the Alden Network's other facilities.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked what will be built first. Ms. Schlossberg-Schullo reported that they are working on two time tables and not sure which will happen first as they must apply for a Certificate of Need for the skilled nursing facility. Trustee Fender asked if this project was a continual care program; Ms. Schlossberg-Schullo reported that it was not a life care facility. Trustee Fender asked about the offerings in the independent care facilities; Ms. Schlossberg-Schullo reported that in the apartment building there is an activity director, community room, library, billiards room, and a laundry room on each floor. In the single-story villas each unit has its own laundry and those residents are able to walk over to the apartment building to use the amenities. The average age in the independent facilities is 80

years of age. Trustee Fender asked why someone would come here as opposed to Sun City if they are living independently; Ms. Schlossberg-Schullo reported that these residents are a little older and it is considered affordable senior housing starting at \$450/month and up to market rate.

Trustee Piwko asked about the locations of other facilities; Ms. Schlossberg-Schullo reported that Alden has over 44 health care facilities in the Chicago-land and Rockford areas and she will provide a listing.

Trustee Hanson asked if they will come back before the Board; Village Manager Johnson replied yes and reported that this is only the first step in the process and with a consensus of the Committee they will begin the formal development review and approval process.

Village Manager Johnson asked Ms. Schlossberg-Schullo what their timeframe was for the project. Ms. Schlossberg-Schullo reported that they will begin the entitlement process in January which will take three to five months; the Certificate of Need has already been started and they hope to break ground in 2014.

Mayor Sass asked if the Committee had any other comments or questions; there were none.

It was the consensus of the Committee of the Whole to refer The Alden Network to the Plan Commission to begin the formal development review and approval process pending submittal of a Regency Square master plan and comprehensive stormwater management plan, including additional information regarding wetland mitigation on the underlying Regency Square property.

- d) Discussion – Consideration of a Resolution Approving the Purchase of a 2013 International 7400 SFA, 6 x 4 Tandem Axle Cab Chassis Through the State Bid and to Waive the Formal Bidding Process to Purchase Chassis Truck Package from Bonnell Industries, Inc.

Senior Assistant to the Village Manager Lisa Armour reported that the FY2013 budget included funding for the purchase of a new Tandem Axle Dump Truck equipped with dump body, hydraulics, controls, plow, wing plow, spreader, 2-way radio and lettering. The primary use of the truck will be snowplowing major roads, but will also be utilized for other Public Works projects. The amount budgeted is \$185,000.00.

Staff Analysis

Staff is seeking approval to go through the State Bid process to purchase a 2013 International 7400 SFA, 6 x 4 Tandem Axle Cab Chassis from Prairie International Trucks at a cost of \$74,894.00. Staff is recommending we continue purchasing Bonnell Industries, Inc. truck package equipment to outfit the chassis, which the Village has been doing for more than 20 years at a cost of \$108,237.00. Bonnell manufactures the dump body, plow frame, snowplow, and wing plow. Staff is also adding new electronics that will allow data to be collected on the vehicle such as miles driven, chemical and salt applied, and vehicle location. All snowplowing vehicles utilize Bonnell equipment, which makes maintenance and repair more efficient. Therefore, staff is requesting to waive the formal bidding process and purchase the chassis truck package from Bonnell Industries, Inc.

Financial Impact

The cost to purchase the truck chassis is \$74,894.00 (State Bid price), plus \$108,327.00 to purchase and install the truck package from Bonnell Industries, Inc., for a cost of \$183,221.00. Two-way radio and lettering will be done by staff for an additional cost of \$1,100, bringing the total cost to \$184,321. Funds for this purchase will come out of Capital Projects Fund 02-10-4-7720, which has \$185,000.00

budgeted for this item.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval a resolution approving the purchase of a 2013 International 7400 SFA, 6 x 4 Tandem Axle Cab Chassis Through the State Bid in the amount of \$74,894.00 and to Waive the Formal Bidding Process to Purchase Chassis Truck Package from Bonnell Industries, Inc. in the amount of \$108,327.00.

- e) Discussion – Recap of the 2012 Special Events and Authorization to Proceed with the Implementation of the 2013 Special Events

Management Assistant Barbara Read reported that in preparation for the 2013 Farmers Market and other special events sponsored or coordinated by the Village, staff is requesting the Village Board approve the 2013 Farmers Market Business Plan and authorization to move forward with other special events.

Huntley Farmers Market

The 2012 market was held each Saturday from May 26th through October 13th from 8:00 a.m. to 1:00 p.m. The 2012 market had between 15 – 20 weekly vendors with a variety of offerings:

- | | |
|---|-------------------------------------|
| Providence Farms – produce/plants | The Growing Scene – produce/plants |
| Wayne Workowski – produce/honey | Wagner’s Corn – produce |
| O’Leary Farm – produce | Breadsmith – bakery |
| The Jam Lady – jams/jellies | Laura’s Kitchen – granola |
| O.G. Kewl Beans – coffee beverages | Gourmet on the Go – BBQ Sauces/Rubs |
| Early Bird Farms – fresh frozen pork | Bergman Farms - eggs |
| Gramp’s Gourmet Foods–varieties of pickles, beets | |
| Vicki’s Soaps & Scents – soaps, plants, fresh cut flowers | |
| Ledfoot’s Pet Bakery – homemade dog treats and pet products | |

NEW VENDORS IN 2012

- Delicja Polish Foods – varieties of Pierogis, Polish sausage, baked goods
- School Street Coffee Bistro – coffee and baked goods
- D.D. Delights – baked goods
- Brookdale Road Farm – produce/plants
- Royal Oak Farms – apples, baked goods, honey, applesauce

There were a variety of events and theme days held in conjunction with the market to boost attendance, such as: Craft Fairs (7); Entertainers in the Gazebo (8); Theme Days: Plant Your Garden, Huntley Home Based Business Day (2), Huntley Chamber Day; Special Events: Family Fun Day, Cooking Demonstrations (3), Garden Salsa Competition, Antique Car Display, Antique Farm Equipment and Fall Harvest Festival. Again in 2012, many of the special events were held at the beginning of the season to encourage visitors to come to the market weekly from the beginning of the season and not just when the corn crop is ready; this was successful as attendance was up throughout the season even with the high temperatures and drought.

Farmers Market Goals for 2013

- Contact the Park District and Library District to co-advertise more events for our three groups.

- Add a vendor which would sell food to eat/drink on site: hot dogs, pop, etc.
 - Considering contacting small local restaurants to sign up for 1-2 markets/season so not to be a large burden on their business.
- More entertainment in the Gazebo; possibly find local sponsors to fund entertainment as only a couple of entertainers are willing to perform without getting paid.
 - Wells Fargo/Walmart/Huntley Chamber/local banks/Centegra
- Add new events and discontinue events that were not successful.
 - Will continue Huntley Home Based Business Day for one more season then re-evaluate.
- Keep better attendance records for each week of the market
- The 2013 Farmers Market will run from May 25th – October 5th from 8 a.m. to 1 p.m.

Village of Huntley Special Events

The following list of events all took place in 2012 and it is anticipated that all will take place in 2013 (except where otherwise noted).

Event Date	Event Location	Village Involvement
February 25-26, 2012 February 23-24, 2013	Chamber Home & Business Expo Marlowe Middle School	Village manned booth during the 2-day event; advertise in e-news.
April 21, 2012 2013 TBA	Willow Creek Huntley Celebration of Hope Run/5k – Betsy Warrington Park/Lions Chase	Coordinate with Public Works, Police Department, Park District
April 28, 2012 April 27, 2013	Huntley's Green & Clean Day Various locations throughout the Village	Village sponsored event. In 2012 it included garbage drop off at Public Works, tours of the West Wastewater Treatment Plant, Adopt-a-Highway area clean up and prescription drug disposal. In 2013, it will also include electronics recycling and document shredding.
April 29, 2012 2013 TBA	It's Our Little Secret (IOLS) Race for Change Tomaso Sports Park/Talamore	Coordinate IOLS, Public Works, Police Department; set up and marked run course
May 12, 2013	Cooley Cancer Run Betsy Warrington Park/Lions Chase	Coordinate Park District, Police and Public Works Department (if necessary)
May 20, 2012	Moving out of Huntley to larger venue in 2013 Girls on the Run Fun Run	Coordinate GOTR, Public Works, Police Department
May 28 – Oct 13, 2012 May 25 – Oct 5, 2013	Weekly Farmers Market Coral Street/Town Square	Coordinate and provided staff support for this 20-week Saturday event
May 28, 2012 May 27, 2013	Memorial Day Parade Municipal Complex/Main Street/Coral Street/Town Square	Assist the American Legion with parade logistics: advertising the event, participant forms, street closures, audio equipment in gazebo, staff support during the event
June 3, 2012 2013 TBA	HYSO Run thru the Sun Sun City	Coordinate HYSO, Public Works, Police Department
June 14, 2012 June 14, 2013	American Legion Flag Day Ceremony Coral Street	Coordinate street closure & advertisement of event
June 24, 2012 2013 TBA	Healthbridge 5K Run Northbridge	Coordinate Centegra, Public Works, Police Department

Event Date	Event Location	Village Involvement
July 4, 2012 July 4, 2013	Independence Day Fireworks Show (2-year contract with Mad Bomber for 2012 & 2013) Huntley Outlet Mall	Coordinate Police Dept, Fire Dept, Mad Bomber and Mall Staff.
July 7, 2012 July 6, 2013	Family Fun Day at the Farmers Market (Kids games, face painting, bike decorating**, Around the Block Bike Parade**, Craft Fair and entertainment).	Held in conjunction with the Farmers Market, staff coordinates all aspects of this event (several Huntley non-profit organizations are involved in this event).
September 19, 2012 2013 TBA	Huntley High School Homecoming Parade	Coordinate Huntley HS, Police Department, Park District & Public Works
Sept. 28-30, 2012 Sept. 27-29, 2013	Huntley Fall Fest Deicke Park	Liaison between Fall Fest Committee and VOH Departments
Oct 13, 2012	Coach Tomaso Celebration Walk & 5K Fun Run**	Village coordinated event. Wells Fargo Bank sponsored.
November 17, 2012 April 27, 2013	Electronics Recycling Event Municipal Complex Parking Lot	Village coordinated event.
December 1, 2012 December 7, 2013	Christmas on the Square (Kris Kringle Market, Friends Book Sale, Park District Kids Crafts, free hot chocolate, free hayrides, entertainment, Tree Lighting, Pictures with Santa, Holiday Lights Parade) Coral Street/Town Square	Village to coordinate event with local non-profit organizations.

Financial Impact

Expenses for the Farmers Market will come from line item 01-10-2-6352; \$5,000 has been budgeted for the 2013 Farmers Market.

Expenses for the other Village sponsored special events will come from line item 01-10-2-6351; \$20,000 has been budgeted for: Independence Day Fireworks Show, Christmas on the Square and other special events.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked if there could be a spot to publicize this information; Management Assistant Read reported that staff is working on improving the Village's website as well as publicizing the events on Facebook, in the newsletter and in the E-News.

Trustee Piwko asked about attendance at the market; Management Assistant Read reported that attendance was taken occasionally in 2012 and those numbers will be reviewed against attendance taken during 2013 market days. Ms. Read also reported that staff will do a better job of taking attendance at each market.

It was the consensus of the Committee of the Whole to forward on to the Village authorization to accept and place on file the recap of the 2012 Special Events and authorize the implementation of the 2013 Village of Huntley Special Events and direct staff to proceed with issuance of Letters of Understanding, where necessary.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that ComEd will close Smith Dr (west) essentially at the railroad tracks from January 29th through the 31st. The road will not be opened at night. Message boards with the dates will be posted no later than January 23rd.

Mayor Sass asked Trustee Piwko to report on the McCOG meeting. Trustee Piwko reported that it was the annual Legislative Agenda meeting; Representative Mike Tryon and Senator Pam Althoff were in attendance and transportation projects were also discussed.

Mayor Sass reported that Ed Domagalski, Plan Commission member from the late 80's – 1997 passed away earlier this week. Mayor Sass also reported that Paul Kudlach passed away last Friday; he was the property owner when the Village purchased this property for the municipal complex.

Mayor Sass reported that there will be a joint meeting with the Plan Commission and Village Board on February 7th to discuss the Centegra hospital project.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made at 7:43 p.m. to enter into Executive Session for c) Property Acquisition, Purchase, Sale or Lease of Real Estate.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

A MOTION was made at 8:00 p.m. to exit Executive Session.

MOTION: Trustee Hanson

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:01 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary